

# RECORD OF PROCEEDINGS

**Minutes of Franklin Township  
Franklin County, Ohio**

**Regular Meeting**

**Held at 2193 Frank Road**

**April 18, 2019**

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Chairman Fleshman called the Regular Meeting of the Franklin Township Board of Trustees to order at 6:30 p.m. on April 18, 2019, at 2193 Frank Road.

**Call Meeting to Order:** Chairman Fleshman opened the meeting

**Opening Prayer:** Led by Pastor Womack, Police Department Chaplain

**The Pledge of Allegiance:** Led by Trustee Alex

**Roll Call:** Fleshman, yes; Horn, yes; Alex, yes

**Approval of Prior Meeting Minutes:**

*Fleshman made a motion to approve the following minutes. Alex seconded the motion. A vote was taken as follows:*

- April 2, 2019                      Special Meeting
- April 4, 2019                      Regular Meeting

*Fleshman, yes; Horn, yes; Alex yes.*

- April 9, 2019                      Regular Meeting

*Fleshman, yes; Horn, abstain, Alex, yes.*

**Guest Speaker:**

*Gary Dyer & Keith Courter – Revolution group:*

They introduced themselves to the audience and provided a summary of services which they can provide to Franklin Township in the area of IT Service Management.

*Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 19-058**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to the Fiscal Department to notify Rodgers Technologies, LLC providing a (30) thirty day notice ending the contractual agreement between the Township and Rodgers Technologies, LLC, effective immediately. Rodgers Technologies, LLC will have the option to waive the (30) thirty day notice at their discretion.**

*Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 19-059**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to go into contract with Revolution group as the IT service provider. The expenditure will be taken from the general fund and paid Net 30.**

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Fleshman thanked Revolution group for their presentation, and introduced the next guest speaker.

**Guest Speaker:**

*Mark Boyd, 2020 U.S. Census Partnership Specialist:*

Mr. Boyd provided a presentation providing step-by-step guidance on how the 2020 Census will be executed. The timeline for each stage of the census process as well as how the Township can assist in the census.

The goal of the census is to count everyone once, only once, and in the right place. The objective is to deliver the best decennial census, said Boyd.

Fleshman asked how the census will count the homeless population. Boyd said the census has established an operation specifically designed to count the homeless by going to them and finding the place they most often congregate.

Boyd shared that the census has a new online registration available which is new innovation to encourage more people to participate at their convenience. Boyd also shared that the census is hiring individuals in various stages of the census process. If anyone is interested in applying go to [www.2020census.gov](http://www.2020census.gov) for details.

Boyd shared details on how the Township can participate in helping with the census process by establishing a Complete Count Committee. The Complete Count Committee is designed to reach the community and raise awareness with meetings, media briefings, rallies, encouraging schools, promoting the census through social media, newsletters, and events, Boyd shared.

Fleshman thanked Mark Boyd for his presentation and with no questions from the audience he moved on with the agenda.

**Old Business:**

*Jordan's Crossing Support Letter*

The Assistant Fiscal Officer distributed a support letter for the non-profit Jordan's Crossing for the Board members to sign.

*Township Logo*

Fleshman said he called the Community Housing Network to see if the Township is able to use a photo of the Briggs House as the official Township logo and they agreed.

Horn clarified that the logo initiative is still open to the public as well. The Board agreed that if any Township resident or member of the public would like to submit a potential logo for Board review it must be received by May 16, 2019 to be eligible.

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## **Resolutions:**

*Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

### **Resolution 19-054**

**BE IT RESOLVED** by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the April 19, 2019 payroll in the amount of \$150,939.92 and bills in the amount of \$137,781.88 for a total of \$288,721.80 from check number 50044 to 50169.

*Fleshman moved to rescind the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

### **Resolution 19-055 (rescinded 19-046)**

**BE IT RESOLVED** by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Fire Chief to purchase a bereavement lunch for All American Fire not to exceed \$150.00.

*Fleshman moved to amend the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

### **Resolution 19-056 (Amended 18-135)**

**BE IT RESOLVED** by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the following distribution of traffic camera revenue:

**58% Police Department  
28% General Fund**

**10% Road Department  
2% Community Scholarship Fund  
2% Community Engagement**

*Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

### **Resolution 19-057**

**BE IT RESOLVED** by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Fire Chief to extend Thomas Mattia's – 90 day injury leave (effective November 15, 2018) for an additional (30) thirty days, concluding on May 14, 2019.

With no questions from the audience, Fleshman moved to New Business.

## **New Business:**

### **Police Department Report:**

*Byron Smith, Police Chief* informed the Board that the Township Secretary had to purge her files to make room for additional documents and asked the

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Board where they would like their old meeting files retained. The files are from 2018 and back said Smith. The Board agreed the files should remain on site and can be stored with the other records. Smith said he would take care of moving the Trustee's files.

Horn introduced Don and Pat Parsons, two members of the Southwest Area Commission. Horn thanked the Parsons for their dedication to the commission. He also acknowledged Erin Crome, Township Secretary for her desire to join the area commission.

Smith resumed his report and provided the March 2019 stats as follows:

39 accident reports	28 written citations
44 warnings	112 offense reports
904 dispatched runs	241 pickup runs
8,944 miles driven	54 court cases with no officers called into court
30 vehicles impounded	21 vehicles released

Smith notified the Board of the resignation of Anthony LaRosa, a part time police officer for the Township. Smith read the written resignation from LaRosa effective April 17, 2019.

*Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

## **Resolution 19-060**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to accept the resignation of part-time police officer, Anthony LaRosa effective April 17, 2019.**

Lieutenant Ratliff presented to the Board (3) three quotes from various companies who provide modular units. The Lieutenant shared with the Board that he was able to secure a proposal for a 68 foot modular for \$28,060.00 this includes delivery and set-up. The police department is in need of adequate space to work, complete paperwork, detaining prisoners, and evidence the modular will provide the space needed, said Ratliff.

The Board asked the Fiscal Officer to show them which line item in the 2019 budget is allocated for such expenditure.

*Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

## **Resolution 19-061**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to accept the proposal from Apple Mobile Leasing to purchase a 68'x24' modular classroom – serial no. MSR-03791-792 - with a purchase price not to exceed \$28,060.00.**

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**Resolution 19-062**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to allow the Police Chief up to \$5,000.00 towards renovations needed to make the modular operational for the police department.**

*Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 19-063**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to allow the Police Chief up to \$1,500.00 towards the base set-up and installation of utilities needed to make the modular operational for the police department.**

With no questions from the audience, Fleshman moved to the Road Department.

**Road Department Report:**

*Jim Stevens, Road Superintendent* excused by the Board due to a prior engagement. Fleshman asked if the audience had any questions that he could take back to the Road Superintendent.

With no questions from the audience, Fleshman moved to the Fire Department.

**Fire Department Report:**

*James Welch, Fire Chief* updated the Board that there are still (3) three members of the fire department currently out on injury leave. (2) two of the original (5) five injured members have returned to work.

Welch provided an update on the status of the new fire engine being built. The Chief stated he would be traveling to South Dakota to see the progress of the fire engine courtesy of All American Fire. Currently the completion/delivery date for the new engine has yet to be determined.

Fleshman asked Welch if he would like to contact the owner of Rodgers Technologies, LLC to explain that the Township will be changing IT service providers. Welch said he would be contact Mr. Rodgers but that a formal letter should be sent as well communicating the Board's decision.

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*Fleshman made the following motion to allow the Fiscal Department to compile a letter notifying Rodgers Technologies, LLC of the Board's decision to change IT service providers and to allow Mr. Rodgers the opportunity to waive the (30) thirty day notice per the terms of the contract. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.*

With no questions from the audience, Fleshman moved to the Fiscal Department.

### **Fiscal Department Report:**

*Robyn Watkins, Assistant Fiscal Officer presented the Board per their request the first quarter of 2019 legal fee report. Watkins reported that the Township has spent 45% more money on legal fees in 2019 then this time in 2018. The Board agreed that the new fees are a combination of legal services provided for the traffic cameras as well as a project related to the fiscal department.*

*Watkins distributed the first quarter of 2019 credit card report as outlined in the new credit card policy. The report was reviewed by the Board and signed off by the Chairman.*

*Watkins shared that the 2019 Spring/Summer Township newsletter is scheduled to go in the mail and reach the Township residents the week of April 22<sup>nd</sup>, 2019.*

*Fleshman asked Watkins to see if a notification about Local Waste no longer being the single-hauler for the Township was ever printed in the newsletter.*

With no questions from the audience, Fleshman moved to the Trustees for their report.

### **Trustee's Report:**

*Trustee Fleshman said he had nothing to report at this time.*

*Trustee Horn asked the Board if they would entertain scheduling a special meeting the week of April 22, 2019. The Board agreed a meeting could be scheduled.*

*Trustee Alex said he had nothing to report at this time.*

With no questions for the Trustees, Fleshman moved to speaker cards and questions from the audience.

There were no speaker cards recorded.

Mike Blevins, members of the audience asked Trustee Horn if he was ever able to discuss longevity pay with the Fire Chief as he had asked in a previous meeting. Horn said, he did not remember asking the question but no he has not spoken to anyone about the longevity pay within the Fire Department.

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Blevins thanked Horn for his answer but said he would think the Board would have included a discussion about the cost of the longevity pay within their budget meeting earlier this year.

*With no further questions from the audience and no further discussion, Fleshman made a motion to adjourn. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.*

Meeting adjourned at 8:25 p.m.

signature on file  
John Fleshman, Chairman

signature on file  
Ralph Horn, Vice-Chairman

signature on file +  
Aryeh Alex, Trustee

signature on file  
Lisa Morris, Fiscal Officer  
Robyn Watkins, Assistant Fiscal Officer

Minutes were typed by: Robyn Watkins  
Minutes approved by Board of Trustees on 05/02/2019