

**LUZERNE COUNTY
FLOOD PROTECTION AUTHORITY
AGENDA
March 17, 2020
1:00 p.m.**

I. Call to Order the March 17, 2020 meeting

II. Public Input

III. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held February 18, 2020.

IV. Old Business

V. Bills and Communications

Ratify and confirm the payment of the following vouchers.

- Luzerne Bank Levee Raising Fund Vouchers February 18, 2019 thru March 16, 2020. (See Attached).
- Luzerne Bank Operations Fund Vouchers February 18, 2019 thru March 16, 2020. (See Attached).
- Luzerne Bank Capital Projects Vouchers February 18, 2019 thru March 16, 2020. (No Expenditures).

VI. Report of the Treasurer

Reconciled Bank Balances as of February 29, 2020.

Operations Fund (Levee Fee)

Luzerne Bank \$1,488,344.09

Restricted Capital Expenditure Fund

Luzerne Bank \$604,042.02

Restricted Levee Raising Fund (Project Costs/Mitigation)

Luzerne Bank \$2,113,279.69

US Bank:

Federal Escrow Fund \$163,076.13

Commonwealth Escrow Fund \$323,304.20

VII. New Business

- A. Presentation by Paul Keating, Municipality of Kingston Administrator, on the *Third Avenue Revitalization & Public Safety Project*.
- B. Presentation by Jeff Colella, Wyoming Valley Sanitary Authority (WVSA) Stormwater Division Manager, on the proposed *Regional Stormwater Program Partnership Agreement* with the Luzerne County Flood Protection Authority.
- C. Request permission to approve the *Regional Stormwater Program Partnership Agreement* between the Luzerne County Flood Protection Authority and the Wyoming Valley Sanitary Authority.
- D. Request permission to advertise for the *Twelve Tubes Drainage Structure Access Platform* painting contract.
- E. Request permission to approve the new job description for “Mitigation and Outreach Specialist” which replaces the description for “Mitigation Specialist”.
- F. Request permission to adjust the salary of Laura Holbrook, from a current salary of \$42,812.97 (\$20.08/hr.) to \$46,000 (\$22.11/hr.).
- G. Request permission to approve the new job description for “Administrative Assistant” which is a permanent, part-time position.
- H. Request permission to hire Deana L. Prochaska, Plymouth, for the permanent, part-time “Administrative Assistant” position at the rate of \$17.00 per hour.
- I. Request permission to approve Addendum #4 to the Authority’s Personnel Policy.
- J. Request permission to approve a one-time additional compensation in 2020 for the following individuals:
 - Laura Holbrook \$3,000.
 - Peter Bacumpas \$2,000.
 - Levee Maintenance Technicians: bonus day off.
- K. Mitigation Projects:
 - Authorize the implementation of PIN #02-19-0001, acquisition and demolition of 2 East Poplar Street, West Nanticoke, Luzerne County at an estimated cost of \$110,000.
 - Authorize the implementation of PIN #02-19-0002, acquisition and demolition of 9 South Mill Street, West Nanticoke, Luzerne County at an estimated cost of \$110,000.
 - Authorize the implementation of PIN #02-20-0001, acquisition and demolition of 30 West Poplar Street, West Nanticoke, Luzerne County at an estimated cost of \$125,000.
 - Authorize the implementation of PIN #04-19-0001, residential structure elevation located at 463 Redman Acres Road, Northumberland Borough, Northumberland County at an estimated cost of \$65,000.

VIII. Next Regular Meeting:

April 21, 2020 at 1:00 p.m.
300 Laird St. Suite A-1
Wilkes-Barre, PA 18702

IX. Adjourn/Recess