

Board Meeting Minutes

Board of Directors Meeting
December 22, 2020 • 7:00pm
Digital Meeting via Zoom
Pinellas Preparatory Academy
2300 S. Belcher Road, Largo

I. Call To Order: 7:05pm

II. Public Comment

III. Roll Call

- Scott Craver: Board Chairman
- William Delgado: Board Vice Chairman
- Nathan Weatherilt: Board Treasurer
- Theresa Jacobowitz: Board Secretary
- Kristin Vollmer: K-8 Principal
- Amanda Matsumoto-Roberts: Director of Business Operations

IV. Approval of Minutes

Motion: Scott Craver **To accept the November 2020 financials as presented.**

Second: William Delgado

Passed: Unanimous

V. Reports

- Administrative Report
 - Kristin Vollmer:
 - No changes to curriculum
 - Primary and prep are full
 - 2nd Semester Reopening plan was submitted extending all Semester 1 options and putting an emphasis on ensuring students who are unsuccessful return to school or their parents sign a waiver explaining they understand the risk of continuing in the virtual model. There is also an emphasis on helping bridge gaps that have been formed due to innovative learning.
- Facilities Report: Amanda Matsumoto-Roberts
 - Fire Inspection went week: radios and sprinklers were tested and passed.
- Staff Report: none
- PTEG Report: none
- Financial Report
 - Provide and Review Detail Report: presented by Nathan Weatherilt
 - Received first round of CARES funds for COVID cleaning fund. Second round will be submitted.
 - PPP Loan Forgiveness was submitted, e-mail from bank this morning stating the process is changing and they are putting things on hold due to new legislation. Will continue to seek clarity from the bank.
 - Recent stimulus package may offer additional assistance

Motion: Nathan Weatherilt **To accept the November 2020 financials as presented.**

Second: Scott Craver

Passed: Unanimous

VI. Committee Updates

- Tech Committee: did not meet
 - Amanda Matsumoto-Roberts: have been doing a lot of planning for keeping the current system running and planning for next year's tech needs.
- Personnel Committee: did not meet

- Board Development Committee: did not meet
- Building and Grounds Committee: Amanda Matsumoto-Roberts
 - Gymnasium Project:
 - Gym committee continues to meet weekly
 - ARC3 completed their schematic design and they have been approved
 - We are moving onto design development now and shortly thereafter creating the construction documents. ARC3's work is scheduled to be completed on January 28th.
 - The first round of invoices has been sent to the bank for payment

VII. Old Business

- Cafeteria Contract: Amanda Matsumoto-Roberts
 - She has met with multiple people and determined that we will have to continue what we are doing until August of next year.
 - Found an organization to assist with free and reduced lunches which will help us change our lunch program for next school year.
- School Merger: Amanda Matsumoto-Roberts
 - A letter was sent to PCSB on October 29, 2020 regarding the merger. The district's response was due within 40 days but they have not responded yet.

VIII. Miscellaneous: none

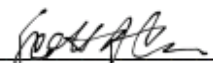
IX. New Business: none

X. Other

Motion: Scott Craver **To adjourn the meeting at 7:24pm.**

Second: William Delgado

Passed: Unanimous

Signature:  _____
 Name: Scott Craver
 Title: Chairman of Board of Directors