

October 12, 2015

The Board of Education of the Baltic School District met in regular session on October 12, 2015 at 6:00 p.m. in the school library with the following members present or absent:

Present: Liester, Brende, Larson, Schmidt, and Hefty

Absent: none

Officers and Other Persons Present:

R. Sittig, Supt./Elem Principal

M. Polzin, Business Manager

J. Aisenbrey, Secondary Principal

Others

Liester called the meeting to order.

Approve Agenda:

Action #16-40: Motion by Brende, seconded by Larson to approve the agenda as presented. All ayes.

Reports:

Administrators presented written reports.

Minutes, Financial Reports, Bills, Gas Quotes:

Action #16-41: Motion by Schmidt, seconded by Brende to approve the following:

1. Minutes from the September 14, 2015 regular School Board meeting.
2. September 2015 financial report.
3. Monthly bills.
4. Fuel quotes, accepting low bid.

All ayes.

SEPTEMBER 2015 FINANCIAL REPORT				
	GENERAL	CAP. OUT.	SP ED	PENSION
Balance 09-01-15	1,028,544.43	37,202.95	33,357.88	4,175.03
Cash	-	-	-	-
Invested in Sec.	1,028,544.43	37,202.95	33,357.88	4,175.03
Receipts				
Local Sources				
Taxes	8,220.96	4,299.93	2,495.87	505.87
Interest Earn.	195.89	0.43	4.46	12.78
Telephone Gross Receipt	40,450.03	-	-	-
Cocurricular Act	10,609.05	-	-	-
Medicaid	1,343.22	-	222.00	-
Donations	-	100.00	-	-
Other	3,411.80	-	-	-
Intermediate Sources				
County Apport.	3,097.37	-	-	-
State Sources				
State Aid	134,983.00	-	16,016.00	-
Federal Sources				
Federal Reap	-	-	-	-
Total Receipts	202,311.32	4,400.36	18,738.33	518.65
Subtotal	1,230,855.75	41,603.31	52,096.21	4,693.68
Total Disbursements	305,725.59	39,993.23	51,157.76	-
Balance 09-30-15	925,130.16	1,610.08	938.45	4,693.68
Cash	-	-	-	-
Invested in Sec.	925,130.16	1,610.08	938.45	4,693.68
			PRESCHOOL/ DRIVERS ED/	
	BOND RED	FOOD SER	FITNESS CENTER	AGENCY
Balance 09-01-15	300,235.42	66,252.00	7,434.39	104,921.31
Cash	-	-	-	44,780.35
Invested in Sec.	300,235.42	66,252.00	7,434.39	60,140.96
Receipts				
Local Sources				
Taxes	3,957.97	-	-	-
Interest Earn.	56.88	17.35	1.31	-
Food Service	-	27,634.97	-	-
Pre-School Tuition	-	-	4,675.00	-
Drivers Ed	-	-	-	-
Fitness Center	-	-	295.00	-
Federal Sources				
Total Receipts	4,014.85	27,652.32	4,971.31	55,096.46
Subtotal	304,250.27	93,904.32	12,405.70	160,017.77
Total Disbursements	-	1,088.76	4,250.88	58,100.61
Balance 09-30-15	304,250.27	92,815.56	8,154.82	101,917.16
Cash	-	-	-	42,264.96
Invested in Sec.	304,250.27	92,815.56	8,154.82	59,652.20

Claims Approved:

General Fund:

A-1 Portable Toilets	Rent	140.00
A-OX Welding Supply	Supplies	97.34
Aisenbrey, James	Cell phone	40.00
Alliance Communications	Phone service	357.00
Amazon	Supplies	526.31
Argus Leader	Publish minutes	454.40
Automatic Building Controls	Repairs	155.11
Best Western Ramkota Inn	Room	93.99
CAERT, Inc.	Subscription	2,799.00
Cardmember Services	Supplies	42.24
Career Cruising	Supplies	87.00
Carroll Institute	Services	1,000.00
Churchill, Manolis, Freeman, Kludt	Services	130.00
City of Baltic	Water, sewer, garbage removal	757.11
Cummins Central Powers	Repairs	811.24
Dell Rapids Lumber Co	Supplies	363.86
Dicks Vacuum	Supplies	12.00
Dust-Tex Services	Services	108.70
FLR Sanders, Inc.	Maintenance	1,794.00
Fred the Fixer	Supplies	46.75
G&R Controls	Repairs, maintenance	5,614.82
Graff Roofing	Repairs	575.51
Graves, Travis	Services	85.00
Gunderson, Steve	Cell phone	40.00
Hauff Mid-America Sports	Supplies	363.75
Hillyard	Supplies	130.79
JW Pepper	Supplies	79.73
Jostens	Yearbook	566.29
K & M Music	Repairs, supplies	178.47
Kreisers	Supplies	602.58
Menards	Supplies	233.23
Meyer, Randy	Cell phone	40.00
MidAmerican Energy	Gas	206.54
Midway Service	Supplies, repairs	4,346.00
Minnehaha County Treasurer	taxes	786.87
National Geographic	Supplies	173.25
Petty Cash	Postage	44.76
Polzin, Marsha	Cell phone, meals, mileage	66.52
Prairie Lakes Educational Coop	Services	93.93
School Mate	Supplies	96.25
School Specialty	Supplies	62.70
SDHSAA	Fees	3.00
Sioux Falls School District	Tuition	25,287.50
Sittig, Robert	Cell phone	40.00
Teaching Treasures	Supplies	12.79
Teachscape	Services	30.00
Time for Kids	Supplies	142.72
Time Management Systems	Services	70.35
Tri-State Garage Door	Repairs	75.92
Trust & Agency	Officials, registration fees, supplies	2,851.17
Veblen Asbestos	Inspection	300.00

Wageworks	Fees	60.00
Walmart	Supplies	172.46
Xcel Energy	Electricity	8,279.36
Jason Aberson	Weightroom supervision, tickets	254.58
Eric Bauder	Weightroom supervision, tickets	165.93
AnnaMae Boer	Substitute teacher	258.36
Tanisha Daugaard	Ticket seller	22.73
Nikki Determan	Ticket seller	22.73
Danielle Eszlinger	Custodian, lost prep, tickets	219.32
Jennifer Even	Ticket seller	22.73
Amanda Fosheim	Ticket seller	34.10
Kelley Herman	Ticket seller	22.73
Katie Hoekman	Ticket seller	56.83
Jenni Jorgensen	Substitute teacher	172.24
Sharon Judd	Ticket seller	45.46
Michael Koopman	Bus driver	517.56
Rory Lavalliere	Weightroom supervision	136.38
Patricia Lyncee	Bus driver	1,024.87
Lilah Meier	Substitute teacher	172.24
Shirley Miller	Substitute teacher	96.89
Tracey Swenson	Ticket seller	68.19
Becca Walsh	Ticket seller	22.73
Marissa Whipple	Lost prep time, ticket seller	31.25
Lisa Wolff	Ticket seller	22.73
September Payroll		
Salaries		
Instruction	102,964.83	
Support Services	62,421.06	
Cocurricular	7,716.14	
Total Salaries		174,772.61
Benefits		45,930.26
Total General Fund		285,621.76
Capital Outlay Fund:		
Amazon	Computer equipment/library books	1,917.04
Builders Supply Company	Remodeling	3,458.00
Cardmember Services	Computer equipment	7,752.15
CDW Government	Computer equipment	1,610.28
Daktronics	Scoreboard	850.00
Elite Business Systems	Copier lease	1,035.29
FM Acoustical	Remodeling	576.00
Frisbees	Remodeling	958.00
High Plains Technology	Projector	660.00
School Specialty	Equipment	269.96
Sioux Falls School District	Tuition	3,300.00
Trust & Agency	Library books	249.85
Total Capital Outlay Fund		22,636.57
Special Education Fund:		
Children's Home Society	Tuition	2,941.27
Prairie Lakes Educational Coop	Services	2,512.66
Anne Land	Substitute teacher	48.44
Darla Ling	Substitute teacher	86.12

September Payroll		
Salaries		
Instructional Salaries	20,837.31	
Support Salaries	2,903.29	
Total Salaries		23,740.60
Benefits		8,988.12
Total Special Education Fund		38,317.21

Food Service Fund:		
Institutions Services	Repairs	129.32
September Payroll		
Food Service Salaries	507.03	
Total Salaries		507.03
Benefits		167.16
Total Food Service Fund		803.51

Preschool/Driver's Ed Fund/Fitness Center:		
September Payroll		
Pre-School Salaries	3,257.17	
Total Salaries		3,257.17
Benefits		993.71
Total Preschool/Driver's Ed/Fitness Center Fund		4,250.88

Fuel Quotes:

The following quotes for gas were received September 14, 2015:

Vollan Oil	\$1.95
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The following quotes for diesel were received September 14, 2015:

Vollan Oil	\$2.13
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The following quotes for gas were received October 5, 2015:

Vollan Oil	\$2.1225
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The following quotes for diesel were received October 5, 2015:

Vollan Oil	\$2.1640
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Reports:

Reports included 2015-16 enrollment, commitment to excellence initiative, peanut aware school, ASBSD region meeting, teacher assistant position, and Blue Ribbon School Award.

Policy:

Action #16-42: Motion by Brende, seconded by Schmidt to approve the 3<sup>rd</sup> reading and approval of the Student Discipline-Bully Prevention policy. All ayes.

Trust & Agency accounts for activities:

The board discussed setting up trust and agency accounts for activities and we will develop a policy for the next meeting.

Policy:

Action #16-43: Motion by Larson, seconded by Brende to approve the 2<sup>nd</sup> reading of the changes to the Secondary Handbook dual enrollment policy. All ayes.

Discussion was held on adding panic buttons in the offices and adding voicemail to email for all staff members.

Policy:

Action #16-44: Motion by Brende, seconded by Hefty to approve the 1<sup>st</sup> reading of the changes to the Secondary Handbook: Co-Curricular Activity Rules policy. All ayes.

Club Competitive Dance:

Action #16-45: Motion by Hefty, seconded by Brende to approve the request for activity recognition for club competitive dance. All ayes.

ASBSD Delegate Assembly:

Paul Liester will represent the school board at the ASBSD Delegate Assembly.

Surplus Property:

Action #16-46: Motion by Brende, seconded by Larson to declare the volleyball, basketball and football uniforms and equipment as surplus property since they are no longer needed for school use and to dispose of them in the best manner. All ayes.

Board Meeting:

Action #16-47: Motion by Hefty, seconded by Brende to change the date of the regular meeting on November 9<sup>th</sup> to November 11<sup>th</sup> @ 7:00 p.m. All ayes.

Adjournment:

Action #16-48: Motion by Brende, seconded by Larson at 6:55 p.m. to adjourn. All ayes.

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Presiding Officer

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Marsha Polzin, Business Manager

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