

# CIRDWC

CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION

## Central Iowa Regional Drinking Water Commission Agenda

Tuesday, January 23, 2018  
Des Moines Water Works  
2201 George Flagg Pkwy  
6:00 p.m.

1. Chair Items

Jim McKenna, Chair

- A. Recognition of Quorum
- B. Call to Order
- C. Introductions
- D. Approval of Minutes\*
  - i. CIRDWC October 24, 2017
  - ii. Technical Advisory Committee November 16, 2017
- E. Financial Statements\*
  - i. 2Q 2017-2018

2. Central Iowa Regional Water Update

Jason Mumm, FCS Group

*In 2017, discussions related to the creation of a regional water production utility formalized among a core team consisting of chairpersons of the boards of Des Moines Water Works, West Des Moines Water Works, and Urbandale Water Utility, and mayors of the cities of Des Moines, West Des Moines, Urbandale, Ankeny, Johnston, and Waukee. Learn the latest on these discussions as facilitator, Jason Mumm, FCS Group, shares the progress made in 2017 and what the path forward looks like.*

3. Technical Advisory Subcommittee Update

Ted Corrigan, DMWW

4. Legislative/Water Quality Update

Laura Sarcone, DMWW

5. Election of 2018 Officers\*

Jim McKenna

6. General Discussion

7. Adjournment

\* Materials are attached

**CIRDWC Mission Statement**

*To improve Central Iowa and influence public policy through coordinated planning and cooperation in an effort to promote the wise use of resources with the goal of assisting Members to provide efficient, effective infrastructure and operations to deliver adequate, safe, and affordable drinking water to the region.*

(Prepared by/Return to: Amy Kahler, Des Moines Water Works, 2201 George Flagg Pkwy.,  
Des Moines, IA 50321, 515-283-8760)

**Meeting**  
**CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION**  
**Tuesday, October 24, 2017**  
**West Des Moines City Hall**  
**4200 Mills Civic Parkway**  
**6:00 p.m.**

**Chair Items** – Commission Chair, Jim McKenna, called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:09 p.m., and recognized a quorum of Representatives in attendance. Present were:

City of Altoona – Vern Willey (Rep)

City of Ankeny – Jim McKenna (Rep), Don Clark (Ex-O)

City of Bondurant – None

City of Carlisle – None

City of Clive – Scott Cirksena (Rep)

City of Cumming – Charlie Ochanpaugh (Rep)

City of Johnston – Shane Kinsey (Ex-O)

City of Mitchellville – None

City of New Virginia – None

City of Norwalk – None.

City of Pleasant Hill – Russ Paul (Alt Ex-O)

City of Polk City – Mike Schulte (Ex-O)

City of St. Charles – None

City of Waukee – None

City of Windsor Heights – None

Des Moines Water Works – Sue Huppert (Rep), Amy Kahler (Staff)

Indianola Municipal Utilities – None

Polk County – E.J. Giovannetti (Rep)

Urbandale Water Utility – John McCune (Rep), Dale Acheson (Ex-O)

Warren Water District – Stan Ripperger (Ex-O)

West Des Moines Water Works – Karen Novak Swalwell (Rep.), Diana Wilson (Ex-O)

Xenia Rural Water District – Dan Lovett (Rep), Gary Benjamin (Ex-O)

Also present were Jason Mumm and Melanie Hobart, FCS Group; Mark Hanson, Dallas County Supervisors; and two representatives from Polk County League of Women Voters.

**Approval of Minutes** – A motion was made by Scott Cirksena, seconded by Karen Novak-Swalwell for approval of the minutes of the following meetings: CIRDWC July 25, 2017; Technical Advisory Committee August 9, 2017; Technical Advisory Committee September 21, 2017. Motion passed.

**Financial Statements** – Vern Willey noted the ending balance for first quarter 2017–2018 is \$65,547.75. A motion was made by Cirksena and seconded by Karen Novak-Swalwell to approve the first quarter 2017-2018 financial statements. Motion passed.

**Central Iowa Regional Water Update** – Jason Mumm, FCS Group, provided an overview of the iterative process to date. Two workshops have been held, and bi-weekly public hearings are held at Urbandale City Hall on Wednesday mornings at 7:30 a.m. All meeting agenda, minutes, presentations, etc. are maintained at [www.cirdwc.com](http://www.cirdwc.com), and on Urbandale, WDMWW, and DMWW utility websites. The working group has gained consensus on several issues, and other issues remain to be discussed and resolved. The outcome or deliverable from the discussions is a 28F intergovernmental agreement at the end of 2017.

Susan Huppert emphasized the public is invited and input is welcome throughout the process.

**Technical Advisory Subcommittee Update** – Amy Kahler provided an update on activities of the Technical Advisory Subcommittee. Mark Duben, HDR, attended the August meeting to answer questions related to DMWW's Long Range Plan. In September, Peggy Freese provided an overview of DMWW's 2016 Cost of Service results. The next Technical Advisory Subcommittee meeting is scheduled for November 16, 2017.

**Executive Committee Report** – Hosts for the 2018 CIRDWC meetings were selected: January 24, 2018, DMWW; April 24, 2018 – Johnston; July 24, 2018 – Urbandale Water Utility; October 23, 2018 – Atloona. Jim McKenna asked for volunteers to serve on the nominating committee to nominate 2018 officers and asked that any representative interested in serving on the Nominating Committee let him know before January.

**General Discussion** – There were questions and comments of support from public members in attendance related to regionalization and water quality efforts.

**Adjournment** – John McCune motioned for adjournment, seconded by Scott Cirksena. Meeting adjourned by unanimous consent at 6:54 p.m.

(Prepared by/Return to: Amy Kahler, Des Moines Water Works, 2201 George Flagg Parkway, Des Moines, IA 50321, 515-283-8760)

**Meeting**  
**CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION**  
**Technical Advisory Committee**  
**Des Moines Water Works Board Room**  
**November 16, 2017**  
**10:00 a.m.**

Attendees: Ted Corrigan, Dan Klopfer, Karen Oppelt, Diana Wilson, Dale Acheson, Ken Plager, John Gibson, Jeff May, Amy Kahler

**Future Discussions and Interests of Technical Advisory Committee**

Ted Corrigan reviewed the accomplishments of the Technical Advisory Committee since 2015 and led a discussion on next steps for the Technical Advisory Committee. General consensus of the group was that there is interest in continuing to meet. It was suggested the committee dive a little deeper into the 2040 Long Range Plan to better understand Core Network projects, how those projects will be coordinated, and what costs will be assigned to various communities. It was suggested committee members share their own 5-year CIP plans with the group so there could be coordination among members.

**Regional Governance Update**

Ted Corrigan, Diana Wilson, and Dale Acheson updated the group on regionalization discussions. There are difficulties associated with forming a regional utility under 28F if the production assets remain with the original asset owners. The guiding principle stating "assets will not be transferred" has been suspended and recent discussions have contemplated asset transfer. There have been discussions on whether transferred assets would be just a portion of the Core Network (i.e., McMullen and Saylorville Water Treatment Plants), the entire Core Network, or all regional production assets (i.e., including other regional production such as West Des Moines Water Works, Altoona, etc.). Jason Mumm, facilitator from FCS Group, continues to lead discussions. The ultimate timing and outcome of the discussions is unknown at this time.

**Des Moines Water Works Board Activities for October and November**

Dan Klopfer reviewed the agendas for DMWW's October and November board meetings.

**Open**

None

**Next Meeting Date**

There will not be a meeting in December. The next meeting will be January 18, 2018 at 10:00 a.m. at Des Moines Water Works.

Meeting adjourned at 11:00 a.m.

**CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION  
2018 CASHFLOW WORKSHEET**

	FY 2018 1st Qtr	FY 2018 2nd Qtr	FY 2018 YTD Totals	FY 2018 Budget	Variance to Budget
<b>REVENUES</b>					
Membership Dues	\$ 3,611.50	\$ -	\$ 3,611.50	\$ 4,168.50	\$ (557.00)
Member Special Contributions	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -
Other Income	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total - All Revenues</b>	\$ 3,611.50	\$ -	\$ 3,611.50	\$ 4,168.50	\$ (557.00)
<b>EXPENSES</b>					
Consultants	\$ -	\$ -	\$ -	\$ 50,000.00	\$ (50,000.00)
Meetings	\$ -	\$ -	\$ -	\$ -	\$ -
Education	\$ -	\$ -	\$ -	\$ -	\$ -
Accounting	\$ 87.50	\$ 62.50	\$ 150.00	\$ 600.00	\$ (450.00)
Legal	\$ -	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)
Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	\$ -	\$ -	\$ -	\$ -	\$ -
Legislative Activities	\$ -	\$ -	\$ -	\$ -	\$ -
Travel/Conference Reimbursements	\$ 10.16	\$ -	\$ 10.16	\$ -	\$ 10.16
Publishing	\$ -	\$ -	\$ -	\$ 400.00	\$ (400.00)
Other Expenses	\$ 750.00	\$ -	\$ 750.00	\$ -	\$ 750.00
<b>Total - All Expenses</b>	\$ 847.66	\$ 62.50	\$ 910.16	\$ 52,000.00	\$ (51,089.84)
<b>Net Income/(Deficit)</b>	\$ 2,763.84	\$ (62.50)	\$ 2,701.34	\$ (47,831.50)	\$ 50,532.84

	FY 2018 1st Qtr	FY 2018 2nd Qtr	FY 2018 YTD Totals	FY 2018 Budget	Variance to Budget
Beginning Balance	\$ 62,783.92	\$ 65,547.76	\$ 62,783.92	\$ 62,000.00	\$ 783.92
Revenues	\$ 3,611.50	\$ -	\$ 3,611.50	\$ 4,168.50	\$ (557.00)
Expenses	\$ 847.66	\$ 62.50	\$ 910.16	\$ 52,000.00	\$ (51,089.84)
Net Income/(Loss)	\$ 2,763.84	\$ (62.50)	\$ 2,701.34	\$ (47,831.50)	\$ 50,532.84
Ending Balance	\$ 65,547.76	\$ 65,485.26	\$ 65,485.26	\$ 14,168.50	\$ 51,316.76

**NOTES:**

\* Net Loss will be covered by the beginning fund balance, which has accumulated over the last three years for purposes of funding anticipated consultant costs.

# CIRDWC

CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION

January 16, 2018

CIRDWC Representatives:

In January of each year, the Nominating Committee provides a slate of officers from among CIRDWC Representatives to be considered for election. Section 7 of the Bylaws provides:

*CIRDWC Officers shall be elected annually during January by the Governing Board from among Representatives of Governing Members appointed to serve on CIRDWC. No such CIRDWC Officer shall be eligible for election to serve more than two full and consecutive terms in a particular office. Such Officers shall serve from February through January, but Officers shall hold office until successors for their office have been duly elected.*

The Nominating Committee recommends the Commission approve the following slate of officers for 2018:

Chair – Jim McKenna (Ankeny)

Vice Chair – Vern Willey (Altoona)

Secretary/Treasurer – David Lindeman (Johnston)

Respectfully Submitted,

John McCune  
Chair of CIRDWC Nominating Committee