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| Triage/ Medical Screener | |
| Supervisor: Clinical Unit Supervisor | |
| Mission: | To assess clients with complex medical conditions for contraindications to the medication or vaccine and for risk of disease or infection, and to review treatment risks and benefits with clients. |
| **Activation (Phase I & II)** | |
| * Report to Clinical Unit Supervisor and obtain identification * Attend staff briefing * Receive assignment from Clinical Unit Supervisor * Set up private screening area for clients with complex medical conditions * Review screening forms * Review educational materials on health threat and medications to be dispensed   or administered   * Identify additional supply needs and communicate to Clinical Unit Supervisor * Familiarize self with clinic layout and personnel | |
| **Operation (Phase III)** | |
| * Interview clients with complex questions or contraindications   1. Review medical record   2. Make a recommendation concerning prophylaxis or treatment   3. Clarify and confirm client’s decision regarding prophylaxis or treatment * Provide fact sheets for contraindications and ensure client understands the risks   and benefits   * Ensure that the client has signed necessary consent form * Sign and date the medication order * Direct clients to area depending on whether they will be receiving medication or   Vaccine. | |
| **Deactivation (Phase IV** | |
| * Clean-up workstation * Pack and return unused supplies to Logistics Officer * Assist in the clean-up of the Site * Complete all required documentation * Submit all required documentation to Clinical Unit Supervisor * Participate in recovery activities as designated by the Clinical Unit Supervisor | |