

**TOWN OF UNITY
UNITY SELECT BOARD
MINUTES
January 4th, 2021**

In attendance: John Callum, Bill (William Schroeter, Ed (Edward Gregory), Gordon Brann, Carl Rubchinuk, Anthony Coppola, John Whyte, Paul Mulcahey ---ADD PAUL MOELLER

John called the meeting to order at 4:10

CARL CAME IN TO DISCUSS DEMOLITION OF GILMAN POND ROAD TOWN OWNED PROPERTY

GORDON CAME IN TO DISCUSS LIBRARY CHECK.

Bill made a motion to accept minutes for Dec 29th, Ed 2nd, all in favor.

Ed made a motion to accept minutes for Dec 28th, Bill 2nd, all in favor.

Ed made a motion to accept minutes for Dec 31st, Bill 2nd, all in favor

Ed made a motion to sign intent to cut for Harry Leeman, Bill 2nd all in favor.

ANTHONY COPPOLA CAME IN TO DICUSS TAXES,

WHYTE AND MULCAHEY CAME IN TO DISCUSS LEEMANS ACCESS FOR LOGGING.

John made a motion to enter into non -public for 91A:,II 2(C) AT 6:00 P.M 2nd by Ed. all in favor.

ED MADE MOTION TO COME OUT OF NON- PUBLIC BACK INTO REGULAR MEETING AT 6:30 P.M.

Ed made a motion to approve the Health officer association for \$45.00 FOR PAUL MOELLER Bill 2nd, all in favor.

**TOWN OF UNITY
UNITY SELECT BOARD
MINUTES
January 11 th, 2021**

In attendance: John Callum, Bill (William Schroeter, Ed (Edward) Gregory, Heather Bliss, Cathy Lombardo, Llyod Mills.

John called the meeting to order at 4:00 p.m.

The Board signed checks.

Bill made a motion to approve and sign the engagement letter with Devine Millimet to represent the town to request bond for broadband. Ed 2nd, all in favor.

Ed made a motion to accept minutes for January 4th, Bill 2nd, all in favor.

Ed made a motion to accept proposal for Consolidated Communications for the amount of \$1,749,375.00 for broadband for the town of Unity pending approval of the town at the town meeting. Bill 2nd, all in favor.

Ed made a motion to pay Graham and Graham \$8348.50. Bill 2nd, all in favor.

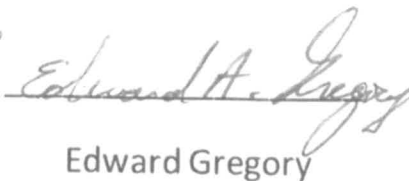
Heather Bliss and Cathy Lombardo were in to discuss internet Broadband.

Lloyd Mills was in to discuss deputy town clerk.

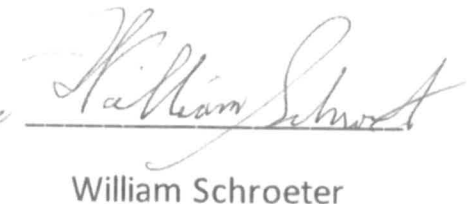
At 7:25 Ed made a motion to continue public hearing for Thursday January 13th at 4:00 p.m. at the town hall, for work session for budget.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY
SELECTMENS MEETING
MINUTES

JAN. 18, 2021

Present : John Callum , Wiliam Schroeter, Ed Gregory, Gordan Brann, Sally Teague, Paul Moeller, Todd Gregory, Rosemary Heino, Carl Rubchinuk, and Mark Vandeti.

John called meeting to order at 4:05 p.m.

Rosemary brought in her vacation request for Feb. 16th, 17th, 18th.

Ed made a motion to approve and sign, 2nd by Bill All in favor.

Rosemary also told the selectmen that she talked to Lloyd Mills and he was not coming back as her Deputy Town Clerk., The board was sorry to hear the news.

Todd came in to turn in the fire department's budget and reports along with Bruce Adam's fire wardens budget and report.

Gordan and Sally came in to turn in the library budget, report and a warrant article to move the library to the basement of the town hall.

Carl stopped in to give an update on the Gilman Pond Road, town property. The demolition is done and cleaned up, ready for more fill.

Carl also said that he would be getting started again with the highway vehicle shed.

Ed made a motion to sign an intent to cut for Kurt Richardson, on Lot # 17-733-2-L1 / Lot # 17-733-3- L1, Bill 2nd All in favor.

The board signed vouchers and read the mail.

Paul came in to give a building inspectors report to the board.

Ed made a motion at 7:05 p.m. to continue the meeting to Wed. Jan.20th at 3:30 p.m. for a Budget Work Session, 2nd by Bill All in favor.

TOWN OF UNITY
SELECTMEN'S MEETING
MINUTES

JAN. 25, 2021

Present : William Schroeter, John Callum Jr., Ed Gregory, Judy Tatem, Sally Teague and Harold Booth.

John called meeting to order at 4:00 p.m.

Harold came in with release papers from doctor and can start back to work on 2/1/21.

Ed made a motion to have C.C.I. purchase and install the switch for the wireless internet for the town hall and the fire department for a total of \$ 450.00. Bill 2nd. All in favor.

The Selectmen after reading the Unity Library Budget and Financials asked the library trustees to come in and explain what fund the \$ 52,899.92 was in and the purpose of holding that much money if it is raised by taxes.

The Selectboard also expressed their concerns that the Library Board of Trustees came back with the same warrant article as in 2020 town warrant after the article was amended to read they must have a plan and cost.

The board has explained that there was a great deal of work done last summer with perimeter drains and landscape but there still is more to do to solve the water problem. The basement needs to be dry before anything can move in down stairs.

Ed made a motion to appoint Ronda Callum- King as Tax Collector for the Town of Unity until March of 2022. Bill 2nd. Ed and Bill voted in favor. John abstained.

At 6:50 p.m. Bill made a motion to continue the meeting until 4:00 p.m. Wed. Jan. 27, 2021 at the Unity Town Office for a Budget Work Session and a phone call with Heather Bliss and Cathy Lombardo. Ed 2nd. All in favor.

TOWN OF UNITY
13 Center Road
Unity, NH 03603

MINUTES OF FEBRUARY 3 , 2021

JOHN CALLUM
ED GREGORY
BILL SCHROETER

MOTION MADE BY ED TO APPROVE INTENT TO CUT LOT
#18-456-0-GL. JOHN SECONDED ALL IN FAVOR.

DISCUSSION HELD REGARDING BROAD BAND/CONSOLIDATED AND
FUTURE MEETINGS TO BE HELD WITH HEATHER BLISS AND CATHY
LOMBARDO.

GENERAL DISCUSSION HELD REGARDING THE TOWN LIBRARY
AND THE TOWN HALL.

MOTION MADE BY ED GREGORY TO HOLD A PUBLIC HEARING ON
FEBRUARY 11,2021 IN TOWN HALL.
JOHN SECONDED ALL IN FAVOR

mOTION MADE BY JOHN TO HOLD A PUBLIC MEETING OF OUR
BUDGET MEETING AT 6 PM IN THE TOWN HALL ON FEBRUARY
11,2021. SECONDED BY BILL, ALL IN FAVOR.

ED MADE A MOTION TO HOLD A WORK SESSION ON FEBRUARY 3,
2012 IN THE TOWN OFFICE. SECONDED BY JOHN, ALL IN FAVOR.



ED MADE A MOTION AND JOHN SECONDED TO CLOSE THE
MEETING AT 7:30. ALL IN FAVOR.


JOHN CALLUM


ED GREGORY


BILL SCHROETER

TOWN OF UNITY
SELECTMENS MEETING
MINUTES

FEB. 8, 2021

Present : Harold Booth, Sue Schroeter, Bill Schroeter, John Callum Jr., Ed Gregory, Rhonda Callum - King, Jamie Callum, Paul Moeller.

John called meeting to order at 4:00 p.m. with the pledge of allegiance.

Rhonda came in to give the board an update on taxes and auditing.

Sue updated the selectmen on the school budget and how the school board arrived at a \$ 2.00 per thousand increase. She would also like to improve communication between the boards.

The selectmen discussed with Sue, holding the town meeting on Sat. March 13th at the Unity Elementary School because of the lack of room at the town hall. The board expects a larger crowd than normal because of the Broadband vote. Sue welcomed the request and will have the sound system set up along with 6' distancing.

Jamie Callum came in to inquire about pay and benefits if she should be elected as town clerk.

Bill made motion to sign the contract for C.A.I. Technology for tax mapping upgrades through 4/30/2022. For a total of \$ 2,400.00 Ed 2nd . All in favor.

Bill made motion to pay Jason Sawyer four days of his remaining vacation time that he was unable to take because of Harold's absence. Ed 2nd. All in favor.

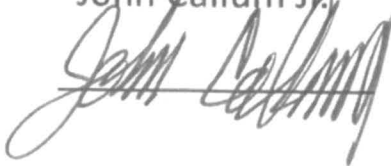
Paul came in and discussed building permits.



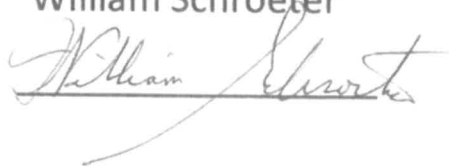
Selectmen signed vouchers, read mail and discussed the annual report.

Ed made a motion at 6:45 p.m. to continue the meeting to a budget work session on Wednesday Feb. 10th at 3:30 p.m. at the town office Bill 2nd. All in favor.

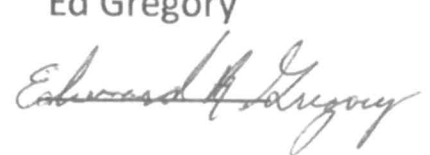
John Callum Jr.

A handwritten signature in cursive script, appearing to read "John Callum Jr.", written over a horizontal line.

William Schroeter

A handwritten signature in cursive script, appearing to read "William Schroeter", written over a horizontal line.

Ed Gregory

A handwritten signature in cursive script, appearing to read "Ed Gregory", written over a horizontal line.



Town of Unity, NH

13 Center Road Unit #3
Unity, NH 03603

February 11, 2021

Meeting called to order by Bill Schroeter at 5:36 PM.

26 people were in attendance.

Ed Gregory opened by explaining the background and that Consolidated Communications was selected as part of the RFP process. In order to cover the costs of Broadband Internet, the Town would vote at Town Meeting on March 13th at 12 noon AT THE UNITY SCHOOL to pursue a Bond via a Warrant Article. The cost of the Bond is not passed on through taxes. Consolidated Communications would collect a monthly recovery/subscription fee from anyone that subscribes to Broadband and use toward repaying the Bond. Ed introduced Jeff McIver and Mike Cannon of Consolidated Communications.

Jeff and Mike presented on a plan to bring Broadband Internet/fiber optic into the Town of Unity and explained that the current system of copper and DSL will be remaining at this time. Fiber optic provides high speed "glass" broadband internet to residents and those that wish to sign up for the service can and others are not required to. Mike addressed past customer service concerns and that going forward they are working on those concerns and will be providing a dedicated customer service team for Broadband. Mike and Jeff offered their contact information/business cards for anyone with a current service concern so that they can work to help rectify.

With this system what download speed you purchase is the same upload speed. Currently offer 25/3 Mbps, they will offer 50, 250 and 1 Gig for broadband customers.

Mike explained the system installation and components of the install.

If Consolidated does not have enough broadband customers they are still required to make payments to the Town to cover the Bond payments. The Bond is being paid by CCI, not the Town and CCI is not allowed to make a profit off of a Bond. Every few years CCI and the Town will reassess the Bond balance owed vs. the recovery/subscriber fee (now \$12/month to those who sign up for Broadband only) to see if can be reduced. It can never go up, but can go down.

The total project cost is \$2,512,110. Consolidated is contributing \$762,735 to that cost and the Town would Bond for \$1,749,375. The Bond amount (\$1.7M) is being covered by CCI. They pay the Town and the Town pays down the Bond.

CCI advised that if approved and Bond issued, customers who sign up for Broadband could be on by the beginning of next year. They will begin ordering equipment upon Bond issue. CCI is supplying a website so customers can watch the progress.

CCI took Q&A and answered questions about the Bond, to clarify that they supply the funds to the Town and the Town repays the Bond.

Heather Bliss presented on the Public Benefits Findings. A vote to approve those Public Benefits was taken and passed and a vote was unanimous to proceed to the Bond Vote at March Town Meeting.

Bill closed the meeting at 6:55 PM



Town of Unity, NH

13 Center Road Unit #3
Unity, NH 03603

February 11, 2021

Bill Schroeter called the Bond Hearing to order at 7:00 PM

11 people were in attendance.

Bill read the Warrant Article. This will be voted on at Town Meeting by ballot and open for one hour.

Those in attendance questioned the amount in the Warrant Article read.

Heather Bliss, Broadband Internet Committee, explained there was a total project cost, Bond amount to be requested and the contribution amount from the Provider included in the verbiage of the Warrant. She asked to present the Bond Hearing information and answer any further questions that followed.

Background on the Committee and Selectmen's work to provide Broadband to the Town was explained. CCI was selected as the Provider based on their completed RFI, RFP and offering an experience and Town wide solution. NHEC was met with and it was determined that they were very new to the area of Broadband and therefore not able to meet the Town's needs.

The Town does not incur costs for the Bond. CCI is also covering our legal fees as well as will be responsible to pay the Bond back (via payments to the Town).

The costs that CCI pays to the town will in part be paid through collection of a recovery/subscriber fee of \$12/month from Broadband customers. Anyone not subscribing to Broadband does not pay this fee. CCI will begin paying back the Bond whether they have collected the fee or not; therefore, it is to their benefit to build the infrastructure and get customers up and running sooner rather than later.

Project Cost is \$2,512,110, Amount of Bond that Town would request is \$1,749,375, Contribution from CCI is \$762,735, Cost to Tax Payers = \$0

Securing a Bond allows the Provider to begin the work more quickly than if they had to budget for a project over a number of years. Residents need reliable internet, now, not later. Many are now working from home permanently or long term and students need to be able to do remote learning now.

Town will apply for the Bond through the New Hampshire Municipal Bond Bank (NHMBB). The bond is a 20 year term. At the end of the term, the Town owns the lines and can determine if they are satisfied with CCI and wish to have them maintain the network or go with another provider.

(603)-543-3102

13 Center Road Unit #3 Unity NH 03603

selectmen@townofunitynh.org

www.townofunitynh.org

TOWN OF UNITY

SELECTMENS MINUTES

2021 ANNUAL BUDGET HEARING

Feb. 12, 2021

Present : John Callum Jr., William Schroeter, Ed Gregory

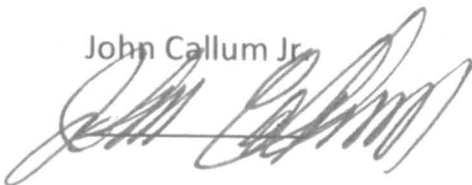
John called public hearing to order at 5:30 p.m.

The board read complete warrant and discussed any changes if needed.

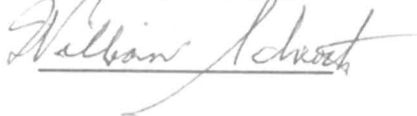
Selectmen will post another hearing date in the future.

At 6:45 p.m. Ed made a motion to approve the Annual 2021 Town of Unity Budget. Bill 2nd. All in favor.

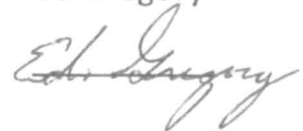
John Callum Jr.



William Schroeter



Ed Gregory



TOWN OF UNITY
MINUTES FOR
FEB. 15.TH 2021

Present: Judy Tatem, Sally Teague, Gordan Brann, John Callum, Bill Schroeter, Ed Gregory

John called meeting to order at 4:05 p.m.

Ed made motion to approve and sign the minutes for Feb. 8th, 2021. Bill 2nd All in favor.

Bill made a motion to approve and sign the minutes for the Public Hearing on the 2021 Annual Town Budget. Ed 2nd. All in favor.

Ed made a motion to approve and sign the minutes for Broadband Public Hearing and the minutes for Broadband Bond Public Hearing on Feb. 11th 2021. Bill 2nd, All in favor

The Selectmen met with the Library Trustees to discuss the Unity Library being open to the public during Covid- 19 and agreed by majority vote that the library would be open like all other surrounding libraries. The library users would give advance notice as to what they may want for book etc. and it would be brought down stairs to them and returned the same way. Nobody is to enter the building.

The Board also discussed with the Trustees that we would be doing a full audit of the books right after town meeting. As soon an auditor is in place.

There was also discussion that the majority of the library trustees were in agreement with the selectmen not to put the same warrant article back in the warrant for two reason the basement is still not completely

TOWN OF UNITY

MINUTES

FEB, 22ND 2021

Present : John Callum Jr., William Schroeter, Ed Gregory, Harold Booth

John called meeting to order at 4:00 p.m.

Harold said he ordered an expansion tank for one of the trucks and the alarm at the police station was going off because of a water problem. Harold and VLS were able to shut the alarm off. The board will address the problem.

The selectmen asked Harold to order as much salt as needed to get the ruts out of the asphalt roads, basically bring them back to the asphalt.

Bill made a motion to approve and sign the minutes for Feb. 3rd 2021 Ed 2nd All in favor. The board resigned the minutes for January.

Ed made a motion to approve and sign the minutes for Feb. 15th & 17th Bill 2nd All in favor.

John made a motion to sign the abatement for DBA EverSource for \$1319.55 Bill 2nd All in favor.

Ed made a motion to approve and sign a Supplemental intent to cut for Fred Weld on the Town of Newport's property Bill 2nd All in favor.

Bill made a motion to appoint Penny Trabka as Deputy Treasurer for Town of Unity Ed 2nd All in favor.

Bill made a motion to abate Sarah Fenney on Map 11 Lot 698-0-J-3 a total of \$233.00 for the reduced value of \$ 8,400.00 as recommended by Avita. Ed 2nd. Bill and Ed voted Yes, John voted No.

Ed made a motion to hire Sanders Searches LLC. for lien and title searches for a total contract of \$ 2,885.38 and have chair sign contract, will need to mail out first installment of \$ 406.25 Bill 2nd All in favor.



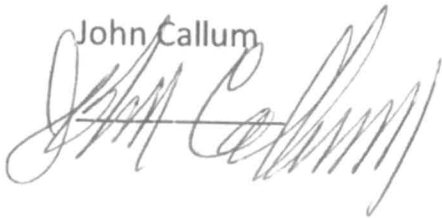
Ed made motion to approve and have chairman sign Unity's Annual Facility's Report for the Waste Management Division, State of New Hampshire Bill 2nd All in favor.

At 6:20 p.m. Ed made a motion to move to the town office to go over the electronic version and of the town report Bill 2nd All in favor.

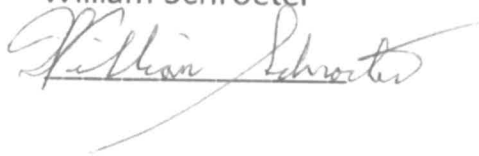
At 7:15 p.m. Bill made motion to adjourn John 2nd All in favor.

Next meeting will be the public hearing on the Broad Band Thurs. Feb. 25th at 5:00 p.m.

John Callum

A handwritten signature in cursive script, appearing to read 'John Callum', written over a horizontal line.

William Schroeter

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Ed Gregory

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TOWN OF UNITY

MINUTES

MARCH 1st 2021

Present: John Callum Jr., William Schroeter, Paul Moeller, Ed Gregory

John called meeting to order at 4:05 p.m.

The board signed vouchers and read mail.

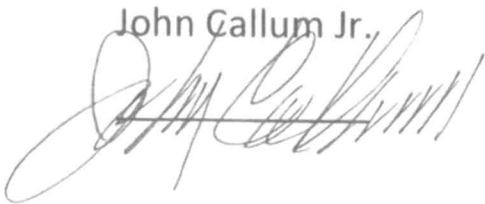
Bill made a motion to approve and sign the intent to cut for Mark Gentes Map 5 -860 -1 -J -7 John 2nd All in favor.

Paul came in to update the board on future and past building permits.

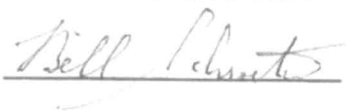
Ed made a motion to approve and sign the minutes for Feb.22nd Selectmen's Meeting and Feb.25th Broadband "BOND" Public Hearing Bill 2nd All in favor.

At 5:30 p.m. Ed made a motion to adjourn the meeting and move to the public hearing. Bill 2nd All in favor.

John Callum Jr.



William Schroeter



Ed Gregory



TOWN OF UNITY
MINUTES FOR MARCH 1ST 2021
2ND PUBLIC HEARING
ON 2021 TOWN BUDGET

Present : John Callum Jr., William Schroeter, Paul Moeller, Ed Gregory

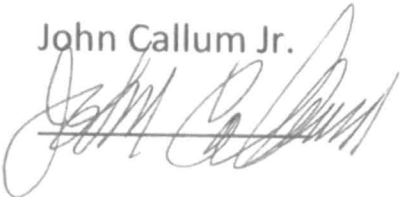
John called meeting to order at 5:30 p.m.

John read complete warrant for the 2021 budget.

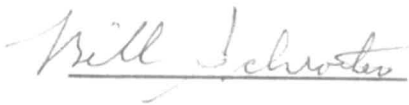
The board discussed the budget and kept the hearing open until 7:00 p.m.

Bill made a motion to adjourn John 2nd All in favor.

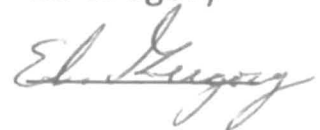
John Callum Jr.



William Schroeter



Ed Gregory



TOWN OF UNITY

Unity Select Board
13 Center Road, Unit #3
Unity, NH 03603

MINUTES OF MARCH 8, 2021

Chairman **JOHN CALLUM JR.**
Selectman **EDWARD (ED) GREGORY**
Selectman **WILLIAM (BILL) SCHROETER**

PRESENT: JOHN CALLUM JR., WILLIAM SCHROETER, ED GREGORY, HAROLD BOOTH, ROGER FILLION, RHONDA CALLUM - KING, GLORYAH STOPPYRO.

JOHN CALLED MEETING TO ORDER AT 4 PM.
ED MADE A MOTION TO APPROVE THE MINUTES OF MARCH 1ST SECONDED BY BILL. ALL IN FAVOR.

HAROLD INFORMED THE BOARD THAT THE TURBO ON THE DODGE 1- TON TRUCK NEEDS TO BE REPLACED. HE ALSO ASKED PERMISSION TO POST THE ROADS. ED MADE MOTION TO POST BILL 2ND ALL IN FAVOR. ED WILL GET IT IN NEWSPAPER. HAROLD SAID THE GARBAGE DUMPSTER AT THE LANDFILL NEEDS TO BE REPAIRED.

BILL WILL CONTACT THE SHERIFF REGARDING FILING CABINETS BEING LOCKED IN THEIR OFFICE. BILL ALSO WILL CONTACT CAPT. JAMIE ABOUT ATTENDING THE TOWNS SAFETY MEETINGS.

AVITAR SUGGESTED ABATEMENT BE DENIED FOR NHEC99-1001 BASED UPON LACK OF NEGATIVE \$ IN CWIP COLUMN CAUSING OPINION FOR LOWER VALUE. BILL MADE THE MOTION TO DENY NHEC'S ABATEMENT ED 2ND ALL IN FAVOR

MR. FILLION STOPPED BY TO DISCUSS LAND USE AND THE SELECTMEN SENT HIM TO THE PLANNING BOARD.

EAG

W. J.
SM

ED MADE MOTION BILL 2ND ALL IN FAVOR TO APPOINT THE FOLLOWING:
JENNIE WRIGHT, STAN RASTALLIS, NANCY WALKER, TO THE CONSERVATION
COMMISSION. ALL POSITIONS TO **3/31/2022**

PAUL MOELLER AS BUILDING INSPECTOR AND DEPUTY HEALTH OFFICER to
3/31/2022

JUDY RASTALLIS AS BALLOT CLERK to **1/22/2023**

A PISTOL LICENSE FOR MICHAEL WOODMAN WAS PROPOSED. ED MADE A
MOTION TO APPROVE AND SECONDED BY JOHN. ALL IN FAVOR

AT 6:45 P.M. ED MADE A MOTION TO CONTINUE MEETING TILL TUESDAY
(ELECTION DAY) AT 4 PM. 2ND BY BILL. ALL IN FAVOR.

JOHN CALLUM

ED GREGORY

BILL SCHROETER

TOWN OF UNITY

13 Center Rd, Unit #3
Unity, NH 03603

SELECT BOARD MINUTES

March 15th, 2021

In attendance: John Callum, William "Bill" Schroeter, Edward "Ed" Gregory, Rosemary Heino, Gloryah Stopyro, Harold Booth, Gordon Brann.

John called the meeting to order at 4:00 p.m.

John introduced the new Selectmen's Secretary, Gloryah Stopyro, to the board and attendees.

Ed made a motion to approve John as chair, Bill 2nd. Vote affirmative.

4:15 pm - Harold shared highway dept. report. They are busy filling in ruts on roads. Trucks ok, Dodge needs new shocks. Progress made on the Highway Shed when possible. Shed needs roof.

John asked if there was still water leaching on Center Rd. Ed said that there was some still.

The Board had concerns regarding the effect the new cell tower would have on Chandler's Mill Rd ~~will have on the road~~.

Repairs to the town hall were discussed. There is a need for seamless gutters, and rubber membrane around the base.

The Board signed checks.

Board discussed an extension to intent to cut. *for Fred Weld for Newport Water department*

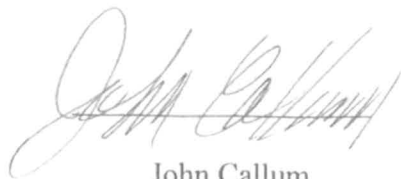
4:29 pm - Rosemary found a potential match for the position of Deputy Town Clerk, Lisa Ray, and asked if Lisa could come in a few days to see if it will be a good fit. It was recommended that Rosemary get a background check first.

The Board discussed with Rosemary the dates of terms for appointed positions to be changed to March. Rosemary was in agreement.

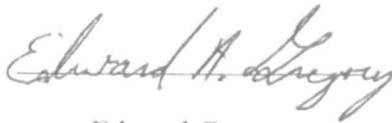
Gordon Brann presented to the Board a request of funds for the library for the upcoming year. The sum did not include the amounts for payroll. John stated that the Board would take it under advisement.

Gloryah mentioned a need for a statement of employment letter from the town.

At 5:25 pm Bill made a motion to adjourn. Ed 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

13 Center Rd, Unit #3

Unity, NH 03603

Select Board Minutes - March 22nd, 2021

In attendance: John Callum, William "Bill" Schroeter, Edward "Ed" Gregory, Harold Booth, James "Jim" Callum, Gloryah Stopyro, Paul Moeller, Todd Gregory, Sally Teague, Carolyn Kapchensky, Gordon Brann.

4:00 pm – John called meeting to order.

4:05 pm – The Board discussed the issue of the school bus using Lear Hill Rd. It would require a lot of plowing and salting to maintain the hill. Need to call the principle to find out. Discuss the agreement with Goshen.

4:10 pm – Harold presented his report for the Highway Department. He has taped off the trees on Stage Rd, almost ready to send letters out to residents to let them know of the cut. The town shed needs more boards to be able to put up the side.

4:15 pm – The Board reviewed funds applied for by Rhonda and Jen from the NH Charitable Foundation totaling \$45,000. Ed made motion to accept these funds. Bill 2nd, all in favor.

4:20 pm – The Board signed vouchers.

4:30 pm – Ed made motion to sign the warrants for yield tax on the timber cut of McDevitt \$2,691.92, Ayotte \$3,164.20, Callum \$885.73. Bill 2nd, all in favor.

4:35 pm – James Callum presented a sketch for roof over steps to town office business entrance.

4:40 pm – Todd Gregory inquired about plans for old home day, and requested a special celebration for the fire department's 75th year of service. Ed motioned to proceed with old home day, and the two events may be combined. Bill 2nd, all in favor.

4:46 pm – Sally T., Gordon B., and Carolyn K., came to share their complaints to the board.

4:48 pm – Gordon asked if the funds presented at last week's meeting would be distributed. Ed asked if it would be alright to distribute half of the funds now until more funds are needed. Gordon agreed. Ed made motion to pay the Library \$11,000. Bill 2nd, all in favor. Ed asked that paperwork be given to the secretary in the future instead of tax collector.

4:51 pm – Gordon inquired about Title III, CH 41, sect 41:6 – Surety Bonds for town employees.


4:53 pm – Gordon inquired about a lost set of keys.

5:35 pm – Bill motioned to approve time off request for Joe Bonaccorsi. Ed 2nd, all in favor.

6:10 pm – Ed motioned to sign the current use application 11-698-0-J3 for Sarah Finney. Bill 2nd, all in favor.

6:37 pm – Bill motioned to deny abatement requests for Dennis Heidebrecht, Joseph Duley, and to approve requests for Raye Adams, Barry Whittemore. Ed 2nd, all in favor.

6:59 Ed made motion to adjourn, Bill 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

13 Center Rd, Unit #3

Unity, NH 03603

Select Board Minutes - March 22nd, 2021

In attendance: John Callum, William "Bill" Schroeter, Edward "Ed" Gregory, Harold Booth, James "Jim" Callum, Gloryah Stopyro, Paul Moeller, Todd Gregory, Sally Teague, Carolyn Kapchensky, Gordon Brann.

4:00 pm – John called meeting to order.

4:05 pm – The Board discussed the issue of the school bus using Lear Hill Rd. It would require a lot of plowing and salting to maintain the hill. Need to call the principle to find out. Discuss the agreement with Goshen.

4:10 pm – Harold presented his report for the Highway Department. He has taped off the trees on Stage Rd, almost ready to send letters out to residents to let them know of the cut. The town shed needs more boards to be able to put up the side.

4:15 pm – The Board reviewed funds applied for by Rhonda and Jen from the NH Charitable Foundation totaling \$45,000. Ed made motion to accept these funds. Bill 2nd, all in favor.

4:20 pm – The Board signed vouchers.

4:30 pm – Ed made motion to sign the warrants for yield tax on the timber cut of McDevitt \$2,691.92, Ayotte \$3,164.20, Callum \$885.73. Bill 2nd, all in favor.

4:35 pm – James Callum presented a sketch for roof over steps to town office business entrance.

4:40 pm – Todd Gregory inquired about plans for old home day, and requested a special celebration for the fire department's 75th year of service. Ed motioned to proceed with old home day, and the two events may be combined. Bill 2nd, all in favor.

4:46 pm – Sally T., Gordon B., and Carolyn K., came to share their complaints to the board.

4:48 pm – Gordon asked if the funds presented at last week's meeting would be distributed. Ed asked if it would be alright to distribute half of the funds now until more funds are needed. Gordon agreed. Ed made motion to pay the Library \$11,000. Bill 2nd, all in favor. Ed asked that paperwork be given to the secretary in the future instead of tax collector.

4:51 pm – Gordon inquired about Title III, CH 41, sect 41:6 – Surety Bonds for town employees.

4:53 pm – Gordon inquired about a lost set of keys.

5:35 pm – Bill motioned to approve time off request for Joe Bonaccorsi. Ed 2nd, all in favor.

6:10 pm – Ed motioned to sign the current use application 11-698-0-J3 for Sarah Finney. Bill 2nd, all in favor.

6:37 pm – Bill motioned to deny abatement requests for Dennis Heidebrecht, Joseph Duley, and to approve abatement request for Barry Whittemore, and approve elderly exemption for Raye Adams. Ed 2nd, all in favor.

6:59 Ed made motion to adjourn, Bill 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

13 Center Rd, Unit #3

Unity, NH 03603

Select Board Minutes - March 29th, 2021

In attendance: John Callum, William "Bill" Schroeter, Edward "Ed" Gregory, Gloryah Stopyro, Rosemary Heino, Raye Adams, Clements, Sally Teague, Jedidiah Stopyro, Gordon Brann, Paul Moeller.

4:00 pm – Ed called meeting to order.

4:05 pm – Bill motioned to approve the minutes from last week's meeting. Ed 2nd, all in favor.

4:10 pm – Rosemary H. presented a request to appoint Lisa Ray as Deputy Town Clerk, pending a background check. Ed motioned to approve. Bill 2nd, all in favor.

4:15 pm – Raye A. asked why her tax deferral request was denied. It was explained to her that she was on the agenda last week not this week; therefore we did not have her file present. It was suggested that she stop by the office to discuss the matter.

4:20 pm – Gordon B. presented his items to the board.

1. Monies – Gordon inquired about the status of the requested operating funds for the library. It was explained that the bookkeeper had not passed along the check. Selectmen will follow up Tuesday to ensure funds are distributed.
2. Surety bonds – Gordon made a request for library staff and trustees to become bonded under T 3:41, 41.6. Further research is needed to make a decision.
3. Keys – Gordon mentioned that lost keys had not yet been returned. Some discussion followed as to whether the library can operate without them.
4. Alternate trustees – Gordon presented a written request to appoint two (2) Library Trustee Alternates. The candidates being Deb Leahy, and Jedidiah Stopyro. Bill motioned to appoint presented candidates. Ed 2nd, all in favor.
5. Trustee resignation – Gordon presented a written request to fill the position vacated by Judy Tatem. The Board expressed that they would act on the suggestion of the trustees as to who of the alternates should be appointed. Sally and Gordon agreed upon Jedidiah. Bill motioned to appoint Jedidiah to the role of Library Trustee. Ed 2nd, all in favor.
6. Complaint against members of Town Offices– Gordon stated that he had a complaint against John as well as Rhonda that he would not share without John being present.
7. Gordon requested to be on the agenda for the following week, stating he would be asking for John's resignation. Ed informed him that the request for resignation along with a reason for the request would have to be presented in writing.
8. Covid status for the library – Gordon inquired whether there were plans to reopen the library, following the model of other libraries in the state being fully operational. It will be discussed.

4:49 pm – Ed motioned to sign the 2021 Tax Warrant. Bill 2nd, all in favor.

4:50 pm – Bill Motioned to sign Town of Claremont Septage Agreement, and pay the invoice of \$2,506.50 for services. Ed 2nd, all in favor.

4:55 pm – Ed motioned to sign MS 636. Bill 2nd, all in favor.


John Callum


Edward Gregory


William Schroeter

TOWN OF UNITY

13 Center Rd, Unit #3

Unity, NH 03603

5:11 pm – Bill motioned to sign MS 535. Ed 2nd, all in favor.

5:30 pm – Ed motioned to sign four Request for Proposal letters for Professional Municipal Auditing. Bill 2nd, all in favor.

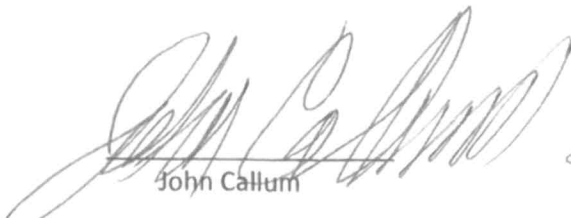
5:48 pm – The Board reviewed summary of services provided by Jeffrey Graham.

6:00 pm – Board signed vouchers.

6:37 pm – John shared the need for the Board to set a date and time to review employee performance and pay. Board will need a copy of current wages from the bookkeeper.

6:47 pm – Ed motioned to sign and adopt House Rule 2021-I. Bill 2nd, all in favor.

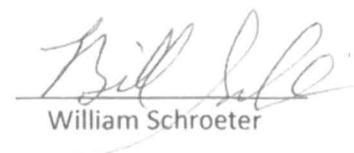
6:59 pm – Bill motioned to adjourn, Ed 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

April 12th, 2021

Attendees: Edward "Ed" Gregory, John Callum, William "Bill" Schroeter, Gloryah Stopyro, Harold Booth, Rosemary Heino, Carl Rubchinek, Rhonda Callum-King, Paul Moeller.

4:00 – Ed called the meeting to order.

4:01 – Rosemary presented her items:

- **Conservation Appointments** – Rosemary presented documents to change appointment dates for the positions on the Conservation Commission for Gary Ross, and Sarah Valli.
- **Gravel permit** – Received check from Kalerno Heino for the intent to excavate. Ed motioned to sign the permit, Bill 2nd, all in favor.

4:05 – Rhonda presented her items:

- **Tax Documents** – Rhonda provided the tax and payment history for Jason and Dotty McClay, and explained that they were calling throughout the day asking questions about payments and whether the payments made showed up on their taxes.
- **Camera program** – Installed and accessible.

4:15 – Harold presented his report:

- **Trusses** put up on the shed.
- **Truck down center rd** – (Ed, do you remember what this was about?)
- **Stage Road** – John Whyte will do the cutting along the road. Secretary mentioned email from Sheila Purington with concerns about the project. The Selectmen decided to meet on Stage Rd to review the work on Saturday at 9 am and asked secretary to reach out to Sheila requesting her to come out and speak with the selectmen on Saturday.

4:28 – Carl Contributed – Trusses are up. But he's concerned about behind the Town Hall, and mapping out where the property line is in order to put up a retaining wall. Ed suggested that the secretary take a look at the map for the Wilson Town Common property for that information.

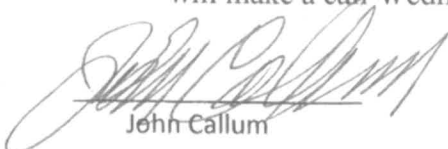
Carl also mentioned the need for an excavator to come up Center rd. to enlarge a pond.

The town shed is going to have a three foot overhang instead of a standard one foot overhang.

4:30 John joined the meeting

4:40 – Todd's items

- **Eversource contact** – Todd brought the form sent by Eversource requesting a single point of contact in the event of emergency. Ed motioned to appoint fire chief Todd Gregory as the Emergency Contact for Eversource, Bill 2nd, all in favor.
- **911 contact liaisons** – Todd also mentioned he was the liaison for 911 contact information, as well as another individual who is no longer able to serve in this role. It was determined that a new individual should be the second contact, and we need access to that page. Todd and Rhonda will make a call Wednesday to fix these issues.


John Callum


Edward Gregory


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

April 12th, 2021

4:55 – Tiny Houses

- Robert Trabka is currently researching any RSA's available on the matter to get a more defined answer regarding the rules for building a tiny house. This concern is also a matter of safety because without going through the process of building approval, a small house would not be able to get a number from the fire department, and wouldn't have access to emergency services.

5:17 – Signed Timber Yields

5:20 – Signed Vouchers

5:30 – Town Spending card – Secretary presented the need for a payment card to be made available for the town offices. After speaking with the Treasurer Cathy Lombardo, the only option that is available with the banks already associated with the town is a debit card. It was determined that a debit account would be fine. Secretary will communicate this decision to the treasurer so she can move forward with the process.

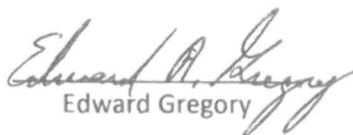
5:40 – Eckman – Easement with Purington for the sediment pond, the calculations came to about \$7,000

5:50 – Employee Handbook – Bill brought an old copy of the employee handbook to take back to the office and update so a current edition may be available for town employees.

6:07 – Bill motioned to adjourn, Ed 2nd, all in favor



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

April 19th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Harold Booth, Rosemary Heino, Rhonda Callum-King, Paul Moeller, Gordon Brann, Jeremy Turner, Laura French.

4:00 – John called the meeting to order. Pledge of Allegiance.

4:02 – Adjustments to agenda – John requested to add topic of Camper issues, and holding 91A.

4:05 – Rosemary presented her items

- Vacation Form - Adjustments need to be signed. Ed motioned to approve, Bill 2nd, all in favor.
- Deputy Town Clerk – Lisa Ray will be coming in 4-20-21 to train.

4:10 – Rhonda presented her items

- Another check received of \$894.60 from FEMA, Bill motioned to accept, Ed 2nd, all in favor.
- Adam Ferland requesting monthly pre-payment plan for taxes. Payments would stop 2 months/\$500 short to previous year's tax bill. Any applicants will provide reasonable cause for needing payment plan. Approval subject to Selectmen's discretion. Selectmen will review request.
- Ed motioned to pay the liens to tax collector for a total of \$137,499.24. This is an in/out lien check.

4:20 – Harold presented his items

- Skyline Drive – repair short distance truell's old house ?????
- Beavers on Judkin road
- Could Herb help with the shed? Selectmen suggested using other town employees also.
- Trailer? Check auction. 20 ton would be best.

4:30 – Set date and time for work session for review of employees. Set for Monday 26th, 9 am.

4:35 – Selectmen's reports - Action needed for campers coming into town and tiny houses on camper frames. Have 3 campers in one area. Campers must abide by camping trailer ordinance. Cease and desist orders are to be served.

- 911 numbers are being requested on property with campers and sheds etc. They do not meet state requirements. The State issues the number from the center of the land owner's foundation; therefore, permanent footings are minimum requirement to receive 911#.

4:40 – New cell tower Chandler's Mill Rd. – has the planning board done anything to address the road yet? Discussion has been had with company putting it up. Town controls the road.

4:50 – RFP – Plodzik and Sanderson sent a proposal in response to Selectmen's Request for Proposal for auditing services. Theirs was the only response before the deadline. Ed motioned to table discussion until the board could meet with them to review the contract, Bill 2nd, all in favor. Contract totaling \$12,500 unless others services are need.



John Callum

Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

April 19th, 2021

5:04 – Printers – Need to replace Konica in the town offices.

5:07 - Denial on abatement for Blouin, Paul (1-197-0-i8)

5:10 – Jeremy Turner and Laura French – Expressed concerns about the cell tower project near their house. Not all the abutting properties were notified. “Tower will loom over their property”. They requested a value compromise. Glenn walker has been supportive of their efforts to get information. They tried to reach Chuck to get contact info for U.S. Cellular representative Bob Carson. Planning Board minutes show board approval without notifying all neighboring property owners.

Bill and John will follow up on getting phone number for US cellular representative so Jeremy and Laura may contact him prior to next planning board meeting to see what can be done.

5:30 – Paul Moeller – Wasn't contacted about new cell tower. Secretary will contact Paul.

- Septic system off Unity Springs rd. sewage running down the road from Skyline Drive.
- Ads online for campsites – Unity Meadows, Sweet Song acres/Shady Grove.
- Paul signed building permit for Paul Hamel, and demolition permit for Ann McMahon.

5:50 – Secretary's items

- Vegetation Control Services Inc. mailing regarding intent to spray herbicides.
- Send letter to Mr. Waters at 107 Britton Rd about cleaning up demolition debris.
- Bill motioned to sign Timber yield for Kurt Richardson, Frederick Junge, and Caryl McDevitt, Ed 2nd, all in favor.
- John motioned to sign Penny Trabka as Deputy Treasurer for 2021, Bill 2nd, all in favor.
- Bill motioned to obtain one Town Office debit card for \$5,000, Ed 2nd, all in favor.
- Internet bridge on hold until the board can research the broadband option.

Gordon – Question: RFP for Auditor, Plodzik & Sanderson submitted proposal for \$12,500? Ed said that was correct, unless additional work was needed.

6:30 – John made motion to enter into 91A. Session ended 7:10 pm. Ed made motion to re-enter standard selectmen's meeting, Bill 2nd, all in favor.

7:10 – Ed motioned to sign delegation of deposit authority for tax collector and town clerk, Bill 2nd, all in favor.

7:34 – AT 7:30 P.M Ed motioned to adjourn, Bill 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

April 26th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Harold Booth, Gordon Brann, Carl Rubchinek.

4:00 – John called the meeting to order. Pledge of Allegiance.

4:02 – Adjustments to agenda – John requested to address proposal from Plodzik & Sanderson.

4:04 – Ed motioned to accept proposal for auditing services by Plodzik & Sanderson, Bill 2nd, all in favor.

4:05 – Harold and Carl viewed a trailer in town, and agreed it was in good condition.

4:06 – Ed motioned to approve payment of up to \$10,500 to purchase a trailer, Bill 2nd, all in favor.

4:08 – Harold presented his items

- Extension of intent to cut for Forest Smith, copy should be sent Forest.
- Color for the Highway Shed? Grey is a good neutral color.
- Looking for Hemlock or Pine trim boards, haven't had luck yet.
- Road postings can come down May 1st.
- Burt has a few sets of tire chains for \$500. Bill motioned to purchase, Ed 2nd, all in favor.

4:30 – Carl needs the survey map for the Town Hall land.

4:33 – The board reviewed the equalization values for the town of Unity with utilities and without utilities sent by NHDRA. John motioned, Bill 2nd, all in favor.

4:37 – Town Debit Card – John motioned to accept the new debit card in the amount of \$1,500.

4:38 – Bill motioned to accept Rhonda King to the position of Tax Collector, Ed 2nd, all in favor.

4:39 – John motioned to accept Jen Amell to the position of Deputy Tax Collector, Ed 2nd, all in favor.

4:49 – Skyline Drive – we will send a cease and desist letter to fix the sewage issue.

4:52 – Bill reviewed quote to bridge internet between buildings. He wants to research further.

4:57 – The Board reviewed the temporary Drive Usage for Hunter Reisberg for logging purposes only. No issues with usage, inform sender.

4:58 – Board signed approval of Elderly exemption for Raye Adams, denial of Elderly exemption for John Dooley, and denial of Veteran Credit for Dennis Heidebrecht.

5:09 – Bill motioned to approve minutes for April 12th, and April 19th, Ed 2nd, all in favor.

5:14 – The board reviewed easement for Sheila Purington.

5:23 – Bill motioned to approve camping trailer permit for David Benoit Sr., Ed 2nd, all in favor.

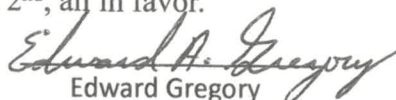
5:36 – Ed motioned to pay Sheila Purington \$7,495.53 for the permanent easement on her land for storm drainage pond for Stage Road. Bill 2nd, all in favor.

5:37 – John motioned to enter into 91A to discuss employee compensation, Bill 2nd, all in favor.

5:58 – Ed motioned to re-enter regular meeting status, Bill 2nd, all in favor.

6:00 – Ed motioned to adjourn, Bill 2nd, all in favor.


John Callum


Edward Gregory


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 3rd, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Harold Booth, Rosemary Heino, Judi Tatem, James, Paul Moeller.

4:00 – John called the meeting to order. Pledge of Allegiance.

4:02 – Town Clerk and Historical Society presented the project they are hoping to work on with the Moose Plate grant monies available to them.

4:23 – Harold presented his items

- Stage Rd pot holes need to be filled in. Perhaps ground up tar would be the cheaper option.
- Skyline Rd. septic system is still an issue and needs to be handled.
- Anderson Rd was reportedly in rough shape; Harold explained it was in good condition.
- Quaker City Rd the beaver dam issue needs to be addressed before it breaks.
- A maple tree needs to be taken down for internet-bridge wiring to town buildings.
- Bill motioned to approve time off requests for Joe Bonacorsi, Jason Sawyer, and Harold Booth, Ed 2nd, all in favor.

4:55 – Bill motioned to send a check to Avitar Assessing in the amount of \$300 from revaluation account, Ed 2nd, all in favor.

5:13 – John motioned to send a letter to Stephen Waters about garbage on property, Bill 2nd, all in favor.

5:14 – Bill motioned to send letter to Konica Minolta for buy out of equipment, Ed 2nd, all in favor.

5:16 – Bill motioned to accept estimate for internet bridging services from First Choice Communication Services via CCI, Ed 2nd, all in favor.

5:30 – Board was made aware of FEMA funds available for the purpose of cleaning and sanitary equipment for the office. They would like to pursue.

5:39 – Ed motioned to approve and send letter to Southwestern Community Services regarding shelter stay for Jeanette Day, denying payment for non-resident, Bill 2nd, all in favor.

5:41 – Board showed approval of trailer recently purchased from Mike Duplessis.

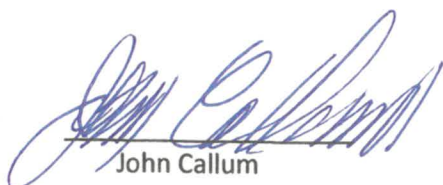
6:11 – Board approved Ted Lewitt to purchase new USA flags for the town.

6:22 – Bill motioned to approve minutes from April 19th, 2021, John 2nd, all in favor.

6:26 – Ed motioned to enter into non-public session 91-A:3IIa meeting, Bill 2nd, all in favor.

7:04 – John motioned to re-enter regular meeting status Bill 2nd, all in favor.

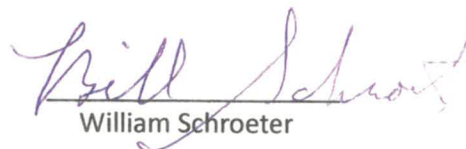
7:05 – Ed motioned to adjourn, Bill 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 10th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Harold Booth, Jeremy Wilson, Robert Trabka.

4:00 – John called the meeting to order.

4:02 – Stage Rd bid package for people interested in bidding for the tree work. From Kurt at Eckman.

4:07 – Additions to agenda – possible 91a, Judi's letter, NHDOL, Anderson Rd, Debit card.

4:13 – Deputy Sheriff Jeremy Wilson –

- Contract with town was presented, same as usually, but lower rate.
- Old Home Day, two deputies will overlap patrol of the event.
- Potential problem of resident with dogs, hoping to resolve without much interference.
- Patrol Reports were being sent, will be sent again to correct selectmen email address.
- Ed motioned to accept contract between Town of Unity and Sullivan County Sheriff's Office, Bill 2nd, all in favor.
- Board asked for sheriff's department to stop by the town offices once in a while.
- Re-start safety meetings and alarm testing on a semi-regular basis.

4:55 – John read the letter submitted by Judi Tatem for public record as to her reason for resigning as Library Trustee, as some misinformation was circulated on the subject.

5:09 – Bushway complaint Anderson Rd. Move up the list for grading.

5:11 – Debit Card Usage discussed.

5:22 – Highway shed is making progress – Harold said he would like to leave metal roof off when using the crane to lift it.

5:40 – Need sealant for concrete on Town Hall entrance.

5:50 – Secretary presented Treasurer's request for assistance with putting checks into envelopes.

5:55 – Bradley & Faulkner letter reviewed. Will be filed with Leeman documents, and sent to Mike.

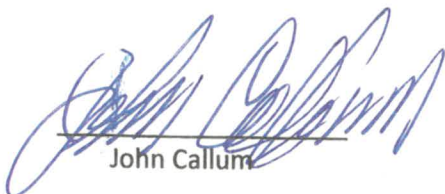
6:00 – Minutes reviewed, corrections made.

6:15 – Board signed vouchers.

6:30 – Board reviewed personnel reprimand letters.

6:51 – Robert Trabka came to speak with the board regarding "Tiny Houses". The Board discussed campsites.

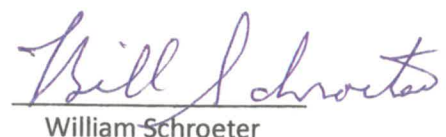
7:45 – Bill motioned to continue meeting Friday 1 pm if the time is agreeable to meet with auditor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 17th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Dave Eckman, Harold Booth, Rhonda Callum-King, Todd Gregory, Gordon Brann, Paul Moeller.

4:05 – John motioned to close prior meeting, as selectmen did not meet with auditor. Bill 2nd, all in favor.

4:07 – John called the meeting to order.

4:10 – Dave Eckman – The Town received two bids for tree clearing, Wilcox Tree Service LLC who's bid price was over \$100k more than Blue Mountain Trucking, who's cost for clearing trees on Stage Rd is \$36,340. Blue Mountain should be finished by June 11th. The clearing company will leave fire wood along the side of the road for the land owners to collect and use. Ed motioned to award bid to Blue Mountain for a total of \$36,340, Bill 2nd, all in favor.

4:23 – Todd presented his items

- The fire department is currently down a truck for a couple of days for repair.
- Internet bridge, trying to schedule the work for May 27th, a Thursday.
- 911 numbers can be issued from town offices as long as the state regulations are followed.
- Old home day and 75th anniversary of fire department. Breakfast will be provided by dept.
- Bill asked if they should get a helicopter. All agreed.

4:32 – Rhonda presented her items

- 4 properties are going to deeding, proper steps must be followed to delete transaction and refund payment amount in order to follow through to deeding.
- Internet connections, fiber from school would be faster than the broadband speeds, and may save money. Ed wants to research further.

4:46 – Harold – there was garbage all along Gilman Pond Rd last week. They found a bill with name and address of deceased person, unsure how to proceed.

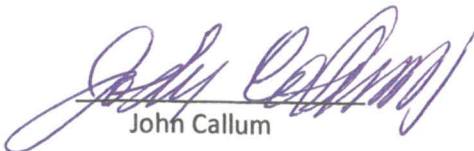
4:57 – Ed mentioned that Vanessa expressed her concern over a number of crushed cars that Roger Reed was hauling out by her house, and if he's compliant.

5:00 – Bill presented his items

- Email from Stephen Waters stating someone if going to clean up his property on Britton Rd.
- The cell tower is back on the table for planning board meeting, first Tuesday of June.
- Letter was sent to Konica Minolta regarding buy-out option with no response. Must follow up.

5:16 – Paul mentioned that Allen on 2nd NH tpk was looking for his permit.

5:20 – Skyline Rd, a letter was sent, nothing was heard back. Need to send a letter certified, and after that a letter will be delivered by the sheriff.


John Callum


Edward Gregory


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 17th, 2021

-
- 5:25 – Planning Board has a new driveway being put in, but there has been no permit submitted.
- 5:38 – Bill motioned to sign and accept corrected minutes from May 3rd, Ed 2nd, all in favor.
- 5:40 – Ed motioned to allow secretary to assist in sealing and sending vouchers, per treasurer's request, Bill 2nd, all in favor.
- 5:42 – John motioned to sign and accept minutes from May 10th, Bill 2nd, all in favor.
- 5:45 – John motioned to enter non-public session per RSA 91A:II3a to discuss personnel, Ed 2nd, all in favor.
- 6:15 – Ed motioned to come out of 91A status, Bill 2nd, all in favor.
- 6:39 – Ed motioned to continue the meeting to Tuesday 5/17 @ 3:30 to meet with auditor, Bill 2nd, all in favor.

John Callum

Edward Gregory

William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 24th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter,
Gloryah Stopyro, Harold Booth, Rhonda Callum-King, Gordon Brann.

4:03 – John called the meeting to order.

4:04 – Harold – Backhoe has transmission issues, may be forward/reverse switch.

- Cold Pond Rd will company cut certain trees that the town marked, or will the town?
- Calcium Chloride is on sale at LaValley's, purchase 2 pallets? Selectmen agreed on purchase.
- Cutting edge of loader bucket getting thin, needs to be replaced. Selectmen agreed to replacement.
- Ted Lewitt, should he be cleaning town hall every week? Not necessary anymore.
- Tires for old red truck, one on the front in rough shape, need to be replaced. Selectmen agreed.
- Home Depot card is no longer active. Requesting Runnings Credit Card application.

4:12 – Rhonda – Deeding needs definite answer from selectmen. Tax Collector from neighboring town goes through a simpler process for deeding, which is recommended. Bill motioned to follow advice of Claremont tax collector, and move forward with deeding process as outlined, Ed 2nd, all in favor.

- Surveillance camera that was sent back could be put to use out front on garage building.
- A grant is coming, but uses are limited to Broadband 100mbps up/down, emergency salary, and air exchange system for town buildings used by employees. Need a bid write-up for air exchange.

4:31 – Gordon asked "How did you make out with the forensic audit? Did you get that report yet?" Ed explained that the work done had nothing to do with the library. Gordon said the auditor has his 2020 package, which the new auditor will need. Board assured that information would transfer to new auditor.

4:34 – John brought to attention the issue of a panic alarm being set off on Saturday. When John went to investigate, the sheriff was about to leave and explained it was a "bank robbery type alarm"

4:44 – John recommended that bids get put out for a crane to get the roof onto the town shed. Harold would like to hold off because there may be an arrangement already with Osgood. Ed asked how much they would charge. Harold will inquire.

4:50 – Cell tower will be discussed at next planning board meeting. Skyline rd. letter must be sent with Sheriff to resolve seepage issue. Britton rd. has been cleaned up, but they may be putting in insulation.

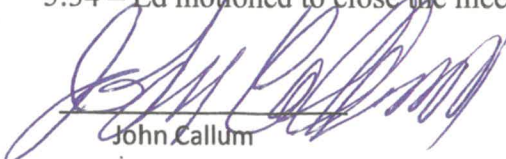
4:54 – Bill motioned to make recommendation that camper permits must be displayed in window of camper, Ed 2nd, all in favor.

5:00 – NHMBB email, contract should be sent to Primex for review.

5:25 – Bill mentioned that Dave Love is making inquiries to create a B&B in his barn.

5:30 – HipCamp issues need to be addressed, must discuss with Michael Courtney.

5:34 – Ed motioned to close the meeting, Bill 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 1st, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Brent Bradley, Ted Lewitt, Joe Bonaccorsi, Gordon Brann, Jedidiah Stopyro, Sally Teague.

4:00 – John called the meeting to order.

4:02 – Joe Bonaccorsi presented his request for time off, as well as his letter of resignation for June 30th as he will be retiring. Ed motioned to accept resignation, Bill 2nd, all in favor.

4:07 – Brent Bradley of CCI– Reviewed bill from Consolidated Communications with the board. Town is currently paying \$225/month for DSL. If we opted for fiber connections, we would be receiving a more consistent connection with monitoring from CCI as a business grade level service. Ed motioned to approve upgrade in internet to 30/30mbps for \$264.04 per month, Bill 2nd, all in favor.

4:40 – Ted Lewitt – Weekly Town Hall sanitization; Board agreed this was no longer necessary, and a routine cleaning from the cleaning company would be sufficient.

– Status of NHDOL inspection report; we have not received it yet, it could be a few weeks. We will also begin regular safety meetings in the near future.

– Flags, waiting for a new flag.

– Larry has recovered and has taken another part time job with Ruger; we'll see how this works out.

4:48 – Selectmen's Secretary –

- Skyline Rd – Issue has been address by resident of the property and septic pump has been installed.
- Britton Rd – Property was cleaned up, but another letter needs to be sent addressing insulation.
- Sherry Hallock – asking for official decision regarding shelter stay for J.D.
- Bond Disbursement – need a vote on full or half disbursement.

5:08 – John addressed rumor that someone on Gilman Pond Rd is bribing Consolidated Communications for the new broadband, the fact is that McDevitts are paying for commercial service for their property.

5:21 – Board signed vouchers.

5:32 – Ed motioned to approve and sign minutes from May 17th, and May 24th, Bill 2nd, all in favor.

5:33 – Ed motioned to approve vacation request from Joe Bonaccorsi from 6/8-6/11, Bill 2nd, all in favor.

5:34 – John motioned to pay Avitar Associates \$150 out of Revaluation fund, Ed 2nd, all in favor.

5:35 – John addressed Gordon regarding previous statement that L.E. was not in the building and could not have set off the panic alarm. He had reviewed the footage and saw that L.E. was in fact in the building.

5:40 – John asked Gordon to confirm if he had addressed Bookkeeper and Secretary in the offices today. Gordon confirmed that he had.


John read a letter from the Bookkeeper regarding a phone call to the New Hampshire Department of Labor, in which she spoke to one Inspector Tremblay regarding an employee who last worked in the library several months prior, and whether she is still an employee that should be paid for time put in recently.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 1st, 2021

In summary, as the employee was instructed to work and was given access, she does need to get paid, however, as she is paid by the town she is a town employee and subject to town ~~regulations~~ and selectmen decisions.

And Book up

5:44 – Gordon's response was to say this payment arrangement was made to avoid unnecessary expenses to the library in hiring their own payroll company. This statement cannot be verified.

Gordon also stated that she was still an employee because she was never terminated.

5:47 – Ed instructed Gordon that in the future, he should not act as sole representative of the board of library trustees, as he had constantly been speaking without consultation to the board.

5:48 – Gordon made threats about hiring a lawyer to settle this matter.

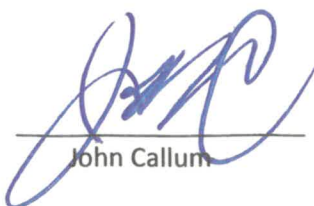
5:49 – Library board was confused about how Carolyn had access to the building. Gordon stated she was given a set of keys by the librarian. The library board had not been informed of the decision to have Carolyn come in to work.

5:51 – Library Board is also concerned about the bookkeeper not having proper documents to pay the library personnel as she could face legal trouble without them.

6:00 – Board took time to complete questionnaire sent by Plodzik & Sanderson.

6:45 – Ed motioned to receive NHMBB broadband bond funds released in a single disbursement.

6:48 – John motioned to continue meeting to Planning Board Meeting at UES 7 pm, Ed 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Harold Booth, Gordon Brann, Tim Davis, Paul Moeller.

4:00 – John called the meeting to order. Pledge of Allegiance.

4:02 – Addition to agenda – 91A, Stage Rd,

4:03 – Broadband documents for review.

4:05 – Tim Davis – presented Financial Capability Checklist for forestry grant needing signature.

4:20 – Harold presented his items –

1. Stage Rd will be closed for two days to use crane for cutting project.
2. Mueller property – They previously dug a pond, digging all around the pond now, may be capturing ground water to send to culvert.
3. Construction on Kanto Rd. Rocks in the road by Chamberlin's house.
4. Harold will be leaving work early on Thursday.
5. Metal is on one side of the roof now, he will talk to Carl about putting the other side up.

4:35 – Bill motioned to complete and sign financial checklist for Tim, Ed 2nd, all in favor.

4:39 – The board will ask Sheriff's department to hand deliver returned tax bill to Mr. Dooley.

4:40 – Cermak property w/no address, asking for mailbox and address, but only has garage. No camper permit, sheriff drop off permit. Property does not meet state requirements for 911.

4:45 – Ed motioned to accept vacation for Jason Sawyer 7/1-7/2, John 2nd, all in favor.

4:46 – NHDES email – landfill monitoring for a cost of \$13,800. Ed motioned to accept and sign Stantec's proposal, Bill 2nd, all in favor.

4:52 – Ed motioned to sign intent to cut from Wilbur Cox Jr., Bill 2nd, all in favor.

5:00 – OSI letter review, forwarded by Paul Moeller.

5:04 – PA form regarding utilities.

5:06 – Skyline Rd – we had word everything was fixed, Paul will follow up.

5:19 – Paul Moeller – Received 2 building permits for living spaces less than 750 sq ft, because the permit application states a minimum of 500 sq ft. How should we proceed? After discussing, the board agreed we cannot reasonably ask them to change their plans when the permit says 500, but we need to change that immediately to prevent further issue.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 7th, 2021

6:00 – Britton Rd issue, letter was sent to owner regarding use of the condemned building.


6:03 – Bill motioned to enter into 91a personnel meeting. Ed 2nd, all in favor

6:35 – John motioned to re-enter regular meeting. Bill 2nd, all in favor.

6:38 – Ed would like to arrange a meeting with the Bond Bank to discuss contract, and would like to make sure Michael Courtney has had a chance to review agreement edits made.

6:45 – Gordon claimed to have citizen comments, but addressed library issues without board of trustees.

6:59 – Ed motioned to adjourn, John 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Jedidiah Stopyro, Rosemary Heino, Harold Booth, Sally Teague, Dave Eckman, Vanessa Keith.

4:00 – John called the meeting to order.

4:03 – NHMBB re-vote – John motioned to vote for 100% bond from the bank, Bill 2nd, all in favor.

4:05 – Dave Eckman – Paperwork needs signature. Ed motioned for chairman to sign "Standard Dredge & Fill – Expedited Minimum Impact Wetland Application and Design Package", Bill 2nd, all in favor.

4:30 – Harold presented his items -

1. Highway shed, almost ready for lifting, Osgood's is the cheapest option.
2. Went to Runnings and they will set up an account for the town.
3. Darryl gave a quote for mowing roadsides.
4. Trouble with backhoe. It's slipping into neutral. Solenoid or o-ring. Transmission removal?

4:45 – Selectmen's secretary presented items -

1. Sullivan County Letter regarding taxes.
2. Email from attorney on behalf of Southwestern Community Services regarding J.D.
3. Job application for Highway Department.
4. Email from Stephen Waters at 107 Britton Rd regarding insulation and improvements.
5. JP Pest services quote.

4:50 – John explained that Timothy Radfo had called the office to discuss purchasing Coletac/Osgood property to put up a dog training facility and was instructed to stop by the meeting this evening, and planning board meeting.

5:00 – Paul reviewed building permits, and progress from Skyline Rd septic.

5:15 – Ed motioned to sign paperwork for Plodzik & Sanderson, Bill 2nd, all in favor.

5:20 – Board signed vouchers.

5:30 – Bill motioned to approve AKSA Construction to do mowing of roadsides \$8,855, Ed 2nd, all in favor

5:37 – John motioned to enter 91-A:3IIa for personnel. Ed motioned, Bill 2nd, all in favor.

6:39 – Ed motioned to re-enter regular meeting status, John 2nd, all in favor.

6:40 – Vanessa representing Conservation Commission is able to come in to install beaver deceiver next week. \$3000 will come from conservation budget. Vanessa and Conservation Commission signed wetland permit for Dave Eckman.

6:45 – Ed motioned to adjourn, John 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 28th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Harold Booth, Gregg McClelland, Lionel Chute, Derek Ferland, George Hebert, Joe Osgood, David Wells, Stopyro, Sally Teague, Paul Moeller, Gordon Brann, Deb Leahy.

4:00 – John called the meeting to order. Pledge of Allegiance.

4:02 – Gregg McClelland – property has been deeded, payments weren't made for three years, and the bank did not cover the second lot with escrow payment. He requested some time to work out the situation. Ed motioned to table the matter for the next three weeks, Bill 2nd, all in favor.

4:09 – Sullivan County Board of Commissioners – communications regarding tax matter have gone unanswered. Letter from Evan at Avitar was reviewed. Commissioners will pay this tax payment, and pursue abatement for the following tax bill. Letter from Evan at Avitar was shared with the commissioners. John reminded the commissioners about the conversation regarding a new fire truck.

4:18 – Harold – testing backhoe today for electrical issue. Paving on roads. Mueller property: water coming from the ditch, any contact? Farmer, will she move the logs? Stage Rd project, wetland permit denied, possible burial ground? Plank on brown's bridge, could it get replaced? How is the shed going, Harold is waiting on Carl. Chains and binders are coming in.

4:30 – David Wells – Here regarding tax abatement, married to disabled veteran, received correspondence that these documents could not be located and had no exemption on file. Houle received the exemption, when she passed the exemption passed along to him. Status changed with town office this last year because they did not qualify for the exemption. Ed motioned to take this under advisement, and investigate further, Bill 2nd, all in favor. Please come back in two weeks to check on status.

5:02 – Bill motioned to send service agreement for CCI to Michael Courtney.

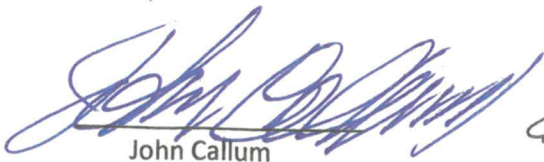
5:04 – Steve Therrian land use change tax, Bill motioned to approve for \$2,400, Ed 2nd, all in favor.

5:15 – Bill motioned to sign veterans exemption for David Sinclair, John 2nd, all in favor.

5:17 – Board signed vouchers.

5:20 – Bill motioned to approve and sign minutes from June 1st, with amendments, Ed 2nd, all in favor. Bill motioned to approve minutes from June 14th, Ed 2nd, all in favor. Bill motioned to approve minutes from June 7th, Ed 2nd, all in favor.

5:21 – John motioned to sign Renewal Account Application document from Sanell to continue card usage, Bill 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 28th, 2021

5:22 – Bill motioned to approve request that \$300 be paid from revaluation account to Avitar assessing, Ed 2nd, all in favor.

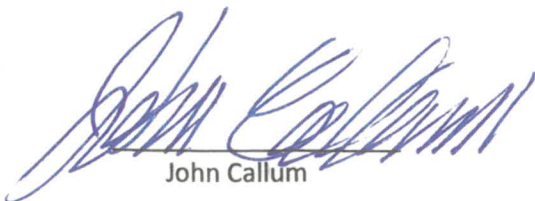
5:44 – John read Thank You to the Fire Department from Sullivan County Board of Commissioners.

5:45 – Letter from Primex, 2021/2022 coverage updates.

5:59 – Ed motioned to enter into 91A status to discuss library items. Bill 2nd, all in favor.

6:59 – Ed motioned to exit from 91A status to regular meeting status. Bill 2nd, all in favor.

7:00 – Bill motioned to adjourn the meeting, Ed 2nd, all in favor.


John Callum


Edward Gregory


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 6th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Cathy Lombardo, Bob McDevitt, Carol McDevitt, Gloryah Stopyro, Jedidiah Stopyro, Sally Teague, Gordon Brann, Janet Brann, Debra Leahy, Mary Clark, William Clark, Tom Piskaty, Todd Scranton, Vincent Anderson.

4:07 – John called the meeting to order.

4:08 – John called upon Library Trustees, regarding the 91A request from Dr. Wadensten. Request was read into minutes [copy attached]. What is the status?

Gordon said the requestor may access these documents in the library at any time. He would prefer they remain secured for the time being.

John recommended a return email to Dr. Linda Wadensten stating this. Gordon asked for requester information. John instructed Gordon to get this from secretary in the morning.

Sally asked to give Gordon document from Jeff Graham. Granted.

4:29 – Mary Clark – deeding of property. William presented documents to the selectmen. Requested arrangement to pay \$500-\$1000 per month until a loan comes through. Ed motioned to table this for a few weeks so they may pursue a course of action, Bill 2nd, all in favor.

4:36 – Tom Piskaty, presented concerns about feral dogs in the neighborhood running loose. The owner of these dogs has a small trailer with 18+ dogs. Most are vaccinated according to Newport sheriff, and Cathy Sullivan. Actions are being taken to address the issue.

4:43 – Cathy Lombardo –Michael Courtney has reviewed the Broadband Contract. Selectmen will review.

4:51 – Rosemary requested office lighting.

4:52 – Dave Eckman working with United to move forward, pending DES permit.

4:53 – Must handle the leaky firehouse roof.

4:56 – Secretary presented some correspondence for board to review.

5:02 – Post an ad for the position to replace Joe Bonaccorsi on the highway department.

5:09 – Board signed vouchers.

5:10 – Ed motioned to sign minutes from June 28th, Bill 2nd, all in favor.

5:15 – Email from Sarah Finney requires further investigation. Must follow up on demolition of building.

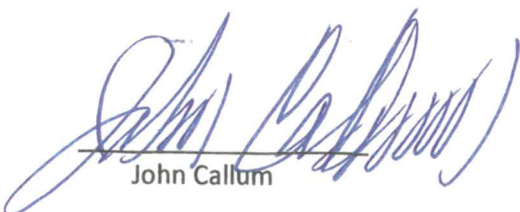
5:20 – Paul signed building permit for Debra Leahy.

5:23 – Paul Moeller – going to visit Enger on North Shore Rd to look at electric. Also visit Shirley Judkins.

5:25 – Ed motioned to sign investment policy, indicating they do not make decisions on investments, and the duties are placed with the trustee of trust funds. Bill 2nd, all in favor.

5:30 – State of NH judicial branch – Robbins vs Whyte's, dismissals approved or denied.

5:34 – Bill motioned to adjourn, Ed 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Meeting of Selectmen
and Library Trustees

13 Center Rd, Unit #3
Unity, NH 03603

July 15th, 2021
Unity Library

Attendees: John Callum, Ed Gregory, Nancy Richardson, Sally Teague, Marjorie Erickson, Janet Brann, Debra Leahy, Gordon Brann, Jedidiah Stopyro, Gloryah Stopyro, Joe Warner, Jeff Graham. Via telephone: Bill Schroeter, Michael Courtney.

John called Selectmen's meeting to order at 4:07 p.m.

Jedidiah called Library Trustees meeting to order at 4:07 p.m.

John stated this is a co-chaired meeting between the Selectboard and library trustees. No public comment will be taken unless called upon. This is a business meeting per Attorney General to reestablish hierarchy of the town.

After some discussion Ed asked John if he could speak.

Ed motioned to close the Unity Free Library until the audit for 2019-2020 fiscal year has been completed, the RSA 202-A:12 requirement to the selectmen is also completed, and the 91A request has been completed and sent to Dr. Wadensten.

Selectmen will have Plodzik & Sanderson and Jeff Graham perform the audit, which may go back to previous years.

Librarian will receive (2) weeks' pay at the rate of \$18/hr for 20hrs/wk; per advice of town council.

All Library funds and bank accounts are to be closed per Library Trustee meeting on 6/17/21. New bank accounts are to be opened at a different bank and the Town Treasurer is to administer the accounts."

John second, Bill Schroeter was on the phone.

Open for Discussion:

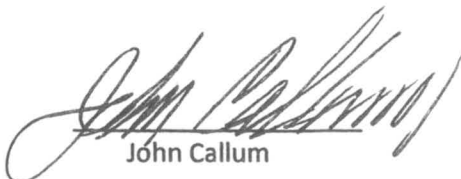
Ed read aloud RSA 202-A:12 So everyone would have a better idea of what the selectmen are asking for, they are asking for accountability that is refused by Gordon Brann who refuses to turn over any library paperwork to the other trustees.

Ed stated that this mess has been going on for well over a year, and needs to be cleaned up, the selectmen need to account to the town and is not getting the information to do so.

Things like, the library has bank accounts that total up to \$52,000.00 plus in them, and no permission from the town to do so.

Gordon Brann is the only Trustee that holds on to the accounts without other members knowing what is going on.

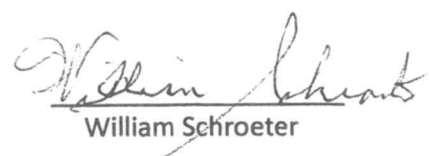
Debit card out there with cash withdrawal. No accountability or vote of the library trustees.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Meeting of Selectmen
and Library Trustees

13 Center Rd, Unit #3
Unity, NH 03603

July 15th, 2021
Unity Library

On camera 7/12/2021 Gordon Brann, the librarian, were seen bringing back brief cases, files, hand bags etc. back to the library. Deb Leahy was there as files were returned.

At a previous trustee meeting Ed said he heard that the alternate library trustee made threats that if Jed and Sally chose to close the library they could face \$1000.00 dollar fine plus up to a year in prison.

After much discussion Ed requested a vote on his motion. Selectmen chairman called the vote of the selectmen, all in favor (Bill voted by phone), motion passed.

Library trustees called for vote of same motion. Jedidiah and Sally voted in favor, Gordon opposed, motion passed.

Ed asked John if he could speak.

Ed made a motion to move library funds to the Mascoma Bank or another bank and the only way any transactions can be done is by having (2) Library Trustee signatures and the Towns Treasurer signature. John seconded.

After a long discussion Ed requested a vote. Selectmen chairman called the vote of the selectmen, all in favor (Bill voted by phone), motion passed.

Library trustees called for vote of same motion. Jedidiah and Sally voted in favor, Gordon opposed, motion passed.

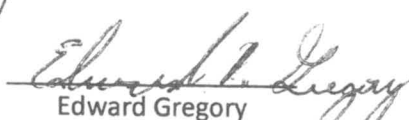
Both boards were invited to go to the banks to change the paperwork by appointment Fri. at 3:15 p.m.

Ed made a motion for the board of Selectmen to adjourn, John second. John and Ed voted in favor. They lost Bill on the phone.

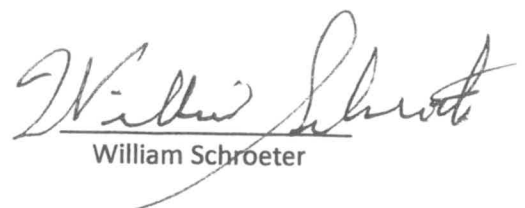
Library chair made a motion for the board of Trustees to adjourn, Sally second. Jedidiah and Sally voted in favor, motion passed.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 19th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Rosemary Heino, Harold Booth, Marjorie Erickson, Todd Gregory, Stephen Therrien, Sally Teague, Vanessa Keith, Paul Moeller.

4:05 – John called the meeting to order.

4:04 – Rosemary – Restoration of vital records for 6 books plus digitizing will cost \$5,225. The woman doing the work will require half, \$2,612.50, to begin. John motioned to have Sally write the check for this service out of Vital Records Restoration expendable trust fund, Bill 2nd, all in favor.

4:12 Harold presented his items

- 46 Anderson Rd property, water runs down into driveway. Will inspect and make assessment.
- Pete's Tire Barn gave a quote for truck tires, and aluminum rims for the 6 wheeler. Ed motioned to order from Pete's tire barn 4 tires \$333.39 each for a total of \$1,333.56, and 5 rims \$235 each for a total of \$1,175. Bill 2nd, all in favor.
- Driveway permit for property on Hurd Pond Rd?
- Called for mowing at the landfill. It's going to be a few weeks until it can be done.
- US Cellular driveway permit. Approved by Planning Board. Building 10x20 shed.
- Highway shed – roof will go on beginning of next week hopefully.

4:42 – Vanessa –

- The last load of glass was rejected in Keene because of non-glass contamination. Loads can be sent to New London in the future to avoid paying Keene to dispose of it. Other materials are fine.
- Have a (clothes shoes and accessories) ,
- John - Compactor receptacle front struts in bad shape. Something to shed water to prevent further damage. Demo boxes touch up only? Steel box change out and sandblast? Paper box needs roof job. Seal around windows of gatehouse.

4:57 – Todd –

- Call from the state to see if anything there are any needs from the rain.
- CCI – new computers put into the station now on the town server, and he is the only one with a sign-on for those. Is it possible to set up user accounts for the deputy and forest warden for inputting records that need to be backed up?
- Garage behind old police department – Taking on water. There is a black spot in the ceiling, and damp spot on carpet. Members of FD do not have time to put the roof on; materials are there, but no time.
- Tara is concerned about marble bench on the common as a potential hazard; could it be moved for Old Home Day?

5:06 – Sally confirmed balance of over \$5,000 in well monitoring fund.

Sally will call Jamie Dow to clarify monies being kept in capital reserves vs general fund.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 19th, 2021

5:17 – Ed motioned to sign checks for transfer of funds, Bill 2nd, all in favor.

- \$1000 millefoil transfer for Crescent lake association.
- \$1200 conservation commission.
- \$200,000 from general fund to bridge and road maintenance.
- \$1,000 for vital records.

5:22 – Paul Moeller –

- Inspected Judkins property on Hurd Pond Rd.
- Ray Paskerta, proposing to build by twin bridges, must submit building permit.
- 46 Shorewood Estates Rd is ready for inspection.

5:27 – Stephen Therrien - Neil Mine property, land use change tax. No longer in Current Use after splitting from previous owner's abutting property. Avitar will assess and advise.

Ed motioned to table the issue until Avitar's assessment, August 17th, Bill 2nd, all in favor.

5:34 – Bill motioned to approve purchase of lights for Clerk's office, not to exceed \$70. Ed 2nd, all in favor.

5:37 – Hyrdoseeding estimate – cost of \$430 for 3,560sqft around memorial. Common is not ready yet.

5:40 – MS 434, cannot be submitted by Bookkeeper.

5:50 – Ed motioned to sign time of request for Harold Booth, Bill 2nd, all in favor.

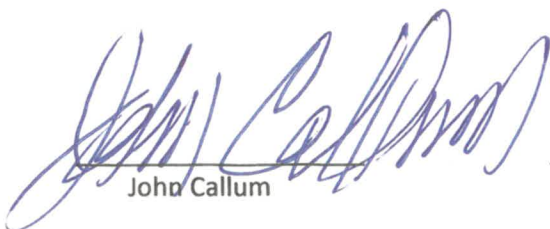
6:00 – Secretary items –

- Charlie Sisson stepping down from Conservation Commission.
- Broadband contract.
- Consolidated internet.

6:30 – Board signed vouchers.

7:00 – Board motioned to sign indemnification letter, effective only after 7/19/2021.

7:05 – Ed motioned to adjourn, Bill 2nd, all in favor.



John Callum

Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 26th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Rhonda King, Harold Booth, Marjorie Erickson, Jeremy Wilson, Heather Bliss, "Tom" Russell, Carl Rubchinuk, Ted Lewit.

4:01 – John called the meeting to order.

4:02 – Bill motioned to accept and sign Broadband contract, Ed 2nd, all in favor.

4:16 – Jeremy Wilson presented Sheriff's Office report.

Dog problem in town is nearing resolution. Currently there is a plea agreement to keep dogs at home.

4:25 – Harold -

- US Cellular driveway permit, Bill will check on status.
- Newport water asked about changing culvert, not a responsibility of Town of Unity.
- Eagle Times requesting pictures and article of new highway shed. They can come to a meeting.
- Ed motioned to purchase binders, chains, and hooks, for 20 ton trailer \$559.70, Bill 2nd, all in favor.

4:46 – Tom Russell – Paved driveway to mailbox, requested road upgrade to Class 5. Selectmen will inspect.

4:58 – Rhonda -

- Document for trustee of trust funds needs signature.
- Time off request for August 11th–16th. Ed motioned to approve request, Bill 2nd, all in favor.
- CCI quote for internet to highway garage. Ed motioned to have CCI install receiving dish, installation cost of \$887, and \$25 monthly thereafter, \$912 total, Bill 2nd, all in favor.
- Consolidated has resolved unfinished work to phone lines and fax lines.
- Quotes from Marc Abatiell at Consolidated. The quote for phones from the people who installed the dishes on the buildings. \$486 for 100mbps internet, \$209 VOIP phones, \$205 copper lines. Saving almost \$400.
- Ed motioned to sign agreement for 100mbps internet from Consolidated, Bill 2nd, all in favor.

5:25 – Carl Rubchinuk- Requested Mr. Dombroski come and pin the back property line for clarity.

– Post the job for highway department. – Seal the concrete in front of town hall.

5:31 – Ted – Does anything need to be done for Old Home Day? Ground is soft, no parking on the lawn. Ted will get grade stakes and caution tape for No Parking areas.

5:45 – John motioned to approve pistol permit for Dennis Riviezzo, Bill 2nd, all in favor.

5:48 – Bill motioned to pay Jim Callum for work on Town Hall, totaling \$2616, Ed 2nd, all in favor.

5:50 – Ed motioned to hire Jedidiah to help Jim with work around the town, Bill, 2nd, all in favor.

5:58 – Ed motioned to sign intent to cut for Neil Butcher, Bill 2nd, all in favor.

6:04 – Ed motioned to sign permission to release financial records from Claremont Savings Bank and Mascoma Bank, to Jeff Graham, Bill 2nd, all in favor.

6:06 – Changes to Purchasing Policy - Bill Motioned to approve conflict of interest section in the purchasing policy, Ed 2nd, all in favor.

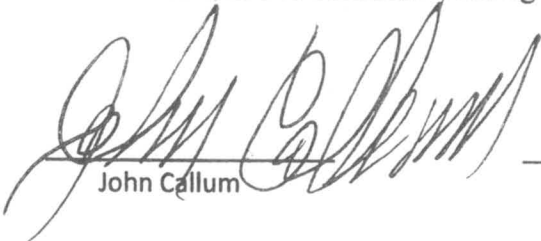
6:08 – Bill motioned to sign form from Avitar stating that we do not use the PA-98 form, Ed 2nd, all in favor

6:11 – Approve recall notice for WesternStar and send back to dealer. Ed will contact sender for recall date.

6:17 – Board signed vouchers.

6:18 – 91:4 request from Deb. No known RSA exists.

7:12 – Ed motioned to continue meeting to tomorrow at 4:00 pm to sign minutes. Bill 2nd, all in favor.



John Callum

Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 26th, 2021

July 27th, 2021 –

Attendees: Bill, John, Gloryah.

4:00 – General conversation with Jeff Graham.

4:11 – John motioned to approve minutes from 7/19/21, Bill 2nd, all in favor.

4:14 – John motioned to approve minutes from 7/6/21, Bill 2nd, all in favor.

4:16 – Bill motioned to adjourn, John 2nd, all in favor.



John Callum

Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 9th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro,
Rosemary Heino, Joe Jennings, Jim Coppola.

4:02 – John called the meeting to order.

4:02 – Rosemary – requested training for deputy in Concord August 19-20 for ~~\$50~~ and attendance at conference in Conway for \$300. Ed motioned to approve training in Concord, Bill 2nd, all in favor.

4:09 – Joe Jennings – requested approval to do concerts in the town commons for summer 2022. Selectmen approved of the idea.

4:18 – Ed motioned to enter into 91a to discuss applications, Bill 2nd, all in favor.

4:48 – Ed motioned to exit 91a session, Bill 2nd, all in favor.

5:00 – Jim Coppola -Establish facts about brother, Tony's property. John clarified that, after due process, the property belongs to the town.

5:45 – Paul Moeller -

- Visited Neal Jordan and had to deny the work because of a staircase w/o proper landing.
- Skyline Rd location about rodent issue. Kyle Stone hired exterminator.
- Joe Bigg wants a B&B style dwelling.
- Kurt Richardson ready to pour slab.

6:36 – Board signed vouchers

6:58 – D.O.T. – Unity Highway Block Grant per RSA 235:23 was read into minutes. Total \$113,557.90.

7:03 – Jamie Dow – Unreserved fund balance is \$1,153,633. Read into minutes.

7:20 – Ed motioned to set the request for town meeting to move \$800,000 from unreserved fund balance to roads and bridges Bill 2nd, all in favor.

7:47 – Ed motioned to approve minutes from joint meeting of July 15th, Bill 2nd, all in favor.

7:48 – Ed motioned to approve minutes from selectmen meeting July 26th, Bill 2nd, all in favor.

7:52 – Ed motioned to adjourn, Bill 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 16th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Sarah Finney, Mary Clark, Hannah Clark, Carl Rubchinuk, Richard Dyer, Pamela Dyer.

4:02 – John called the meeting to order. Meeting not posted properly. Meeting will be held tomorrow.

4:04 – Jamie Dow will go over MS forms with bookkeeper before submittal.

4:06 – Cell Tower driveway permit and building permit. Bill will call Bob Gashlin to discuss. Selectmen will set a time to meet with him at project site.

4:09 – Heather Bliss correspondence regarding the Broadband/Bond contract.

4:17 – DRA correspondence RSA 42:31.

4:18 – Sarah Finney – letter and abatement for removed cabin.

4:35 – Hannah Clark – trying to find a solution to buy back parent's property. The Selectmen encouraged reaching out to more than one bank for help.

4:59 – Broadband contract with Consolidated.

5:06 – Intent to cut from Davenport for HHP Inc.

5:10 – Selectmen reviewed minutes from 8/9/21.

5:14 – Invoice from S.C.S.O. for time at Old Home Day.

5:16 – Board signed vouchers.

5:18 – Dyers - 96 Quaker City Rd, claim property is not Sub-dividable; as there is a culvert in the road, lot cannot be divided. Erosion has caused water to come down into property, not into ditch with culvert.

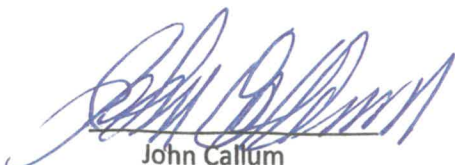
5:45 – Harold –

- Bill for the John Deere backhoe \$5,857.68.
- We need a write up from Josh Stevens or Roger for gravel used to repair road damage from storms.
- Chris Royer asked about property on Potato Hill Rd. Has equipment on the property.

6:10 – Call with Heather Bliss regarding Broadband contract.

7:07 – Bill motioned to adjourn, Ed 2nd, all in favor.

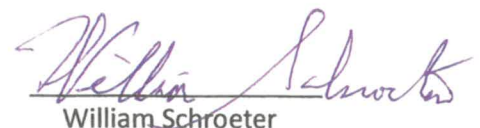
No motions made. Meeting posted for Tuesday.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 17th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro.

4:00 – John called meeting to order

4:22 – Bill made a motion to approve minutes from August 9th, Ed 2nd, all in favor.

5:10 – Ed made a motion to contact the Attorney General's office, Sheriff's Department, and County Attorney's office to acquire the paperwork for the 91A FOIA request and documents to complete the audit for the town of Unity, Bill 2nd, all in favor.

6:00 – Ed made a motion to sign intent to cut for HHP Inc. Bill 2nd, all in favor.

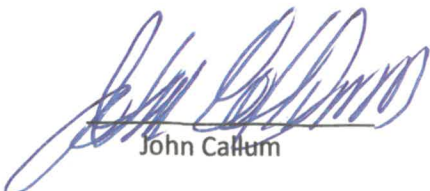
6:03 – Ed made a motion to pay Carl Rubchinuk \$12,300 to be paid from Road damage, Bill 2nd, all in favor.

6:05 – Bill made a motion to sign Broadband contract with Consolidated, Ed 2nd, all in favor.

6:25 – Bill made a motion to pay Paint 'n' Place \$1,000 for town sign and installation, Ed 2nd, all in favor.

6:30 – Discussion on Storm damage.

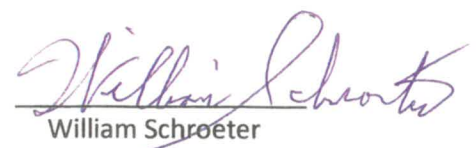
6:51 – Ed made a motion to continue meeting to Work Session 8/18/21 at 3:30 pm for storm damage, Bill 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 23rd, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Rhonda King, Harold Booth.

4:00 – John called the meeting to order.

4:01 – Rhonda –

- Town has received \$85,193.66 of the GOFERR grant. Covers wages, air, security, and internet.
- Internet people are getting ready to open portal, and office 365 training for employees.
- FEMA did not contact us today about visiting the town to inspect roads.

4:06 – Ed made a motion to approve time off for Tax Collector August 26th & 30th, Bill 2nd, all in favor.

4:20 – Regarding the Highway, Ed spoke to Josh Stevens about receiving storm information.

4:32 – Ed made a motion to sign the 2021 MS-1 Summary Inventory of Valuation, Bill 2nd, all in favor.

4:58 – Bill made a motion to approve Avitar recommendation for Finney property, Ed 2nd, all in favor.

5:14 – Ed made a motion to approve minutes from August 16th and 17th, Bill 2nd, all in favor.

5:22 – Bill made a motion to pay Kevin Callum \$960 for beaver trapping, Ed 2nd, all in favor.

5:23 – Ed made a motion to approve permit to trap in the Town of Unity for Kevin Callum, Bill 2nd, all in favor.

5:26 – Harold – brought information for the tracking of recent storm damage projects.

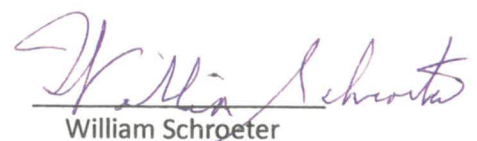
5:52 – Bill made a motion to pay Carl Rubchinuk for excavator work, 8 hours for \$1220, Ed 2nd, all in favor.

6:06 – Board signed vouchers.

6:11 – Ed made a motion to continue meeting to Wednesday at 3:30 pm for work session to review deeded properties, and continue road paperwork, Bill 2nd, all in favor.


John Callum


Edward Gregory


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 30th, 2021

Attendees: John Callum, Edward "Ed" Gregory, William "Bill" Schroeter, Gloryah Stopyro, Sandra Bigg, Joseph Bigg, Rosemary Heino, Judi Tatem, Harold Booth.

4:00 – John called the meeting to order.

4:01 – Sandra Bigg – Unity Historical Society would like to landscape around memorial site, and would like to request assistance with the purchase of loam and mulch. Sandra presented a preliminary plan for the work along with her son, Joe, who is willing to help with the work. Selectmen encouraged them to work on compiling the details for the project and come back when they are ready to begin.

4:30 – Town Clerk – Deputy Clerk has gone to training, received certificates, asking to raise her hourly wage. Ed made a motion to approve wage increase, Bill 2nd, all in favor.

4:40 – Harold – tires for the one ton. Ed made a motion to purchase 6 tires for the one ton dodge 2013, \$1,428.00.
– Dunham rd. there is a new mobile home on the property.
– Tom at newport water works building, changing culvert.


5:00 – Board signed vouchers.

5:22 – Ed made a motion to sign MS – 535 form, Bill 2nd, all in favor.

5:45 – Board reviewed correspondence.

6:00 – Board reviewed FEMA regulations for loan process.

6:15 – Bill made a motion to relocate meeting to town offices to continue paper work on road damages, Ed 2nd, all in favor.



John Callum



Edward Gregory



William Schroeter