

**MINUTES OF THE JANUARY 25, 2024 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: January 25, 2024

Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 Wellington Way, Geneva, Illinois

Time: 7:00 p.m.

Attendance Trustees: James Dougherty and Ben D'Andrea were present. Mark Hammond was absent.

Others: William Thomas, James Hare, Jason Fowler, Dan Whiston

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 7:00 p.m. at the Mill Creek Water Reclamation District's Treatment Facility, 39W889 Wellington Way, Geneva, Kane County, Illinois on Thursday, January 25, 2024, by President D'Andrea. Trustee Dougherty, Trustee D'Andrea were present and Trustee Hammond was absent.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee D'Andrea stated that the Board of Trustees is still operating under the temporary rules posted on the agenda. Jason Fowler advised that there were no emails with public comment and no members of the public were on the conference call or physically present at the meeting.

3. LONG RANGE PLANNING. The Local Government Efficiency Act Committee is planning a potential meeting for February 27, 2024 at 7:00 p.m. The report needs to be prepared 18-months from June 2023 (due by December 2024).

4. OLD BUSINESS.

a. Approval of the minutes of the December 19, 2023 Board of Trustees Meeting

Motion by Trustee D'Andrea to approve the minutes of the December 19, 2023 Board of Trustees Meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

5. **NEW BUSINESS.**

a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee Dougherty to approve the financial reports, Treasurer's Report, financial statements and accounts payable; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

b. **Operations Report from Sheaffer & Roland and discussion regarding the same.** Jason Fowler presented the operations report.

Fowler provided an update on the Well 3 VFD and Automatic Transfer Switch project which has been awarded to Midwest Power Industry with installation pending.

Fowler provided an update on the Irrigation Pump Station that Carmody was contacted to proceed with the work approved while waiting for a start date. Fowler advised that the replacement of the flow meter for the wastewater system has been received and will be installed weather depending. He advised that Well 2 motor replacement work is underway, was temporarily suspended due to cold temperature. He advised of issues with Lift Station 1 controls due to the cold temperatures and that the cabinet needs replacement. Quotes for the replacement will be obtained.

Motion by Trustee D'Andrea to accept the Operations Report as presented; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

d. **Consideration and Approval of Resolution 2024-01 (Resolution Authorizing the Master Services Agreement, as Amended, Statement of Work and Engagement Letter with Cherry Bekaert for Accounting Services for the Calendar Year 2024).** Review and discussion about Resolution.

Motion by Trustee Dougherty to approve Resolution 2024-01 as amended; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

e. **Discussion of Intergovernmental Agreement with the Geneva Park District.** Board was in consensus that no IGA was needed for the request by the Park District and directed Jason Fowler to respond to the Park District with his review of their proposed construction plan.

6. CLOSED SESSION.

Motion by Trustee Dougherty to enter closed session for the purposes of consideration of litigation which is pending and approval of closed session minutes; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

7. ADJOURNMENT.

Upon motion duly made by Trustee D'Andrea to adjourn until the Meeting of February 27, 2024, seconded by Trustee Dougherty and unanimously carried, the meeting of the Board of Trustees was adjourned at 6:58 p.m.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

APPROVED:



Mark Hammond, District Clerk

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

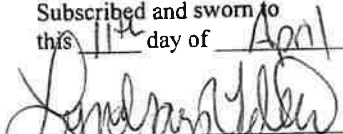
I hereby certify that the attached minutes were reviewed and approved for the January 25, 2024 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND
DISTRICT CLERK

Date: 4/11/24

Subscribed and sworn to
this 11th day of April, 2024.



Notary Public for Illinois

