

Housing First Solano

Solano/Vallejo Continuum of Care

Meeting Minutes December 11, 2013 11:00 am to 1:00 pm

1. Meeting began at 11:10 am with Introduction and Announcements.
 1. Handouts were placed at the entrance of the meeting.
 2. The Pot Luck part of the meeting started at 11:10am with the general meeting starting at 11:27am.
 3. Patrick will be having two memorials for Homeless who have died. One is at the First Baptist Church in Vallejo on Sonoma Blvd. Wednesday, Dec. 18th @ 1pm. Thursday the 19th it will be at St. Marks Lutheran Church @ 1pm. Please let all know of this event.
 4. CAP Solana will be sending out their training schedule the end of this year for trainings starting in January of 2014.
 5. Princes Transitional Living has a new phone number (707) 207-5148; please update your contact information.
2. PJ, ESG scoring... Grant is due 12/17/13 for agencies applying for ESG funding, we need to approve the scoring process. A sign-up sheet was sent around to be on the committee to review, score and rank because they are due prior to our next meeting. Because the group decided to have a Review and Rank Committee the whole group will not participate in this process, only the committee selected to complete this process. The committee will be scoring for the order. Those selected will be ranked by the State standards with the 1st receiving 100 points, the 2nd receiving 95 points, & the 3rd receiving 90 points. The State documentation was sent out by PJ prior to this meeting. The State recommends that the break out points be 50% for leverage and 50% for the priorities of the organization, but there can be a different scope. Carol wanted clarification on how the collaborative came up with the point break down. What is in question is the break down of the points stated; leverage 50 points, Rapid Re-housing 25 points, collaboration 5 points, overall programming 20 points. The scoring adds up to 1 or 2 and everybody get points 3, 4, & 5. The question came to the floor that we as a continuum agreed to align ourselves with the state scoring system. It was a concern of Carol's that this was not being done, there was some clarity needed. PJ asked if anyone wanted to revise the scoring numbers. Carol wants to make sure we are aligning with CoC priorities. As it relates to the point breakdown it was recommended that we have 50 points for leverage and 50 points for all other (being CoC priorities). Ruth made the motion to except this with Tranine with the 2nd will no further discussion and all were in favor. The breakdown is 50 for leverage, 25 for rapid re-housing, 15 for emergency shelter or transitional housing, 15 for program quality and effectiveness, and 10 for being collaborative.
3. Board Membership and Update. As of 5pm yesterday there are 18 general membership applicants. If you checked the box on the application homeless or formally homeless it is the goal that there is actually a homeless person sitting on the board. If you did not understand that question you may need to revise your current application. There are 7 applications for board membership. The question is do we wait for more board applicants or go with what we have to date? Are we going to extend the date or stay with the date

already set by the CoC? It was stated to stay with the deadline set before us. For the Board Application we just need to make sure we have an odd number of people. We never set a minimum, yet we have a maximum of 17. We will always continue to accept Board Member Applications until all seats and categories are filled. Keep in mind only general membership members can vote, and you only have one vote per general membership application. Applications will be sent to the two co-chairs (Elvie, and Tess) and CAP Solano for the Board Membership. Carol wants a 2/3rd response from the General Membership for a valid election.

4. Point and Time Count & Housing Inventory Count. Kari sent around a sign-up sheet for anyone wanting to be a part of the committee for the point and time count. There will probably be two meeting with this committee formulating all necessary information to complete this process.
5. 2013 / 2014 HUD NOFA Release. Home Base talked about the scoring tool, which was the salmon colored paper. It was moved by Elvie and 2nd by Leslie to except the scoring tool document for the CoC with no further discussion and all were in favor. The blue paper, which is the new projects scoring tool was explained by Home Base. After the explanation by Home Base a motion was stated by Elvie to except with the 2nd by Eva with no further discussion and all were in favor for the tool being excepted. Carol asked for a hand count for CoC members only with 13 people being in favor. No one was in opposition of the motion. The gray sheet was then discussed, which is the appeal process. Anyone can appeal a decision of the Review and Rank Committee. Elvie stated a motion with it being 2nd by Tranine to except the appeal process. There was no further discussion needed, all were in favor with no oppositions to this motion. The reps from Home Base explained the breakdown of the scoring process concerning Tier One and Tier Two for HUD Funds. Home Base discussed "Supportive Only Projects and how they rank". Tier Two is about \$58,000 in funds that is at risk of being cut. The question came up, d10074o we want to give the review and rank committee guidelines around SSO's or not. The CoC wants to align itself with HUD requirements as it relates to HUD regulations and expectations. Ruth made a motion with it being 2nd by Robin to give those agencies that give up money so that it may be reallocated a 10 point bump (bonus points) when they reapply for another grant (Transitional to Permanent Housing). There was no further discussion required with all members in agreement by saying I to being in favor. Only voting members were allowed to vote (15) After the SSO discussion a motion was made by Brenda and 2nd by Ruth to leave the SSO's as is. There was no further discussion required with all voting members saying I stating they are in favor. There was a discussion regarding the planning grant and where it should be placed, either in Tier One or Tier Two led by Home Base. Brenda made the motion with Tranine 2nd the motion to move planning grant to Tier Two. All member were in favor with no further discussion needed.
6. PJ is asking for help in writing the Exhibit One which is now called the Application. Carol would like a draft of the consolidated application by the 22nd of January sent out by the Monday before the meeting on the 22nd with the agenda.
7. The next CoC Meeting will be on JANUARY 22, 2014 from 11:00 am to 1:00 pm, at Suisun Council Chambers 701 Civic Center Drive, Suisun City, CA
8. The meeting adjourned at 1:25pm.

