

**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
OCTOBER 10, 2021**

The meeting was called to order at 8:30 a.m. at the Administration Building

Roll call:

Present: David Wagner, Chairman
Mark Lies, Secretary
Brian O'Neil
Scott Vliek
Margaret Williford
Council Liaison, S. Loeb

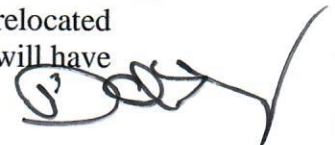
- I. Roll Call. There is a quorum.
- II. Title VI forms are available online for attendees.
- III. Minutes – Minutes of the meeting of September 11, 2021 were unanimously approved.

IV. Building Commissioner Report

- A. List of active permits/project status – Building Commissioner reports.
 - 1. 214 E. Pearson – permit had been approved on September 11, 2021 contingent on receipt of drawings. The drawings have not been received. No work is going on. The permit is pulled temporarily by the Committee until the additional plans the Committee requested are submitted.
- B. Inspections conducted in previous months – Building Commissioner reports.
- C. Communications received from residents –
 - 1. Questions about ordinances – questions received from residents on how to subdivide property. Discussion that a conforming lot cannot be made nonconforming through subdividing.
 - 2. Questions for procedures to add on or remodel – None.
- D. New permits on the horizon – None.

V. New permit applications

- A. 10 S. Oval – new construction and site plan. Prior to the meeting the Committee conducted a site visit at the property with the Owner. The original structure has been demolished. The site visit was for the purpose of approving a site permit and building permit for the foundation only. Owner will have to return to apply for a permit to build the structure. If the county requires the septic system to be relocated and it has to be located too close to the foundation, Owner will have



to return to the Committee to provide revised the permit documents.
Motion Lies, second Vliek, to approve the site permit and building permit limited to the foundation and contingent on submission of drawings showing the footings from Superior Wall and foundation detail.
Motion approved.

VI. Public Comments – None.

VII. Old Business

- A. 4 S. Pleasant – Building Commissioner reports that property still needs landscaping. The permit expires on October 17, 2021. Construction debris is being removed. Septic system was approved with survey showing system is 76.3' from the well at 3 S. Pleasant. Council Liaison Loeb reports on communications with Owner at 3 S. Pleasant about effect of construction on him and his spouse. Chairman Wagner informs Committee members to notify Town clerk if they wish to be on the Committee in 2022.

VIII. Discussion – None.

IX. Adjournment – Motion Lies, second Vliek, to adjourn. Motion approved. Meeting adjourned at 9:07 a.m.

A handwritten signature in black ink, appearing to be a stylized name, located below the text of item IX.