



SHOREVIEW COMMUNITY
FOUNDATION

Mission Statement: the Shoreview Community Foundation seeks to maintain, enhance and enrich the quality of life in Shoreview, Minnesota by connecting the generosity of people with the evolving needs of the community.

2019 Grant Guidelines

Grant guidelines and focus areas are reviewed and discussed annually. The Foundation currently considers special project requests on behalf of:

- Arts and cultural organizations
- Recreational places such as parks and trails, as well as places for reflection and relaxation such as open space, wetlands and woodlands
- Community enhancement and leadership development
- Human service organizations
- Historical preservation

Organizations must meet one of the following qualifications:

- Have an IRS 501(c)(3) tax-exemption status
- Be part of a governmental body (e.g., schools and municipalities that serve the people of Shoreview)
- Be part of a religious institution, however, the grant project must be focused on community needs (e.g., food program for people in crisis) but may not include religious content.

Grants are primarily focused on projects that are located in or serve the City of Shoreview. Programs located close to the Shoreview area may also qualify providing that they can demonstrate how Shoreview citizens are significantly served by their organization. Grants awarded to date have ranged \$1,000 - \$5,000.

The Foundation will only accept one grant proposal from an organization per calendar year. Organizations are encouraged to seek matching funds for their projects.

The Foundation does not currently review grants on behalf of:

- General operating requests
- Endowments or debt reduction
- Individual requests (e.g., sponsorships, travel expenses, crisis situations, scholarships)
- Religious programs
- Political requests
- Sports teams
- Research requests
- Fund-raising events
- Grants to other organizations so that they, in turn, can redistribute the funds
- Dollars to replace government funding
- Health organizations (e.g., disease, patient care)
- Housing
- Most group sponsorships

Process

1. Prepare a 1 to 2 page electronic Letter of Intent that describes:
 - Your organization
 - The purpose of the grant request
 - Project budget
 - Amount requested
 - Who will benefit from the grant (number of people served if applicable)
 - The organization's geographical focus
2. Submit Letter of Intent to Sue Knudson at suejk48@aol.com by **February 15, 2019**.
3. You will receive an electronic confirmation that your e-mail was received.
4. The Foundation board will review and respond to all Letters of Intent after the **February 15, 2019 deadline**. If your project is a candidate for a grant, your organization will be notified and invited to complete a full grant proposal which is due March 31.