

Information for External Providers

Referenced in SAE International - AS9100™D

8.4.3 Information for External Providers

The organization shall ensure the adequacy of requirements prior to their communication to the external provider.

The organization shall communicate to external providers its requirements for:

- a. the processes, products, and services to be provided ***including the identification of relevant technical data (e.g., specifications, drawings, process requirements, work instructions)***;
- b. the approval of:
 1. products and services;
 2. methods, processes, and equipment;
 3. the release of products and services;
- c. competence, including any required qualification of persons;
- d. the external providers' interactions with the organization;
- e. control and monitoring of the external providers' performance to be applied by the organization;
- f. verification or validation activities that the organization, or its customer, intends to perform at the external providers' premises;
- g. ***design and development control***;
- h. ***special requirements, critical items, or key characteristics***;
- i. ***test, inspection, and verification (including production process verification)***;

- j. *the use of statistical techniques for product acceptance and related instruction for acceptance by the organization;*
- k. *the need to:*
- *implement a quality management system;*
 - *use customer-designated or approved external providers, including process sources (e.g., special processes);*
 - *notify the organization of nonconforming processes, products, or services and obtain approval for their disposition;*
 - *prevent the use of counterfeit parts (see WI 8.1.4);*
 - *notify the organization of changes to processes, products, or services, including changes of their external providers or location of manufacture, and obtain the organization's approval;*
 - *flow down to external providers applicable requirements including customer requirements;*
 - *provide test specimens for design approval, inspection/verification, investigation, or auditing;*
 - *retain documented information, including retention periods and disposition requirements;*
- l. *the right of access by the organization, their customer, and regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain;*
- m. *ensuring that persons are aware of:*
- *their contribution to product or service conformity;*
 - *their contribution to product safety;*
 - *the importance of ethical behavior.*

