

VILLAGE OF INTERLAKEN
REORGANIZATIONAL MEETING

Wednesday April 1, 2020

The meeting was called to order at 6:08 pm

Members present: Mayor Richardson; Trustees: Barr, Del Plato and Pepper. Absent Trustee Kempf

Others present: Nancy Swartwood, Clerk/Treasurer

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| 1. Mayor: | Richard Richardson |
| 2. Deputy Mayor: | Anthony Del Plato |
| 3. Streets Commissioner: | Christopher Kempf |
| 4. Fire Commissioner: | Kevin Barr |
| 5. Police Commissioner: | Richard Richardson |
| 6. Water Commissioner: | Anthony Del Plato |
| 7. Sewer Commissioner: | Joseph Pepper |
| 8. Designation of official newspaper: | Finger Lakes Times |
| 9. Designation of official depository: | Community Bank, Interlaken &
Generations Bank, Seneca Falls |
| 10. Village Attorney: | Guy Krogh |
| 11. Village Clerk: | Nancy Swartwood |
| 12. Village Treasurer: | Nancy Swartwood |
| 13. Deputy Clerk: | Diane Bassette-Nelson |
| 14. Deputy Treasurer: | Diane Bassette-Nelson |
| 15. Records Mgmt. Clerk: | Cynthia Lysiak |
| 16. \$500.00 maximum to spend without prior authorization | |
| 17. Elections Inspectors | \$100.00 each |
| 18. Holiday Pay | Time and One Half |
| 19. Mileage | \$0.50 per mile |
| 20. Clothing Allowance | \$300.00 per full-time DPW
100.00 M. Welsh (PT) |
| 21. New Meeting time 6:30 pm | (motion by K Barr, 2 nd J Pepper carried) |
| 22. Meetings will be 2 nd Thursday of each month with the exception December 2020 –
Third Thursday 12/17/2020 | |

The Budget Hearing will be Thursday, April 9, 2020 at 6:45 pm.
Motion by K Barr to adjourn, second T Del Plato, carried

Respectfully submitted
Nancy Swartwood
Village Clerk-Treasurer

(file:2019-2020 agenda minutes)

Advance Approval of Claims

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED;

Section 1. That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

Section 2. That this resolution is effective immediately

Motion K Barr to adopt advance approval of claims, second J Pepper, carried

Date April 1, 2020

(file Organizational Meeting Resolutions) Advance Approval of Claims

Mileage Allowance

WHEREAS the board of trustees had determined to pay a fixed rate for mileage as reimbursement to village officers and employees who use their personal automobiles while performing their official village duties;

NOW THEREFORE BE IT RESOLVED

Section 1. That the board of trustees will approve reimbursement to such officers and employees at the rate of \$____ per mile.

Section 2. That this resolution is effective immediately.

Motion R Richardson to adopt Mileage Allowance, second T Del Plato carried

Date April 1, 2020

Attendance at Schools and Conferences

WHEREAS there is to be held during the coming official year A) NYCOM's Winter Legislative Meeting; B) NYCOM's Annual Meeting and Training School, C) NYCOM's Fall Training School, D) NYCOM's Public Works Training School, and E) the following association meetings: 1. Finger Lakes Water Works Conferences 2. New York Rural Water Classes 3. Any other pertinent and necessary training sessions; and

WHEREAS attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend meetings, conferences and schools – Village Clerk/Treasurer; part-time Clerks; DPW employees and Village Board Members

Section 2. That this resolution is effective immediately.

Motion T Del Plato to adopt Attendance at Schools and Conferences, second K Barr carried

Date April 1, 2020