



NEIGHBORHOOD WATCH—*Chat, stay aware and protect your neighborhood.* We all want to live in a safe and secure environment. Respect each other's privacy—yet if something seems to be a danger to you, your neighbor or to the property. Please speak up, and when in doubt call 911!





THERMOSTATS


SET IT AGAIN FORGET IT!

Heating systems will only call for heat when the temperature drops below the setting on your thermostat. You should never need to turn the temperature up and down. Winter, spring, summer or fall—there is no need to change the settings!





SMOKE ALARMS
SAVE LIVES



TEST MONTHLY

It is **NEVER** okay to disconnect smoke detectors from the wall. The hardware must be plugged in at all times even when changing the battery.

We suggest you change the battery at each daylight savings time. Once in the spring and again in the fall. That way the battery will be new every six months and the detector should always function

AFTER HOURS EMERGENCIES

All after hours emergency calls should be placed to our office at 265-4006. Please follow the prompts, and if you get our voice mail, **leave a DETAILED message.** Your call will be returned as soon as possible. As always, if you have a life threatening emergency, dial 911! For examples of what is considered an emergency, please refer to your Resident Handbook.

LOCK OUTS

No one wants to be locked out of their home, especially in the winter! Please make arrangements to have a spare key with a friend, neighbor or family member. If a maintenance person is on site they will unlock a door. However, management does not provide emergency lock out service. If you need an extra key, please call the office and we can order you an extra from the locksmith.

Comfort food... one way to cope with winter!



Stovetop Cheeseburger Pasta

Ingredients

1 package (16 ounces) penne pasta
1 pound ground beef
1/4 cup butter, cubed
1/2 cup all-purpose flour
2 cups 2% milk
1-1/4 cups beef broth
1 tablespoon Worcestershire sauce
3 teaspoons ground mustard
2 cans (14-1/2 ounces each) diced tomatoes, drained
4 green onions, chopped
3 cups shredded Colby-Monterey Jack cheese, divided

Directions:

- Cook pasta according to package directions; drain.
- Meanwhile, in a Dutch oven, cook and crumble beef over medium heat until no longer pink, 5-7 minutes.
- Remove from pan with a slotted spoon; pour off drippings.
- In same pan, melt butter over low heat; stir in flour until smooth. Cook and stir until lightly browned, 2-3 minutes (do not burn).
- Gradually whisk in milk, broth, Worcestershire sauce and mustard.
- Bring to a boil, stirring constantly; cook and stir until thickened, 1-2 minutes.
- Stir in tomatoes; return to a boil.
- Reduce heat; simmer, covered, 5 minutes.
- Stir in green onions, pasta and beef; heat through.
- Stir in half of the cheeses until melted.
- Sprinkle with remaining cheese; remove from heat.
- Let stand, covered, until melted.

The office will be closed on the following dates:

Monday & Tuesday, Dec. 24th and 25th—Christmas

Tuesday, January 1st—Happy New Year

Monday, January 21st—Martin Luther King, Jr. Birthday

Monday, February 18th—Washington's Birthday

NORMAL BUSINESS HOURS ARE MON—THURS 9am—4pm



Winter 2018/2019 Newsletter

Telephone #: 207-265-4006

Fax: 888-511-0927

Email: office@occupiedproperties.com

Office Hours

Monday—Thursday 9am—4pm

Excluding holidays

SOCIAL SECURITY INCREASE

Social Security announced a 2.8% increase for 2019!
In January you will receive your annual award letter.
Please send a copy to the office and we will keep it in
your file for annual recertification.

ONGOING RENTAL PAYMENT CONFUSION

As outlined in our last newsletter, ALL payments should be mailed to the Kingfield Office **AND** must be mailed in time to reach our office by the 15th of each month!
If you live near the Kingfield office and prefer to drop off your payment, please drop in the locked house mailbox located by the office front door. Remember... all checks, money orders, etc. must be payable to your housing property **NOT** the management company.

Let it snow, let it snow, let it snow!

Well it is winter in Maine after all, and The Farmers Almanac is forecasting another cold winter!
With weather in mind, please be certain to follow the snow procedures outlined in your Resident Handbook.
If you have questions please call the office.

Oh the weather outside is frightful.....

- Be safe!
- Avoid going outside if it's snowing and icy. If the roads are bad, stay inside where it's warm!
- No snow forts please!
- Read the snow removal procedures in your Resident Handbook
- Do not leave personal items outside on the walkway, parking lots, door steps, etc. If the snow removal crew needs to pick up or move personal belongings, they will be disposed of.