

**INTERLAKE REGIONAL WATER BOARD**  
**MINUTES**  
**October 20, 2021**  
**Held at Resort Village of Cochin Boardroom**

**BOARD PRESENT:** Chairperson: David Stillar  
Board Members: Terry Seime, Jerry Wintonyk  
**STAFF PRESENT:** Administrator: Kristen Tokaryk  
**GUEST/PRESENTER:** Yvonne Prusak, Northbound Planning Ltd.

**CALL TO ORDER:** Chairperson **Stillar** called the meeting to order at 4:15 pm.

**APPROVAL OF AGENDA:**

**100-21** **Stillar:** Moved that the agenda be accepted as presented. **CARRIED**

**APPROVAL OF MINUTES:**

**101-21** **Seime:** Moved that the minutes of the Regular Meeting of September 22, 2021 be adopted as presented. **CARRIED**

**FINANCIAL REPORTS:**

**102-21** **Wintonyk:** Moved that Interlake Regional Water Board authorizes payment of cheques numbered 1435 to 1448 as per attached List of Accounts for Approval for total payments of \$32,339.62. **CARRIED**

**103-21** **Stillar:** Moved that the September 2021 bank reconciliations be approved as presented. **CARRIED**

**WTP OPERATIONAL REPORTS:**

**104-21** **Seime:** Moved that the Board acknowledge and file the Water Treatment Plant Laboratory Tests for September 2021 monthly reports. **CARRIED**

**105-21** **Wintonyk:** Moved that the Board acknowledge and file the Saskwater Operational Reports for September 2021 monthly reports. **CARRIED**

**106-21** **Stillar:** Moved that the Board acknowledge and file the Water Consumption Data Comparisons. **CARRIED**

**107-21** **Seime:** Moved that the Board acknowledge and file the Cochin Seasonal Water Usage Report. **CARRIED**

**ADMINISTRATION REPORT**

**108-21** **Wintonyk:** Moved to accept the change of due date on invoicing from 60 days to 30 days effective the Oct.1-Dec 30 2021 billing cycle. **CARRIED**

**UNFINISHED BUSINESS**

**109-21** **Stillar:** Moved to adopt amended policy 2012-05 Emergency Procedures Policy for Depressurization or Breach of Water Quality. **CARRIED**

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**NEW BUSINESS**

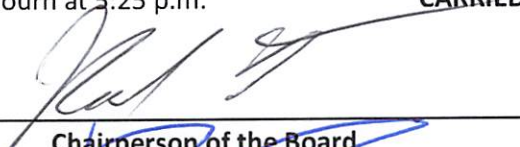
- 110-21**                    **Seime:** Moved that Interlake Regional Water Board Enters into an Easement Agreement with Saskpower and Sasktel for Parcel M, Plan 102018732 and that IRWB Administrator and Chairperson are authorized to sign.                    **CARRIED**
- 111-21**                    **Wintonyk:** Moved to adopt policy 2021-05 Invoice Policy.                    **CARRIED**
- 112-21**                    **Stillar:** Moved to adopt policy 2021-06 Hydrant Policy.                    **CARRIED**
- 113-21**                    **Seime:** Moved that the quote for \$105.00+ taxes from Bee Plus Solutions for a locked drop box be approved.                    **CARRIED**
- 114-21**                    **Wintonyk:** Moved that Interlake Regional Water Board approves the installation of an extension of the main line along the east side of Highway #4 to accommodate the potential subdivision of the Retief property. Costs will be borne to Retief's who will transfer the line to Interlake who assume ongoing maintenance responsibility.                    **CARRIED**
- 115-21**                    **Stillar:** Moved to adopt policy 2021-07 Meter Reading Confirmation Policy.                    **CARRIED**
- 116-21**                    **Seime:** Moved to adopt policy 2021-08 Arrears Policy.                    **CARRIED**


**NEXT MEETING:**

- 117-21**                    **Wintonyk:** Moved to set the next scheduled meeting of the Interlake Regional Water Board as: Wednesday, November 17<sup>th</sup> 2021 at 4 pm at the Cochin Municipal Office. **CARRIED**

**ADJOURNMENT:**

- 118-21**                    **Stillar:** Moved that this meeting adjourn at 5:25 p.m.                    **CARRIED**

  
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Chairperson of the Board

  
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Administrator