

GeeZee Reporter (Parent) Quick Start Setup

1. Download and Install GeeZee Reporter app from Apple App Store on your, i.e., **Parent**, phone.

2. Click GeeZee Reporter icon  and click “**Create Account**” (*under Password*).

3. Fill out all required fields and then click “**NEXT >**” in upper right corner after selecting last field “**Cell Phone Provider**”.

NOTE: You will not be able to click “**NEXT >**” until the message (*displayed in red*) no longer appears. Enter all required fields that have *yellow* background.

4. Click **OK** to **Verification Code** prompt and locate your code in e-mail inbox or phone text message to enter in GeeZee new account validation screen.

a. Enter your Account Name, Password and verification code and click “**NEXT >**” in upper right corner.

5. Click **OK** to **The verification succeeded.** prompt.

a. If you do not get this prompt, then the verification code was entered in-correctly or it has expired...retry typing code again or request a new code, and if still not successful then retry creating your account.

6. Now enter your Account Name, Password and click “**Log in**” button to access your new account.

7. You will see an **Authentication Failed** prompt stating that there are no GeeZee Locators assigned to your newly created account. This is normal and you are now ready to download the

GeeZee Locator app to your child or senior's phone that will be linked to your account name.

GeeZee Locator (Child or Senior) Quick Start Setup

1. Download and Install GeeZee Locator app from Apple App Store on your, i.e., **Child or Senior's**, phone.

2. Click GeeZee Locator icon  and enter your Account Name, Password and click "**Log in**" button.

3. Click **Assign a new Locator name >** link and provide a name to identify this locator app, i.e., **Michael** or **Dad**, etc., and click "**NEXT >**" in upper right corner.

4. Click **OK** to **Locator: Assigned successfully** prompt.

a. If you do not get this prompt, then send e-mail to GeeZee product support to get product help using web page:

www.xtownsoftware.com/connect.html

5. When prompted to allow "GeeZeeLocator" to send you Notifications, select "Allow".

6. iOS 13:

When prompted to Allow "GeeZeeLocator" to access your location?", select "Allow While Using App". At some point in the future Apple will prompt again for access to your location, select "Always".

pre iOS 13:

When prompted to Allow “GeeZeeLocator” to access your location?”, select “Change to Always Allow”.

7. Click **OK** to **Locator: A home location is missing...** prompt to alert you that your next step is to log back into the Reporter app, select the locator name you just assigned, i.e., “Dad”, and then add a “home” location. You can also modify other reporter settings in menu bar to get GeeZee to work the way you want it to.
8. Click menu bar in upper left corner and click “**Log off**” menu to exit GeeZee Locator app.
9. You have completed locator app setup and you would repeat these steps for every locator name you want to assign to your reporter account name.

Add a Home Location for the GeeZee Locator using the GeeZee Reporter – Final Step

1. Click GeeZee  Reporter icon and enter your Account Name, Password and click “**Log in**” button.

NOTE: Click “**Save Name**” radio button to force Reporter app to remember account name at every login.

2. Click **Add** to **Reporter: A home location is missing...** prompt to guide you to the add “**HOME**” location screen (*you may have to click **Add** twice*).

NOTE: All reporter settings that you will apply to the active locator name that displayed at the top part of the screen, i.e., **Locator: Dad**.

3. Click **Address** text box and start entering the home address of the locator name you just assigned, i.e., “Dad”.

NOTE: As you keep typing the address, GeeZee will try to auto-fill the entire proper address, city, st, zip and country for you.

You may also select “**Contacts**” to add the address from your contact list for a location.

4. Click **Name** text box and enter the home location name, i.e., “my home”.
5. Leave Green Zone and Yellow Zone settings at default of 1/8 mile.
6. Click “**Done**” in upper left corner.
7. Please go to web page: www.xtownsoftware.com/support.html to review information on all menu bar items and features:
 - a. **Reporter:** View map of locator zone violations, checkin/arrival notifications
 - b. **Locations:** Add or edit Home and Safe location addresses
 - c. **Zones:** Edit notification refresh and distance settings
 - d. **Arrived Notifications:** View “**SAFE**” location arrival locator name notifications
 - e. **Checkin Notifications:** View each checkin notification the active locator name has sent to you

- f. **Zone Violations**: View all yellow and red zone violations by the active locator name
- g. **Locators**: View all of your active locator names
- h. **Account Information**: View GeeZee account information
- i. **Device Information**: View iPhone device information
- j. **Log Off**: Log off reporter account
- k. **Contact Us**: Send GeeZee product support team an e-mail
- l. **About**: View XTownSoftware company information (GeeZee product developers)
- m. **Help**: View GeeZee help videos