

NOTICE
Town of Lowell
SELECT BOARD MEETING
THE LOWELL SELECTBOARD WILL MEET ON
Tuesday February 2, 2021 AT 5:30 P.M.
AT THE TOWN OFFICE BUILDING.

AGENDA:

- Sign Orders
- Approve minutes from January 19, 2021, & January 26, 2021
- SWIP Grant discussion
- Cindy Sanville-Sanville Realty
- Other business

SELECTBOARD:

Richard Pion- Chm.
Alden Warner
Darren Pion

MINUTES
SELECT BOARD MEETING
TOWN OF LOWELL
Meeting held on February 2, 2021.

Board members present:

Richard Pion-Chm, Alden Warner, Darren Pion

Christy Pion-Town Clerk/Selectboard Clerk

Priscilla Matten-Treasurer/Delinq. Tax Coll.-Via Skype

Rebecca DiZazzo-Ass't Clerk/Ass't Treasurer

Calvin Allen-Road Commissioner

Meeting was called to order at 5:30 p.m.

Guest:

- ❖ Cindy Sanville-Sanville Realty

Sign Orders:

- ❖ Orders were approved and signed by the Board unanimously for the Treasurer.

Minutes from January 19, 2021 & January 26, 2021:

- ❖ Minutes from January 19, 2021 & January 26, 2021 were approved and signed by the Board unanimously.

Cindy Sanville-Sanville Realty:

- ❖ Cindy Sanville came to the meeting to discuss the Land Locked Forest, on Rte. 58 E. as realtor for interested purchasers. The interested party owns land that adjoins the land locked forest property and wish to combine the lots to expand their present maple sugaring company and are looking to expand their company, which consists of a Vermont and a New Hampshire branch. The initial purchase offer was for \$150,000.00 for the 104 acres, but the Board countered with \$175,000.00. Both parties agreed to the \$175,000.00, subject to Town agreement. The Selectboard agreed to set up a special Town Meeting requesting town approval to proceed with this sale.
- ❖ Cindy then asked the Board if they would sign the contract tentatively, as a hold, pending town approval. The Contract was signed with the notation of **contingent of town vote.**
- ❖ After Cindy left the meeting, the Board asked Christy to call VLCT and the Town Lawyer to determine the correct upcoming necessary steps. Also, Christy agreed to contact the SOS office to determine the process for establishing an Australian ballot for this special meeting as well.

Other Business:

- ❖ Update on Treasurer/ Delinquent Tax Collector position: There was an interview of an applicant prior to the meeting, which resulted in positive input from the staff., but the Board asked Rebecca again if she would be interested. The Board stated it would make sense for her to assume the position since she had been receiving training previously. She agreed and the Motion was made, and seconded, that Rebecca DiZazzo begin the role as Treasurer and Tax Collector. The Motion was agreed on unanimously. Priscilla agreed to stay on as the assistant to finish training Rebecca in the areas that she hasn't learned yet. Priscilla also agreed to remain, on a part time basis of 2 to 3 days a week after training, until further notice.
- ❖ Priscilla noted that she had received an email from Bill Doyle, representative from FEMA, that stated the FEMA review board has asked for permits from ANR for three areas of disaster repairs performed by the Town. She presented a page noting the areas of concern. Calvin said he could contact the state and ask for the required documentation.
- ❖ Richard, Board Chair, approved and signed a truck weight permit for the following: *Bourne's Energy*.
- ❖ Priscilla updated the Board on the CTCL grant for elections. She noted that we still have not received the grant funds of \$5,000, that was supposed to have been deposited into Community Bank back in November. She has been calling them about this and ultimately it was determined the Grant funds were erroneously put into someone else's account and the CTCL company is now working on getting it reversed and redeposited into the correct account.
- ❖ Priscilla discussed with the Board about finalizing and approving a 3% raise for the Town employees in this year's budget. The Board approved the raise, and the raise will take affect retroactively back to the 1st of February 2021.
- ❖ The Tax Map Contract was signed by the Board for the Lister's.
- ❖ A grant from 2018, # BRO259 had lapsed due to the contractor, Doug Morton, hired to complete the grant terms, had been unable to finalize the process. Priscilla presented copies of emails requesting updates from Mr. Morton and the final one was an acknowledgement from him that the process was completed. She noted to the state that no Grant funds had been received by the town and no invoices from Mr. Morton were ever received either. She asked the state for forfeiture and for permission to reapply. She advised the Board that, Alan May, the grant representative told her that other towns, that had hired Mr. Morton, also had to ask for forfeiture. He also noted that there would be no problems for the town to reapply. Priscilla provided the notice of forfeiture request for the Board's official signatures.

SWIP Grant Discussion:

- ❖ Christy notified the Board of the finalization of the 2020 SWIP grant, and that we would soon be reapplying for the 2021 SWIP grant very soon. After reviewing the finalization of the 2020 SWIP, the Board agreed that there were no changes to be made. Christy will send finalized copy to ANR for final review.

Board Warrants:

➤ General Order # 5	\$	13,578.00
➤ Payroll Order # 3	\$	8,499.93

Signed by the Board for the Treasurer to draw checks totaling - **\$ 22,077.93**

Meeting adjourned at 6:55 p.m.

Respectfully submitted by Christy M. Pion

Next meeting date: February 16, 2021 at the Town Office Building

Richard Pion- Chairman

Christy M. Pion – Selectboard Clerk

Alden Warner

Darren Pion