

MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA
HELD ON TUESDAY, OCTOBER 16, 2018 IN THE COUNCIL CHAMBER OF THE
HAY LAKES MUNICIPAL BUILDING

Present COUNCILLORS: Megan Patten, Faye Leicht, Dawn Pauls, Ron These,
and Dave Vallee

MUNICIPAL ADMINISTRATOR/RECORDER: Marty West

Order Municipal Administrator called the meeting to order at 7:03 p.m.

RES 129-2018 Moved by Councillor Pauls that the agenda dated October 16, 2018 be accepted
as amended.

CARRIED

Municipal Administrator called for nominations from the floor for the office of
Mayor.

Councillor Leicht nominated Councillor Pauls for the office of Mayor. Councillor
Pauls accepted the nomination.

Municipal Administrator called for further nominations from the floor for the office of
Mayor.

Municipal Administrator made a third and final call for the office of Mayor.
There being no further nominations, Dawn Pauls was declared Mayor.

OATH OF OFFICE FOR MAYOR

The Official Oath of Councillor Pauls for the office of Mayor was taken by the
Municipal Administrator.

Mayor Pauls chaired the remainder of the meeting.

Mayor Pauls called for nominations for the office of Deputy Mayor.

Councillor Vallee nominated Councillor Leicht for the office of Deputy Mayor.

Councillor Leicht declined the nomination.

Mayor Pauls made a second call for the office of Deputy Mayor.
Councillor Leicht nominated Councillor These for office of Deputy Mayor,
Councillor These accepted the nomination.

Mayor Pauls made a third and final call for nominations for the office of Deputy
Mayor

There being no further nominations, Ron These was declared Deputy Mayor

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OATH OF OFFICE FOR DEPUTY MAYOR

The Official Oath of Councillor These for the office of Deputy Mayor was taken by the Municipal Administrator.

OATH OF OFFICE FOR COUNCILLORS

The official Oath of Office for Councillors Patten, Leicht and Vallee were taken by the Municipal Administrator.

REGULAR MEETINGS

RES 130-2018 Moved by Councillor Vallee that the Regular Council Meetings be held the third Monday of the month commencing at 7:00 p.m. and adjourning at 10:00 p.m. in the Council Chambers of the Village Municipal Building. Should there be any items to carry forward at 10:00p.m. Council will meet on or before the first Monday of the following month to complete the agenda.

CARRIED

RES 131-2018 Moved by Mayor Pauls that the accounts heretofore opened be continued with the Province of Alberta Treasury Branch in the name of the Village of Hay Lakes hereinafter referred to as the "Corporate Body". That Mayor Pauls and Interim Administrator Marty West be and are hereby authorized for and on behalf of the corporate body to draw, accept, sign, countersign, make and agree to pay all or any bills of exchange, promissory notes, cheques and orders for the payment of money; to assign and transfer to the said Treasury Branch all or any stock, bonds and other securities; and generally for and in the name and on behalf of the said corporate body to transact with said Treasury Branch any business they may think fit.

CARRIED

RES 132-2018 Moved by Councillor Leicht that the Mayor with any one of the following is hereby authorized on behalf of the said corporate body to negotiate with, deposit with or transfer to the said Treasury Branch (but for credit only to the account of the said body) all or any bills of exchange, promissory notes, cheques or orders for the payment of money and other negotiable paper, and for the said purposes to endorse the same or any of them on behalf of the said corporate body, either in writing or by rubber stamp or otherwise; also from time to time arrange, settle, balance and certify all books and accounts between the said corporate body and the Treasury Branch; and to receive all paid orders and vouchers and to sign the Treasury Branch's form of settlement and release:

Deputy Mayor These
Municipal Administrator

CARRIED

RES 133-2018 Moved by Mayor Pauls that the remuneration for attendance at meetings be set as follows:

- Remuneration for Mayor be set at \$350.00 flat rate per month for all regular and committee/board meetings;
- Remuneration for Councillors be set at \$250.00 per month for all regular and committee/board meetings;

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- Remuneration for Special meetings be set at \$60.00 per meeting.
- Remuneration for Board / Committee meetings held outside the Village of Hay Lakes be set at \$100.00 per meeting plus mileage at 0.55/km;
- Remuneration for the Subdivision and Development Appeal Board and meetings be set at \$100.00 per meeting;
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- Remuneration for Seminars / Courses be set at \$250.00 per day plus mileage at 0.55/km.

CARRIED

RES 134-2018 Moved by Mayor Pauls that the following members of Council be assigned the following Portfolios

PORTFOLIOS:

Development: Deputy Mayor These
Infrastructure: Councillor Vallee
Finance: Councillor Leicht
Protective Services: Councillor Patten

CARRIED

RES 135-2018 Moved by Councillor Leicht that the following members of Council be appointed as representatives to the following Boards / Committees:

CRSWWSC –Mayor Pauls / Councillor Vallee
Alternate – Councillor Leicht

Assessment Review Board –Mayor Pauls
Alternate –

Hay Lakes Municipal Library Board: Councillor Leicht
Alternate: Councillor Patten

Subdivision And Development Appeal Board: Mayor Pauls , Councillor Leicht
3 public at large :- one vacant seat
Alternate: Deputy Mayor Ron These

Hay Lakes And District Recreation Association: Mayor Pauls
Alternate: Deputy Mayor These

Hay Lakes and Area Regional Recreation Board: Deputy Mayor These
Alternate: Councillor Leicht

Disaster Services: Councillor Patten
Alternate: Councillor Leicht

Hay Lakes And District Agricultural Society: Deputy Mayor These
Alternate: Councillor Leicht

Hay Lakes Telegraph Park: Councillor Vallee
Alternate: Councillor Patten

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School Council: Mayor Pauls
Alternate: Councillor Vallee

Fire Department: Councillor Patten
Alternate: Mayor Pauls

Intermunicipal Committee- (per ICF):
2 representatives: Mayor Pauls / Deputy Mayor These
Alternate: Councillor Vallee

Regional Emergency Management Services Liaison:
2 representatives: Councillor Patten / Councillor Leicht
Alternate: Mayor Pauls

Rural Crime Watch: Mayor Pauls
Alternate: Councillor Patten

Emergency Management committee
2 representatives (1 being Mayor) Councillor Patten / Mayor Pauls
Alternate: Councillor Leicht

Personnel & Labour Relations Committee (per staff policy)
2 representatives : Mayor Pauls / Councillor Leicht
Alternate: Councillor Patten

CARRIED


RES 136-2018 Moved by Mayor Pauls for Council to seat:
1st chair left of Mayor: Deputy Mayor These
2nd chair left of Mayor: Councillor Patten
3rd chair left of Mayor: Councillor Leicht
4th chair left of Mayor: Councillor Vallee

CARRIED


ADJOURNMENT

There being no further business Mayor Pauls adjourned the meeting at 7:40 p.m.

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MAYOR



ADMINISTRATOR

OFFICIAL OATH

I, Dawn Pauls , do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of Mayor for the Village of Hay Lakes so help me God.

SWORN before me at the
Village of Hay Lakes, in the
Province of Alberta, this 16th
day of October, A.D. 2018.

Dawn Pauls

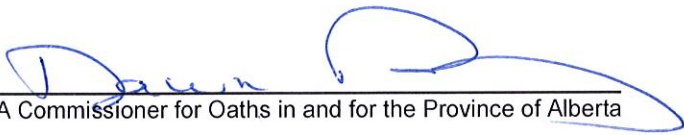
[Signature]
A Commissioner for Oaths in and for the Province of Alberta

OFFICIAL OATH

I, _____, do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of Deputy Mayor for the Village of Hay Lakes so help me God.

SWORN before me at the Village of Hay Lakes, in the Province of Alberta, this 16th day of October, A.D. 2018.





A Commissioner for Oaths in and for the Province of Alberta

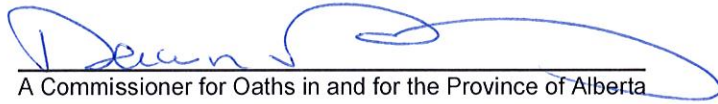
OFFICIAL OATH

I, Megan Patton, do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of Councillor for the Village of Hay Lakes so help me God.

SWORN before me at the
Village of Hay Lakes, in the
Province of Alberta, this 16th
day of October, A.D. 2018.



A handwritten signature in blue ink, appearing to read 'Megan Patton', is written over a horizontal line.




A handwritten signature in blue ink, appearing to read 'Dean', is written over a horizontal line.

A Commissioner for Oaths in and for the Province of Alberta

OFFICIAL OATH

I, *Fayeheicht*, do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of Councillor for the Village of Hay Lakes so help me God.

SWORN before me at the
Village of Hay Lakes, in the
Province of Alberta, this 16th
day of October, A.D. 2018.



A Commissioner for Oaths in and for the Province of Alberta

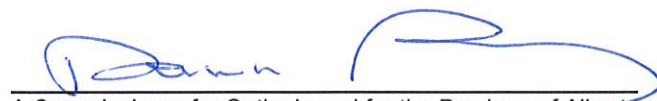
OFFICIAL OATH

I, DAVE VALLEE, do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of Councillor for the Village of Hay Lakes so help me God.

SWORN before me at the
Village of Hay Lakes, in the
Province of Alberta, this 16th
day of October, A.D. 2018.



A handwritten signature in black ink, appearing to read "D Vallee", is written over a horizontal line.



A handwritten signature in blue ink is written over a horizontal line.

A Commissioner for Oaths in and for the Province of Alberta