

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: November 9, 2015

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Greg Iiams, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dale Albert, Contracted License Holder
Mr. Jason Richter, Street/Water Laborer
Ms. Marie Hendel, 23 Lake Lane, Russells Point
Mr. Thomas Hendel, 23 Lake Lane, Russells Point
Mr. Dave Wallace, 251 Chase, Russells Point

Minutes: October 26, 2015

Mr. Greg Iiams moved to approve the October 26, 2015 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Mr. Greg Iiams moved to approve the bills that were paid for the board.*

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. September & October Water Loss Reports

September shows a loss of 27.8% which was due to hydrant flushing and two water main leaks that have since been repaired. October showed a loss of 19.5%.

ADJUSTMENTS:

A. Account 4175-RO, Richard Bailey, 4-1-U Chase (credited \$65.15)

Account 3190-1-BO, Choice Properties, 408 E. Main (debited \$65.15)

Choice Properties is responsible for the payment of account 4175-RO for Mr. Bailey. Choice issued the check for account 4175, however the check issued referenced account 3190. The payment was originally applied to the Choice Properties account as referenced on their check. Choice Properties requested that the payment be removed from their account and credited to Mr. Bailey's account.

Ms. Pat Cochenour moved to approve the adjustments. Mr. Greg Iiams seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. New Well Project

During flushing of the new line it was determined that there is an air lock, and water is draining back after the pump shuts off. A check valve will need to be installed in the well.

B. Republic Services Invoice

Mr. Weidner contacted Republic Services and sent a copy of the invoice to Heather Lamson requesting payment. She is to get the invoice to the appropriate person for payment.

C. Sump Pit

Mr. Dale Albert had a meeting with Choice One Engineering and Reichert Excavating. It has been suggested that the pit be replaced with a stainless steel liner. Choice One will be providing a quote for the engineering services.

D. Church of God Meters

The meter for the house has yet to be replaced.

E. Filter Beds

Mr. Albert estimated the cost of replacing the bedding material at a little over \$2,000. This project should be able to be done next year without requiring additional appropriations in the budget.

NEW BUSINESS:

A. 2016 Water Department Budget

An updated priority list was given to the board. They are still waiting on an estimate for the purchase and installation of a security system at the plant.

B. Water Clerk Retirement

A letter of resignation was given to the board from Ms. Lones, the water clerk. The letter stated a retirement date of January 8, 2016.

Ms. Pat Cochenour made a motion to accept the January 8, 2016 retirement of Ms. Lones. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

C. Advertisement for Water Clerk Position

Mr. Weidner provided the board with a write-up to be placed in the Bellefontaine Examiner to advertise the water clerk position.

Mr. Greg Iiams made a motion to approve the advertisement as provided and to have it placed in the Examiner on three different days. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

Mr. Greg Iiams moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 6:01 p.m.

Next Meeting Date: **Monday, November 23, 2015**

Next Resolution No.: **15-17**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____