



# ASSOCIATED DESIGN

"A Design Theme Specialist"

COMMERCIAL

RESIDENTIAL

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## DESIGNER'S WORK SHEET

1. Lot description size
2. Set backs - front/rear/sides
3. Approx. building sq.ft. (A) gross sq. ft. (B) usable sq. ft.
4. Parking, #of initial employees/projected total
5. Project budget - design/construction
6. Type of construction
7. Prestige/standard/economy
8. Special equipment/merchandise req's.
9. Owner's likes/dislikes/needs (architectural style)
  - a. colors
  - b. style of design
  - c. materials
  - d. lifestyle - how does this affect owner's needs?
  - e. existing furniture/antiques
  - f. storage space
  - g. security
  - h. maintenance/operations
  - i. communications/work stations, etc.
  - j. special considerations
10. Code search
  - a. list of codes, ordinances and regulations
  - b. zoning
  - c. type of construction
  - d. separations, shafts, exit enclosures
  - e. population density and egress
  - f. occupancy
  - g. number of employees
  - h. rest room facilities (handicapped)
  - i. required widths of doors, hallways, stairs, and elevators
  - j. food handling areas
11. Architectural considerations
  - Divisions
    - a. site work
    - b. landscaping
    - c. structure
    - d. materials/finishes
    - e. equipment
    - f. specialties
    - g. mechanical
    - h. electrical