

MINUTES OF REGULAR MEETING
HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 70
HARRIS COUNTY, TEXAS

June 1, 2022

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

The Board of Directors (the “Board”) of Harris County Water Control And Improvement District No. 70 (the “District”) of Harris County, Texas, met in regular session, open to the public, at 6:30 p.m., on June 1, 2022, at the regular meeting place thereof, 2935 Foley Road, Crosby, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Vacant	President
Terry Lutz	Vice President
Randall Keith Adams	Secretary
Jim Raines	Director/Treasurer
Steve Kimes	Director

All members of the Board were present, with the exception of Director Raines, constituting a quorum.

Also present were Mr. Terry Stevens of TLS Utility Services, the District’s Operator; Mr. Jim Ainsworth, P.E. of A&S Engineers, Inc., the District’s Engineers; Mr. Bob Ideus of Municipal Business Services, Inc., the District’s Bookkeeper; Ms. Pamela Graham of Harris County WCID No. 70, an employee of the District; and Mr. Michael P. Bacon of Bacon, Wallace & Philbin, L.L.P., the District’s Attorney.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with the law, copies of which are attached hereto as exhibits, the meeting was called to order.

MATTERS RELATING TO MAY 7, 2022, ELECTION

Mr. Bacon discussed the results of the May 7, 2022 election. He next presented the Statement of Officer and Certificate of Election to Directors Higgins and Caufield. Mr. Bacon then administered the Oath of Office. Copies of the Statement and Oath are attached hereto as exhibits. The Board then discussed reconstituting the Board of Directors, and upon motion duly made and seconded, the Board voted unanimously to reconstitute the Board of Directors with the following positions:

Nora Caufiedl, President
Steve Kimes, Vice President

Randall Adams, Secretary
James Raines, Director/Treasurer
Kenneth Higgins, Director

APPROVAL OF MINUTES

Minutes of the meeting of May 4, 2022, were presented for review and approval. Upon a motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

BOOKKEEPER'S REPORT

Bob Ideus presented and reviewed the Bookkeeper's Report and Investment Report, copies of which are attached hereto as exhibits. He reviewed the ninth-month year-to-date budget, disbursements, receivables, and account balances. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report.

TAX ASSESSOR/COLLECTOR'S REPORT

Mr. Bacon presented and reviewed the Tax Assessor/Collector's Report, a copy of which is attached hereto. He informed the Board that 96.40% of the 2021 taxes had been collected. He reviewed the monthly disbursements, transfers from the tax account, and the delinquent tax roll, copies of which are attached hereto as exhibits. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report as presented.

OPERATOR'S REPORT

Terry Stevens presented and reviewed the Operator's Report, a copy of which is attached hereto as an exhibit. Mr. Stevens reviewed manager and operations matters and discussed the sanitary sewer rehabilitation project. Upon motion duly made and seconded, the Board voted unanimously to approve the Operator's Report as presented.

ENGINEER'S REPORT

Jim Ainsworth presented and reviewed the Engineer's Report, a copy of which is attached hereto as an exhibit. Mr. Ainsworth informed the Board that Water Plant No. 1 electrical improvement project was still on hold due to funding.

With regard to the Sanitary Sewer Rehabilitation Phase I, Mr. Ainsworth informed the Board that the pre-construction meeting was held on May 12, 2022, and the notice to proceed was provided to the contractor on May 23, 2022. He said the contractor had mobilized, and the improvements had commenced.

Mr. Ainsworth noted that the cleaning and televising Phase II pre-construction meeting was held on May 16, 2022, and the notice to proceed was provided to the contractor on May 23, 2022. He said approximately 5,000 linear feet of C&TV had been completed.

Mr. Ainsworth and the Board next reviewed the CIP items. Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report as presented.

BILLING AND COLLECTIONS REPORT

Pamela Graham reviewed the Billing and Collections Report, a copy of which is attached hereto as an exhibit. She informed the Board that many of the invoices were being paid online. Upon a motion duly made and seconded, the Board voted unanimously to approve the Billing and Collections Report as presented.

OTHER MATTERS

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

(SEAL)