

**TEXAS PUBLIC INFORMATION ACT INFORMATION REQUEST FORM**



**GOLIAD COUNTY SHERIFF'S OFFICE**

**ROY BOYD – GOLIAD COUNTY SHERIFF**

701 E. End St. Goliad, Texas 77963 PH: 361-645-3451 Email: jhoff@goliadcountytexas.gov

For guidance regarding your rights as a requestor and the public information procedures adopted by this agency, you may review the notice required under Section 552.205 of the Government Code. You can find additional Public Information Act resources on the Office of the Texas Attorney General's website at <http://www.texasattorneygeneral.gov/open-government>.

**REQUESTOR CONTACT INFORMATION: Please print clearly**

Name: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ email address: \_\_\_\_\_

Description of the information you are requesting: (Please be as specific as possible, listing all the information you have regarding names, dates, addresses and circumstances). If additional space is needed, please attach additional page.

\_\_\_\_\_  
\_\_\_\_\_

Date (or date range): \_\_\_\_\_

Under the Public Information Act, some categories of information do not have to be released. Exceptions to disclosure fall into two general categories. 1): mandatory exceptions that make information confidential and require a governmental body to withhold information and 2): discretionary exceptions that allow but do not require a governmental body to withhold information. You may find information about mandatory and discretionary exceptions at the above described website. In most instances, a governmental body is required to request a decision from the Attorney General in order to withhold information from a requestor. However, a requestor may permit a governmental body to redact information without requesting an Attorney General decision. You are not required to agree to the redaction of any information responsive to your request, but doing so may streamline the handling of your request. If you agree to redactions in this request, then you may request the redacted information in a future information request.

\*\*Do you agree to the redaction of information that is subject to mandatory exceptions, provided such redactions are clearly labeled on the information you received? Yes \_\_\_\_\_ No \_\_\_\_\_

\*\*Do you agree to the redaction of information that is subject to discretionary exceptions, provided such redactions are clearly labeled on the information you receive? Yes \_\_\_\_\_ No \_\_\_\_\_

Our normal manner in providing information is by email. If other means is required, please make note. If mailed, it will be by Standard Mail and there will be a charge for mailing.

Email Address Provided: \_\_\_\_\_

Signature: \_\_\_\_\_ Date of Request: \_\_\_\_\_

**\*\*Please note that if the information requested is unclear or if a large amount of information is requested, you may be contacted to discuss clarifying or narrowing your request. There may be charges associated with production of the requested information. You may find more information regarding the charges under the Public Information Act. Form Revised June 29, 2023**