

**BOARD OF HEALTH MINUTES
NOVEMBER 17, 2015**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Acting Chairwoman L. Hendrixson at 7:00 p.m.

ROLL CALL: BOARD OF HEALTH MEMBERS - Present: Linda Hendrixson, Terry Cassidy, John Parks, Donna Morris, David Hansen, Nancie Walker, Ed Hayes, Barbara Horan, and Peggy Bopp

Also Present: Valerie Galizia, Board of Health Secretary, Chrissy Whitehead- Sussex County Health Inspector

STATEMENT – Acting Chairwoman L. Hendrixson stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

Acting Chairwoman L. Hendrixson stated that “The Lyme and other Tick Borne Diseases presentation will be moved to the beginning of the meeting so the members of the public can hear the presentation and then the Board of Health will resume its normal meeting.”

Mr. Marty Theys; Mikki Weiss, MAEd; and Robert A. Ollar, PhD gave an overview presentation on Tick-Borne Diseases. They collectively stated the importance of; 1) understanding that ticks may transmit multiple pathogens; 2) to reduce the risk of tick borne diseases by accepting self-responsibility for prevention; 3) and to motivate individuals to become active participants in diagnosis and treatment.

Information on the presentation and tick-borne diseases may be obtained at the Hampton Township Municipal Building or may be sent online. The Pike County Tick Borne Diseases Task Force may be reached at 506 Broad Street, Milford, PA 18337 or by phone at 570-503-6334 with any questions.

CONSENT AGENDA- All items with an Asterisk (*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate

discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** October 20, 2015

***PUBLIC HEALTH NURSING REPORTS FOR NOVEMBER 2015**



County of Sussex

**DEPARTMENT OF ENVIRONMENTAL
AND PUBLIC HEALTH SERVICES**

**Office of Public Health Nursing
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**Herbert J. Yardley, M.A., R.E.H.S.
*Administrator/Health Officer***

**Ellen Phelps, M.S.N., R.N.C.
*Director of Public Health Nurse Services***

**REPORT OF SUSSEX COUNTY PUBLIC HEALTH NURSING ACTIVITY
IN HAMPTON TOWNSHIP (1910) FOR NOVEMBER 2015**

The flu season is winding down. With our last flu clinic finished, residents may still get their flu and/or pneumonia shots at our office. Every Monday and Wednesday, between the hours of 2:00 and 4:00pm they may come to our office without an appointment.

The following are clinics and screenings for November and December:

- 11/09/15 Women's Mammography Clinic
- 11/17/15 Well Baby Clinic
- 11/19/15 Women's Health Screening
- 11/25/15 Adult Vaccination Clinic (pm)
- 12/04/15 Women's Mammography Clinic
- 12/07/15 Women's Health Screening
- 12/08/15 Adult Vaccination Clinic (am)
- 12/11/15 Women's Health Screening

Please note all clinics /screenings are by appointment only unless otherwise stated.

For up to date information please go on our website @

www.sussex.nj.us/publichealthnursing

***SUSSEX COUNTY HEALTH DEPARTMENT REPORTS FOR OCTOBER 2015**

Activity for (1910) Hampton Township

Period from 10/01/2015 to 10/31/2015

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
10/1/2015	2702/16.03	Kittatinny Regional High School	77 HALSEY RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Maureen Theese)
10/9/2015	3603/25.12	Dunkin Donuts / WalMart	26 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Maureen Theese)
10/20/2015	3603/20.04	Advance Auto Parts	40 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Joan M Skillin)
10/20/2015	3501/30.03	AC Moore	17 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Joan M Skillin)
10/22/2015	2702/16.01	Mc Keown School	1 SCHOOL RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
10/29/2015	2702/8	Balesville Church	6 CHURCH RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Joan M Skillin)
10/29/2015	3202/24	Northwest Christian School	92 ROUTE 519 NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)

Total Food: 7

10/5/2015	3503/15		323 Longview Acres	DWR G1/Septic Intake (Maureen Slack)
10/5/2015	3004/7		81 Crescent Drive	DWR G1/Septic Intake (Maureen Slack)
10/7/2015	1901/5.07		16 Route 521	DWR G4G/Septic Inspections – Other (Christine Whitehead)
10/8/2015	2901/15		406 Longview Terrace	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
10/9/2015	907/8		shore drive	DWR G1/Septic Intake (Maureen Slack)
10/9/2015	3108/4		7 Sid Taylor Road	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
10/9/2015	3014/12		55 cypress drive	DWR G1/Septic Intake (Maureen Slack)

Activity for (1910) Hampton Township

Period from 10/01/2015 to 10/31/2015

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
10/9/2015	3108/4		7 Sid Taylor Road	DWR G4G/Septic Inspections – Other (Christine Whitehead)
10/9/2015	2901/15		406 Longview Terrace	DWR G4C/Septic Inspections – Suitable F/W/Disposal (Christine Whitehead)
10/13/2015	2901/15		406 Longview Terrace	DWR G4G/Septic Inspections – Other (Christine Whitehead)
10/16/2015	2901/15		406 Longview Terrace	DWR G4E/Septic Inspections – Final (Christine Whitehead)
10/20/2015	2602/2.12		2 Tanner Court	DWR G4G/Septic Inspections – Other (Christine Whitehead)
10/20/2015	2602/2.05		10 Garrett Drive	DWR G4G/Septic Inspections – Other (Christine Whitehead)
10/21/2015	3501/46.01		174 Halsey Road	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
10/21/2015	3014/12		55 Cypress Drive	DWR G4G/Septic Inspections – Other (Christine Whitehead)
10/27/2015	3004/7		81 Crescent Drive	DWR G4G/Septic Inspections – Other (Christine Whitehead)
10/27/2015	907/8		25 Shore Drive	DWR G4G/Septic Inspections – Other (Christine Whitehead)
10/27/2015	2901/15		406 Longview Terrace	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
10/30/2015	3503/15		323 Longview Acres Court	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)

Total Septic: 19

10/20/2015	2602/2.05		10 Garrett Drive	DWR G6B/Well Line & Seal (Christine Whitehead)
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Activity for (1910) Hampton Township**Period from 10/01/2015 to 10/31/2015**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
10/1/2015	3501/30.06	Hampton Quick Chek	Route 206	DWR C5/Water Pollution - Contaminated Well Investigation (Marcia Chirico)
10/1/2015	2702/16.04	Hampton Township Park	Municipal Complex Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
10/2/2015	3501/30.06	Hampton Quick Chek	Route 206	DWR C5/Water Pollution - Contaminated Well Investigation (Marcia Chirico)
10/6/2015	3501/30.06	Hampton Quick Chek	Route 206	DWR C5/Water Pollution - Contaminated Well Investigation (Marcia Chirico)
10/7/2015	2002/4		22 W. Lakeside Lane	SWM-NF D1/Solid Waste - Non Facility - Correspondence (Christine Whitehead)
10/7/2015	3501/30.06	Hampton Quick Chek	Route 206	DWR C5/Water Pollution - Contaminated Well Investigation (Marcia Chirico)
10/9/2015	1905/2	Windy Acres		SDW D1/Safe Water - Correspondence (Marcia Chirico)
10/13/2015	3603/25.13	Kia	20 Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
10/15/2015	3603/2		88 Arcadia Drive	DOH 7/Housing (Christine Whitehead)
10/30/2015	1905/5		11 Vail Drive	HZM C1/Hazmat - Emergency Response Action - DEP Referral (Joseph Farinella)
				Total Other: 10
Total for October 2015				37

APPROVAL OF THE CONSENT AGENDA

Meeting Minutes for October 20, 2015: Acting Chairwoman L. Hendrixson asked that the meeting minutes for October 20, 2015 be removed from the consent agenda for further consideration.

Sussex County Health Department Report for October 2015: B. Horan asked that the Contaminated Well Investigation at the Quick Chek on 10/1/2015, 10/2/2015, 10/6/2015, and 10/7/2015, be removed from the Consent Agenda for further consideration.

T. Cassidy asked that the Housing Incident at 88 Arcadia Drive be removed from the Consent Agenda for further consideration.

E. Hayes asked that the Hazmat Emergency Response Action at 11 Vail Drive be removed from the Consent Agenda for further consideration.

A **MOTION** was made by D. Hansen and seconded by P. Bopp, with all members in favor, to approve the Consent Agenda as listed above with the items referenced removed for further consideration.

CONSENT AGENDA ITEMS TO BE DISCUSSED SEPARATELY**Meeting Minutes for October 20, 2015**

Acting Chairwoman L. Hendrixson stated that Ed Hayes was not listed on the roll call for attending the October 20, 2015 meeting and that he was there.

A MOTION was made by D. Hansen and seconded by T. Cassidy, with all members in favor, to make an amendment to the October 20, 2015 Board of Health Minutes to include Ed Hayes on the roll call as being present at the meeting.

Contaminated Well Investigation at the Quick Chek on Various Dates

Health Inspector C. Whitehead stated that the Quick Chek failed the total coliform water test. She stated that the current situation is that they are using all bottled water. They will be on bottled water until more testing is done and they are cleared to use their well water again. C. Whitehead will report back with an update at the next meeting.

Housing Incident at 88 Arcadia Drive on 10/15/2015

Health Inspector C. Whitehead stated that this residence is in Carriage Acres and had an issue last year with mold and water leaks. She stated that she spoke with Health Inspector Denise Webb to hear the background story on the residence. She stated that the trailer has been totally refurbished and that she was asked to go out and inspect the unit. She also stated that the owner had a mold inspector test the trailer for any hidden mold that may be behind the walls. She stated that everything is fine with the trailer and the problem has been rectified.

Hazmat Emergency Response Action at 11 Vail Drive on 10/30/2015

Health Inspector C. Whitehead stated that a complaint came in that there was an oil sheen on Paulinskill Lake. The DEP referred Health Inspector J. Farinella to investigate. He observed an organic sheen on the lake and no odors of oil were detected. The sheen did not absorb onto the oil absorbent cloth, the sheen also remained broken when disturbed. The lake was low and the sheen was only noted on the mud flats, no sheen was observed on the open water. He observed it was an organic breakdown of plants, not an oil leak. No further action is required at this time.

A MOTION was made by P. Bopp and seconded by D. Hansen, with all members in favor, to approve the removed items from the Consent Agenda.

OLD BUSINESS

1. Complaint Investigation at 200 County Route 519 on 9/28/15: C. Whitehead

Health Inspector C. Whitehead stated that this is where there is a trail head entrance and it was noted that garbage has been accumulating there. The Health Department referred the case to the local DEP office since it is their property. She stated that she has been away on vacation during the past week but that prior to her leaving the garbage was still there. She stated that the DEP is aware of it and that they will take care of cleaning the trash up. She will check the trail entrance during the week to see if it has been cleaned up and report back at the next meeting.

2. Notice of Violation for 22 W. Lakeside Lane Update: C. Whitehead

Health Inspector C. Whitehead stated that the certified notice of violation letter she had sent to 22 W. Lakeside Lane has been returned to the health office as non-deliverable. She stated she checked with Tax Collector L. Korver but there is no forwarding or other address on file for the home owners. The taxes have been paid up to date as well. She will check with her supervisor at the Health Department and see what the next step will be since she hasn't ever had the problem of not being able to get in touch with the home owner. She will report back with an update at the next meeting.

NEW BUSINESS

1. Other items from Board Members

A. December Meeting Cancellation Discussion

Acting Chairwoman L. Hendrixson stated that in the past the Board of Health has cancelled their December meeting.

A MOTION was made by T. Cassidy and seconded by P. Bopp, with all members in favor, to cancel the December 15, 2015 meeting.

All business will be carried to the January 19, 2016 meeting.

2. Lyme & Other Tick-Borne Diseases Presentation- Marty Theys

The Lyme & Other Tick-Borne Diseases Presentation was moved to the beginning of the meeting.

3. 2016 Retail Food Establishment Licenses, Vending Machine Licenses & Pet Shop/Kennel Licenses: Valerie Galizia, Board of Health Secretary

Secretary V. Galizia stated that all of the license reminders were mailed out to the businesses on Monday November 2, 2015. All licenses need to be renewed by December 31, 2015 for the 2016 licensing year giving the businesses two months to comply. She stated that about half of the retail food establishment licenses and vending machine licenses for 2016 have been returned to the office already.

CORRESPONDENCE

No Correspondence.

PUBLIC SESSION

Public session opened. No public comment. Public session closed.

ADJOURNMENT

A **MOTION** was made by D. Hansen, and seconded by B. Horan, with all members in favor, to adjourn the meeting at 8:45 PM.

Respectfully submitted by,

Valerie L. Galizia
Board of Health