

**MURPHYS CEMETERY DISTRICT**  
Minutes of the Board of Directors meeting of August 19, 2015

**CALL TO ORDER:** The meeting was called to order by Chairman Alan Armstrong at 7:00 PM in the Ebbetts Pass Veteran's Memorial District hall. Present were Trustees Alan Armstrong, Maureen Elliott, Guy Puccio, Jeff St. Louis and Caretaker Robert Yeadon. Absent was Trustee Jo Brooksher.

**QUORUM:** A quorum of four board members was present when the meeting was called to order.

**PUBLIC COMMENTS:** None

**MINUTES:** Elliott moved to accept the Minutes of July 15, 2015 as presented. Armstrong seconded. The motion passed 2/0/2 with Puccio and St Louis abstaining since they were absent from the July 15 meeting.

**CORRESPONDENCE:**

1. CSDA sent a letter asking for volunteers for their committees. None of the trustees are interested in applying.

**OLD BUSINESS:**

1. SDRMA sent a 14 page application that must be submitted before they will offer their price on insurance.

Puccio moved that Elliott fill it out and sent it to SDRMA. St Louis seconded and the motion passed 4/0

2. Discussion held on the large items on the 3 Wooten plots. This to be tabled to next month with the intent to formulate some terms that all parties might agree to.

3. Elliott had prepared a draft of the fixed assets of the cemetery. Robert Yeadon will add to it and bring it to the next meeting.

4. The trustees were each given a map of the new area of the cemetery, showing proposed plots, walkways and roads. Tabled until next month so a proposal to move some walkways and plot locations can be discussed.

**NEW BUSINESS:**

1. Invoices

(a) Elliott told the board that the last land line bill for AT&T in the amount of \$34.19 had been paid by the county.

(b) Invoices to reimburse M. Elliott \$14.61 for getting maps copied and to reimburse Robert Yeadon \$47.89 for mileage, equipment fuel and purchase of a first aid kit were approved to be paid.

6. The monthly SDRMA safety brochure on Safety: 'Office Ergonomics-Its Your Move' was discussed and given to the caretaker.

**FINANCIAL REPORTS:**

1. County Financial reports as of June 30, 2015 were presented. This is the close of the 2014-15 fiscal year and the cemetery had a balance left of \$18,644.31 is a net of \$18,314 as of that date.

2. The Budget vs Actuals YTD 6/30/2015 was discussed. Much of last year's unused funds had been budgeted to Prof. Services. In the 2015-16 fiscal year, the cost of a professional audit will be needed.

**CARETAKER REPORT:** There is one community service worker who still has 20 hours to work off. He has been working on the plot for the 3 babies as time permits.

**TRUSTEE REPORTS:** Jeff St. Louis suggested purchasing or having made some enclosures for the trash cans. This will be put on the Agenda for next month.

**DATE OF NEXT MEETING:** The next meeting will be held on Wednesday, September 16 at 7PM in the Murphys Schoolhouse.

**ADJOURNMENT:** Elliott moved that the meeting be adjourned. Puccio seconded the motion. The motion passed 4/0 and the meeting was adjourned at 8:20 PM