

APPROVED MINUTES

EVERETT TOWNSHIP
BOARD MEETING
June 20, 2017

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1 p.m.
2. **Roll call:** Present: Judy Maike, Supervisor; Brandy Fleming, Treasurer; Curt Chaffee, Trustee; Richard Long, Trustee; Pamela Chaffee, Clerk; Also Attending: Jeffrey Craigmyle, Transfer Station Officer; Jim Maike Jr, County Commissioner (and township maintenance-man); Holly Moon, Newaygo County Treasurer.
3. **Pledge of Allegiance.**
4. **Agenda Approval:** Trustee Long made the motion to approve the agenda with two additions under new business “Dust Control” and “Fire Board/Dry Hydrants”. Support by Clerk Chaffee. Ayes all. Passed.
5. **Approval of Board Minutes of May 16, 2017:** Trustee Long made the motion to approve the presented minutes for approval. Supported by Supervisor Maike. Ayes all. Motion Passed.
6. **Public Comment:** *Holly Moon, Newaygo County Treasurer*, spoke first and stated that County foreclosures are the lowest EVER!! There are a total of 71 parcels in foreclosure with 41 being located in Merrill Township (which are offered to neighboring property owners first then to the DNR). The auctions will be held on August 3rd and September 21st in the County Board Room. The parcels include 8 at or over 5 acres and 2 with lake access. Holly then handed out new “Step Forward” flyers to be given to anyone struggling to pay their property taxes or mortgage payments. *Jim Maike Jr, County Commissioner*, then gave the board information on various topics: He will be attending a meeting in Cadillac about opening up 8,000 to 10,000 miles of DNR forest roads to ORV’s as well as equestrians. He said that the Newaygo County Administrator, Chris Wren, has been on the job for a year now and is doing a good job. Jim also mentioned that he had information about Public Act 77 of 2016 which allows counties to loan funds to townships for road repairs. When he mentioned that he has updated our website, Treasurer Fleming asked if Board members might be able edit their own sections. It is not possible at this time. The board then asked Jim if he could address some maintenance issues at the hall: the hole above the entrance door, legs are loose on the large table, ladies toilet seat is loose and the toilet doesn’t always flush easily, and the drinking fountain could be removed.
7. **Bills & Financials:**
 - A. **Treasurer’s Financial Report** – Treasurer Brandy Fleming passed out the current report of funds available as is balanced to the Bank Statement. General Account Funds including Road Funds is \$328,237.02. The total in the Tax Account is \$102.68.
 - B. **Clerk presents Township Bills** – Clerk Pamela Chaffee presented check registers supporting the payments for approval of \$31,346.75. Clerk Chaffee made a motion to approve the bills as presented, supported by Clerk Treasurer Fleming. Ayes all. Motion carried. The cash account is still in absolute balance between the Treasurer and the Clerk.
 - C. **Budget Review:** Clerk Pamela Chaffee made the motion to approve Resolution 2017-15 which will cover an amount over the budgeted amount in 101-851-803 Insurance and Bonds. Support by Treasurer Brandy Fleming. Roll Call vote: ayes all. Resolution 2017-15 adopted. The Board went through the budget report line by line asking for explanation of any “over” amount.
8. **Unfinished Business:**

A. **Road Commission Bid:** The Road Commission has presented Everett Township with an updated bid on the Spruce Ave from Bigelow Creek to 40th Street improvement/paving. They have agreed to split the cost 50/50 (\$50,018.50 will be the Township's proposed obligation) and postpone collection on the township's obligation to next spring – exactly the two conditions that the Board asked Kelly Smith to approach the Road Commission with. Roads. After some discussion, Trustee Chaffee made the motion to approve the updated estimate for the Spruce Ave project as presented with payment to be postponed until March 31, 2018. Support by Trustee Long. Roll Call vote: ayes all.

B. **MERS:** The Board discussed changing the pension contract from John Hancock to MERS and to make Supervisor Maike the signatory for the change. Motion by Trustee Long to accomplish this, supported by Treasurer Fleming: Roll Call vote – ayes all.

C. **Planning Commission Vacancy:** The Board was informed by the two members that attended the recent MTA training that we must have a member of the ZBA on the Planning Commission. As Trustee Chaffee has experience on the Planning Commission and is a member of the ZBA it was agreed that he should fill the vacancy. Clerk Chaffee will check with MTA to see if there is a conflict with both of the Chaffee's serving on the Planning Commission. So moved by Supervisor Maike, supported by Trustee Long – ayes all, motion passed.

9. **New Business**

A. **Mike Mohr Salary Proposal:** The Board discussed the salary request from our new Zoning Administrator Mike Mohr. Supervisor Maike made a motion to pay the Zoning Administrator a salary of \$6,000 per year (\$500 per month) plus mileage starting in July of this year – and to pay him the hourly rate of \$15 per hour for June. The motion was supported by Trustee Long. Roll Call vote – ayes all. Motion passed.

B. **Dust Control:** The Board has received one complaint about the brining done as one resident's street was missed. The Board has otherwise been impressed with the brining as well as the savings and is hopeful that this mixture will be effective for a considerable length of time.

C. **Fire Board/Dry Hydrants:** Trustee Long informed the Board that the Fire Board wants Everett Township to clean out the dry hydrant on 28th Street. They have also suggested that Everett Township partner with Brooks Township to install a new dry hydrant at the "bridge" at Sylvan Lake. Supervisor Maike informed the Board that Commissioner Jim Maike Jr has previously cleaned out the dry hydrant at Sylvan Lake but it has since been destroyed. There was some disagreement as to which entity is responsible for the maintenance and installation of dry hydrants. Supervisor Maike will check our contract (merger agreement) as well as ask the Road Commission. She will also contact Corey Nelson, Brooks Township Supervisor, about this topic.

10. **Officer's Reports**

a. **Zoning Official/Planning Co/ZBA:** nothing

b. **County Commissioner:** see above

c. **Transfer Station:** Jeffrey Craigmyle reported that Saturday business at the transfer has been consistent. He said last Wednesday was the busiest so far this season with 31 people coming in and \$248 of receipts.

d. **Supervisor:** Supervisor Judy Maike spoke about the upcoming election for a new Library building and she handed out literature pertaining to same. She also handed out the current contact between the Township and North Country Inspection so that the Board members could be ready to discuss the upcoming renewal of the contract.

- e. **Clerk** Clerk Pam Chaffee distributed a “Principles of Governance” pledge from the MTA to the board members to sign. She also informed the Board that the Cemetery Board has been the beneficiary of the trust of Warren E. Sherwood. She also asked the Board to consider meeting later in the day.
- f. **Treasurer:** Treasurer Brandy Fleming had attended the Legislative Update and shared information about the upcoming Marijuana Legislation with the Board about the tax distribution and the three types of license types. She said that the Board would have the ability to limit how many facilities we would allow if we decided to “opt in”.
- g. **Trustees:** none.

11. **Public Comment:** none present

12. Adjournment at 2:55 p.m.

Respectfully submitted by Clerk Pamela Chaffee on 7/17/2017