



Tulsa Area Paralegal Association

TAPA Rewards Program Terms and Conditions

The TAPA Rewards Program (“Program”), as approved by the Board of Directors, is a program designed to encourage participation by members of the Tulsa Area Paralegal Association. Program Participants earn Entries for certain actions and events determined by the Board. At the end of the calendar year, a pre-determined number of entries will be drawn for prizes.

1. Participants are Active, Associate, Student, and Sustaining Members in good standing for the current calendar year.
2. TAPA Board and committee members for the current calendar year, except the President and Treasurer, are Participants and eligible to earn Entries.
3. The TAPA President and Treasurer for the current calendar year will keep track of Entries earned by Participants throughout the year.
4. The Program records may be reviewed by any Participant upon request, with reasonable notice and at a mutually convenient time.
5. Two prizes will be drawn at random by the TAPA President and Treasurer from all eligible entries at TAPA’s Annual Meeting in November of the current calendar year.
6. Participants must be present at TAPA’s Annual Meeting held in November of the current year to be eligible to win.
7. One name will be drawn for each prize. If that person is not present at the time of the drawing, another entry will be drawn.
8. Entries are accumulated during the current calendar year only, and may not be carried forward into any other year. All Entries will expire when the prizes are drawn in November.
9. TAPA reserves the right to change the value or quantity of prizes. Participants will automatically be enrolled in the Program upon completion of membership for the current calendar year, unless a Participant notifies the TAPA Board that he or she opts out of the Program.
10. Prizes cannot be substituted for cash.
11. These Terms and Conditions may be modified, revised, or amended by the Board of Directors at any time. Revisions to the Terms and Conditions will be published on TAPA’s website, www.tulsaparalegals.org.

Methods to earn Entries:

1. One (1) Entry is earned upon completion of the requirements to be an Active, Associate, Student, or Sustaining Member for the current calendar year. Determination of completion of the requirements for membership will be confirmed by the First Vice President (Membership).
2. One (1) Entry is earned by each Participant who attends a seminar held by TAPA. Attendance will be verified by the sign-in roster at each seminar.

3. One (1) Entry is earned by each Participant who attends a TAPA-sponsored event during the current calendar year. Attendance will be verified by a sign-in roster or other attendance record determined by the Board.
4. One (1) Entry is earned for contributing items or money toward TAPA-sponsored charity events for the Lindsey House.
5. One (1) Entry is earned for volunteering time for a TAPA-sponsored charity project or event for the Lindsey House.
6. One (1) Entry is earned by a Participant who refers someone for new membership in TAPA, when that person completes the requirements for an Active, Associate, Student or Sustaining Membership for the current calendar year. The new member must not have been a TAPA Member during the previous calendar year.
7. One (1) Entry is earned by a Participant who participates in a member profile on TAPA's social media platforms.
8. One (1) Entry is earned for donating a door prize for a TAPA-sponsored event with a value of \$50 or more.
9. Two (2) Entries are earned for donating a door prize for a TAPA-sponsored event with a value of \$100 or more.
10. Two (2) Entries are earned by a Participant who suggests a potential speaker for a TAPA educational event, and, after Board approval, that speaker appears at a TAPA educational event.
11. Five (5) Entries are earned when a Participant submits a written article that TAPA publishes on the TAPA Blog or elsewhere.
12. Five (5) entries are earned when a Participant submits a written article that NALA publishes in its *Facts and Findings* magazine.
13. Any other method determined by the Board of Directors.

Approved by the Board of Directors
February 27, 2019

Lisa M. Stone, ACP
President, Tulsa Area Paralegal Association