

**EVERCREECH PARISH COUNCIL  
NOTICE OF MEETING**

**To all Members of Evercreech Parish Council Staffing Committee I hereby summons you to attend the meeting of Evercreech Parish Council Staffing Committee on Saturday 25<sup>th</sup> May 2019 at 10.30am in the back room of the village hall.** Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

**AGENDA**

- 1. Election of Chairman**
- 2. Apologies for Absence**
- 3. Declarations of Interest and Dispensation**
- 4. Confirmation of the Minutes of the Parish Council Staffing Committee Meetings of 19<sup>th</sup> January 2019 and 26<sup>th</sup> February 2019.**
- 5. Open Session**

**Proposal to Exclude Press and Public from the meeting due to the Confidential Nature of the Remaining Items – resolution required.**

- 6. To Discuss Clerk Contract**
- 7. To Discuss Clerk Job Description Meeting**
- 8. To Discuss Clerk 2019 Review**
- 9. To Discuss salary increases for both Staff Members using NALC 2019/20 pay scales.**
- 10. To Discuss Home Working Allowance for Clerk**
- 11. To Discuss Disciplinary.**

**Proposal for go into Open Session – resolution required**

**Items for Next Agenda**

**Date & Time of Next Meeting – date to be agreed for next meeting.**

**CLOSE OF MEETING.**

**Clerk – Michelle Phillips 01749 347681**