

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL  
MEETING MINUTES of January 26, 2017; 9:00 am**  
Ascension Saint Joseph's Hospital - Marshfield, WI

Members Present: Michelle Armstrong, Jenny Blenker, Nicole Dekan, Lisa Ebert, Aubrey Evans, Brenda Fellenz, Deb Gojmerac, Dr. Bruce Gordon, Krista Henderson, Del Horn, Brenda Kechelhoffer, Jason Keffeler, Robert Kirkley, Tara Kolodzik, Liz Kracht, Emily Loertscher, Chris Masterson, Kathy Palm, Mark Schroeder, Sara Steen, Tina Stephanus, Helen Walsh, Shirley Wiesman, Debra Witman

Chairperson: Terry Nichols

NCRTAC Coordinator/ Recorder: Michael Fraley

Others present: none

Introduction and Welcome	Terry Nichols welcomed attendees.
May Meeting Minutes	Motion by Gordon to approve the Dec 1, 2016 meeting minutes as posted. Second by Palm. Unanimously approved
Correspondence	Michael reports that some emails from Aspirus and Ascension senders. State is checking on the problem. In the meantime, Michael will send "received" notes. If you send something and do not get a response please double check.
WHEPP/ HERC	<ul style="list-style-type: none"> <li>• A new HERC Coordinator has been hired and started earlier in the month. Chris Kalata was previously an emergency planner with the Forest County Patawatomi.</li> <li>• \$85,327 of grants awarded to members</li> <li>• State may have approx.. \$500,000 in carry-over dollars from last year. Working on projects to fund including the trauma medical director course and possibly TOPIC courses. May also send \$50,000 to each region (HERC)</li> <li>• Beginning discussions about incorporation and seeking non-profit status. Setting up an expert panel.</li> </ul>
State Trauma/ STAC	<ul style="list-style-type: none"> <li>• There has not been a STAC meeting since our last RTAC meeting. The next one is Wednesday December 7.</li> <li>• HFS 118 – HFS is working on the rule language. No hearings have been set yet.</li> <li>• Trauma Registry             <ul style="list-style-type: none"> <li>○ Transition seems to have gone well. State is working on uploading 2016 data and getting older data from DI.</li> <li>○ Eric is working on setting up additional training</li> <li>○ Hospitals are encouraged to enter 2016 cases into the ImageTrend version of the registry</li> <li>○ Michael to ask Eric about the weekly ImageTrend webcasts</li> </ul> </li> <li>• Hospitals are strongly encouraged to send their trauma medical directors to the TMD course. Two offerings: 3/16 in Chippewa Falls, 3/17 in Milwaukee</li> </ul>

	<ul style="list-style-type: none"> <li>Working on getting a TOPIC course set up in the northern half of the state</li> <li>STAC completed a retreat/strategic planning session and will be presenting the plan at the March meeting.</li> <li>DHS EMS just sent out a note about issues with hospitals having access to WARDs due to the changeover to Elite. Contact Michael if you need the information.</li> </ul>
State EMS Update	<ul style="list-style-type: none"> <li>Department is fully staffed and has transitioned to a model of having regional coordinators instead of coordinators for each license level</li> <li>Considering how they can promote the implementation of SALT</li> </ul>
RTAC Coordinator Report	<ul style="list-style-type: none"> <li>Michael reviewed details of a photo contest the RTAC will hold. Details will be on the website as well as in the upcoming newsletter.</li> <li>The NCRTAC website has been updated to reflect changes suggested last meeting. Send any feedback to Michael</li> <li>Michael has started county fire/EMS meetings</li> <li>Reviewed \$5,200 grant awarded to Wausau FD and SAFER to implement the Handtevy Pediatric Emergency Standards System</li> <li>Budget report: \$13,632.64 spent, \$14,331.82 remaining</li> </ul>
Multiple Casualties from Same Family Position Statement	<p>Group reviewed draft that was posted. Minor edits made. MOTION by Gordon to approve the position statement with the addition of a scenario sheet for EMS at a later time. Second by Steen. UNANIMOUSLY APPROVED</p> <p>Will need to provide education for EMS including understanding that it may not always be possible but an increased awareness of the issue is our goal. Communication with the receiving hospital (base hospital) is key.</p>
Injury Prevention Presentation	<p>Liz Kracht, Injury Prevention Coordinator for Ministry Saint Joseph's presented the "Period of PURPLE Crying" infant non-accidental trauma prevention program. Slide are posted at: <a href="https://goo.gl/teT2HF">https://goo.gl/teT2HF</a> More information is available at: <a href="http://purplecrying.info">purplecrying.info</a></p>
Committee Reports	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> <li>Struggling with low meeting turn out</li> <li>Reviewing purpose of committee and what can be done to increase participation</li> <li>Discussing follow up to antibiotic and open fracture position statement</li> <li>Looking at an educational presentation on process improvement for trauma program managers and registrars</li> <li>ED LOS data: October 61.5%, November 83.3%</li> </ul> <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> <li>Completed the multiple casualties from the same family position statement</li> </ul> <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> <li>Working on outreach education and Stop the Bleed kits for the tech schools and UW campuses in our region</li> </ul>

	<p><u>Injury prevention</u></p> <ul style="list-style-type: none"> <li>• Have purchased gun locks and bike helmets that are available to facilities and agencies for safety fairs, give-aways, etc.</li> <li>• Michael reviewed the Injury Prevention in Wisconsin survey summary document released by the state: <a href="https://goo.gl/fw60pl">https://goo.gl/fw60pl</a></li> </ul>
Conference planning	<p>The schedule is set and available at: <a href="http://www.NCRTAC-WI.org/conference">www.NCRTAC-WI.org/conference</a></p> <p>Electronic brochures will be going out as soon as the online registration site it available.</p> <p>Group reviewed several give-away item ideas. Top choice was the utility pocket tool (2262) with the power banks being a second choice. Michael will get more details and take back to the planning committee to finalize.</p>
Other business	<p>Regional Trauma Plan</p> <p>Michael passed out copies of a couple of the pages from the draft trauma plan. The pages included the needs assessment/SWOT voting results. It was further broken down by committee identifying recent accomplishments and future goals. The goals listed were taken from previous meeting notes, the assessments and the SWOT. Committees are encouraged to make changes. Plan will be finalized in the next few months and then taken to the Executive Council for approval and then back to the general membership.</p>
Future agenda	<ul style="list-style-type: none"> <li>• Stop the Bleed campaign</li> </ul>
Announcements/ Training	<ul style="list-style-type: none"> <li>• WI ENA, Plaza Hotel – Wausau, Feb 2</li> <li>• CALS conference – MN, Feb 22</li> </ul> <p>See Calendar at <a href="http://NCRTAC-WI.org">NCRTAC-WI.org</a> for more events and details</p>
Adjournment	Meeting was adjourned.

Next Meeting:  
 Aspirus Wausau Hospital  
 Thursday, March 23, 2017  
 9:00 am – Noon