

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
December 21, 2021

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Long & Trustee Chaffee. Absent: none. Also in attendance: Transfer Station Attendant Jeffrey Craigmyle; Commissioner Jim Maike; and Drain Commissioner Dale Twing.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 11/16/21** –Treasurer Fleming with support by Trustee Chaffee moved to approve the minutes as presented. Ayes all. So moved.
6. **Public Comment:** none.
7. **Bills & Financials:**
 - A. **Treasurer’s Financial Report** - \$501,049.51 total in the general checking account and \$3,008.02 in the tax account for a total in Bank Accounts of \$504,057.53 as of 11/30/21.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$13,245.38 (cks #11963 – 11987 & E565 – E572). Trustee Long made the motion to pay the Township’s bills as presented and was supported by Trustee Chaffee. Ayes all, motion passed
 - C. **Budget Review:** Reports distributed and reviewed. December is 75% of our fiscal year.
 - D. **Budget Resolutions 2021-25 thru 2021-26:** Trustee Long moved to approve both of the Budget Resolutions. The motion was supported by Treasurer Fleming. Roll Call Vote: ayes all. The Resolutions were declared adopted.
8. **Unfinished Business:**
 - A. **Master Plan has been printed** – Information Only.
 - B. **Ordinance 2021-12.21 approving a renewal of the 30 year Franchise with Consumer’s Power Company** – Clerk Chaffee made the motion to approve Ordinance 2021-12.21 with support offered by Trustee Long. Roll Call Vote: Ayes all. The Ordinance was declared adopted. Clerk Chaffee will publish the approved Ordinance in the Times Indicator.
9. **New Business:**
 - A. **Drain Commissioner Dale Twing** – Drain Commissioner Twing spoke about the 6 drains that the Township has the financial maintenance responsibility for.
10. **Officer’s Reports**
 - a. **Zoning Official/Planning Co/ZBA** – The Master Plan has been printed. The Planning Commission will focus on training now and will resume once a month meetings. The Zoning Ordinance has been completely reviewed. Planning Commission Secretary Chaffee is working on preparing the first draft.
 - b. **County Commissioner** – Commissioner Maike shared that the County has decided that they will donate part of the Covid funds received to NCATS..
 - c. **Transfer Station** – Attendant Jeffrey Craigmyle reported that the business is good. As Christmas and New Year’s Day both fall on Saturday, and Attendant Jeffrey Craigmyle has agreed to work from 1 to 5 on the Sundays following both holidays, Trustee Chaffee moved that

Attendant Craigmyle be paid at time and a half for those days. The motion was supported by Trustee Long. Ayes all. So moved.

d. Supervisor – Supervisor Maike reported that the BOR had approved 3 Veteran’s Exemptions at their last meeting. BOR training has been scheduled.

e. Clerk – none.

f. Treasurer – none.

g. Trustees – The bid to resurface the parking lot was discussed.

11. Public Comment: none

12. Adjournment – The meeting was adjourned at 2:20 pm.

Respectfully submitted by Clerk Pam Chaffee