**HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3**

**GOVERNING BOARD MEETING MINUTES**

**December 14, 2022**

**1.** **CALL TO ORDER**:

**2**. **ROLL CALL**: Leanne Donason, Tammy Herrera, Lorie Cote, Clint Owen,

Debra Warren, Joni Bullock, Mr. MacDonald, Mr. Rob Haws,

Karen VanSteen

**3. PLEDGE OF ALLEGIANCE**: The Pledge of Allegiance

**4.** **MOMENT OF SILENCE**

**5.** **CALL TO THE PUBLIC**: None

**6.** Approval of previous board meeting minutes of November 8, 2022

Approved as distributed.

**7.** **REPORTS**: INFORMATIONAL

**A.** BUSINESS MANAGER: None

**B.** SCHOOL BOARD REPORT: None

**C.** ADMINISTRATOR’S REPORT & RECOGNITIONS:

Total of 55 students enrolled

Summary of CSI LA training

Comprehensive Support Instruction, Mr. Mac, Mrs Raynor, and Mrs.

Ramirez attended the training. They were provided a folder of

recommendations.There is a QR code that is available online to see what

is needed for our school’s improvement program. It is a guideline of

best practices at successful schools, and to assist schools that need

improvement. Revolves around mission statement, and

Hackberry E.S.D. #3 will be revised.

Federal School Improvement Guidance packet was provided.

Mr. Mac’s previous school was participating in an improvement plan.

He stated it is a marathon not a sprint. Representatives from ADE will be

coming onsite to monitor our progress.

Shout out to Mrs. Raynor and Mrs. Alyse for being chosen to receive

$1000.00 grant from CAB (Community Advisory Board), Middle

School students presented a mock up restaurant that the grant will allow

them to open on a scheduled date and share with the community.

**8. APPROVAL OF ROUTINE ORDERS OF BUSINESS**

**A.** Approval of Expense Vouchers: **2312, 2313, 2314, 2315**

Motion to approve made by Tammy Herrera and seconded by

Clint Owen. Motion passed in favor 4-0.

**B.** Approval of Payroll Vouchers: **2209, 2210, 2211**

Motion to approve by Tammy Herrera and seconded by

Clint Owen. Motion passed in favor 4-0.

**9.** Approve Culinary Art stipend

Previously approved on original contract and will receive $2,500.00 per

semester for a total of $5,000.00.

**10.** Approve Teacher/Paraeducator classroom site fund plan stipends

Revised because one employee went on medical leave until after winter

break.

Motion to approve by Tammy Herrera and seconded by Clint Owen.

Motion passed in favor 4-0.

**11**.Approve the adoption of August Policy Services Advisory No. 717 - 736

Change in Policy (ASBA) Policy Services Advisory

Policy Advisory No. 717 JRR — Student Surveys (NEW) Regulation JRR-R — Student

Surveys

Policy Advisory No. 718 Policy KI — Visitors to Schools

Regulation KI-R — Visitors to Schools (NEW)

Exhibit KI-E — Visitors to Schools

Policy Advisory No. 719 Policy KB — Parental Involvement in Education

Regulation KB-R — Parental Involvement in Education

Exhibit KB-EB — Parental Involvement in Education

Policy Advisory No. 720 Policy IHAMB — Family Life Education (Review)

Regulation IHAMB-R — Family Life Education

Policy Advisory No. 721 Policy JLCB — Immunizations of Students

Regulation JLCB-R — Immunizations of Students

Exhibit JLCB-E — Immunizations of Students

Policy Advisory No. 722 Policy JLCC—Communicable Infectious Diseases

Policy Advisory No. 723 Policy GBGCB — Staff Health and Safety

Policy Advisory No. 724 Policy DIA — Accounting System

Policy Advisory No. 725 Policy IHA — Basic Instructional Program

Policy Advisory No. 726 Policy JLDA — School Counselors and Psychologists

Policy Advisory No. 727 Policy JICFA — Hazing

Exhibit JICFA-EB — Hazing

Policy Advisory No. 728 Policy IKF — Graduation Requirements

Policy Advisory No. 729 (NEW) Policy JJIA — Intramural Sports

Policy JJIB — Interscholastic Sports

Regulation JJIB-R—Interscholastic Sports © 2022 by ASBA

Policy Advisory No. 730 Policy EE – Transportation Services

Policy Advisory No. 731 Policy EEAEA – Bus Driver Requirements, Training, and Responsibilities

Policy Advisory No. 732 Policy JF – Student Admissions

Policy Advisory No. 733 Policy IJL – Library Materials Selection and Adoption

Regulation IJL-R —Library Materials Selection and Adoption

Policy Advisory No. 734 Policy IJNC — Resource Centers/Media Centers/School Libraries

(NEW) Regulation IJNC-R - Resource Centers/Media Centers/School Library

(NEW) Exhibit IJNC-E — Resource Centers/Media Centers/School Library

Policy Advisory No. 735 Policy IMD — School Ceremonies and Observances

Policy Advisory No. 736 Policy IMB — Teaching About Controversial/ Sensitive Issues

Motion to approve made by Tammy Herrera, seconded by Lorie Cote. Motion passed

in favor 4-0.

**12.** Approve the adoption of September Policy Services Advisory No. 737 - 738

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Motion passed in favor 4-0.

Policy Advisory No. 737 Policy JLCB — Immunizations of Students

Regulation JLCB-R — Immunizations of Students

Policy Advisory No. 738

Regulation KDB-R — Public’s Right to Know/Freedom of Information

**13. Executive Session-** Possible motion to move into Executive Session per

A.R.S. 38-431.03(A)(3) Consultation for legal advice-Principal

A.R.S. 38-431.03(A)(4) Consultation for legal advice-Principal

Motion to move into Executive Session made by Leanne Donason, seconded

by Tammy Herrera. Motion passed in favor 4-0.

Went into Executive Session at 4:15 pm

Motion to go out of Executive Session made by Tammy Herrera and

seconded by Clint Owen. Motion passed in favor 4-0.

Back to the Regular session at 4:50 pm

Board president stated that the school board has serious concerns about

Mr. MacDonalds’s performance and professional conduct. Board needs to

look into that. I move to put Mr. MacDonald on administrative leave pending

further investigation to be effective immediately. May I have a motion?

Motion to approve made by Tammy Herrera, seconded by Clint Owen. Motion

passed in favor 4-0. If Mr MacDonald has any questions, he can speak with

Mr. Haws. Also, please turn keys and laptop into Mr. Haws.

Mr. MacDonald asked if he could ask a question, and was directed to

Mr. Haws.

**ADJOURN: 4:56 pm**

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary

School District #3 endeavors to ensure the accessibility of all its programs,

facilities and services to all persons with disabilities. If you need

accommodation for this meeting, please contact the Cedar Hills School office

at (928) 692-0013.

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Leanne Donason, Governing Board President Date