

The Moran City Council met in regular session on Monday, November 1, 2021. Mayor Jerry Wallis called the meeting to order at 7:00 PM.

<u>Mayor</u>	Elected Officials Present:	
	<u>Council Members Present</u>	<u>Council Members Absent</u>
Jerry D. Wallis	Bill C. Bigelow Kenneth D. Kale Corliss E. Lynes James A. Mueller Kris R. Smith	

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief, and Lori Evans, City Clerk

Visitors Present: Lee Roberts, April Jackson, and Larry Lillard

CONSENT AGENDA

Council member Bigelow moved to approve the November 2021 consent agenda as follows:

- October 2021 Regular Meeting
- October 2021 Petty Cash Report
- November 2021 Pay Ordinance totaling \$69,262.05
- October 2021 Utility Audit Trail Report
- October 2021 Certificate of Deposit Report
- October 2021 Utility Billing and Use Report

Kale seconded the motion, motion passed with all approving.

VISITORS

Larry Lillard asked the Council if the City had received any refunds or status update regarding the increase cost of electric service during the February 2021 winter storm. Discussion followed with no action taken.

April Jackson introduced herself to the Council and discussed her new position as Rural Health Coordinator for Thrive Allen County.

OLD BUSINESS

Moran Museum – No action taken

Kansas Gas Service Ordinance 2027 – Council member Mueller moved the Council adopt Ordinance 2027 *“AN ORDINANCE, granting to Kansas Gas Service, a Division of ONE Gas, Inc., and its successors and assigns, a natural gas franchise, prescribing the terms thereof and relating thereto, providing definitions of terms, prescribing a franchise fee, providing terms and conditions for the use of public rights-of-way, re-*

quiring advance notice of work and duty to repair, providing for indemnification and a hold harmless agreement, providing for rules and regulations, prescribing insurance requirements, reserving certain rights, providing for revocation and termination, providing for an acceptance of the terms of the franchise, providing for a reopener, providing for notice of annexations, prescribing relevant governing law, providing for transfer and assignment of the franchise, providing for points of contact and notifications, providing for an agreement to renegotiate, and repealing all ordinances or parts of ordinances inconsistent with or in conflict with the terms hereof". Lynes seconded the motion, motion passed with all approving.

Library Signage – The topic was tabled until the Library Board returns with additional information.

Year End Review of Salaries and Benefits – Topic was tabled until the December meeting.

Kansas Rural Water Association Letter RE: Sewer Lagoons – The Council discussed a letter the City received from Jeff Lamfers of the Kansas Rural Water Association regarding the City sewer lagoons. Superintendent Stodgell reviewed ongoing concerns with prohibited discharges at the lagoon. Chemical treatment options and treatment costs were discussed. The Council also noted the City will need to closely monitor the lagoons as they will need cleaned at a future date. Discussion followed with no action taken.

54 Fitness Pest Control Bid – Clerk Evans reported All in One Pest Home and Lawn will spray the fitness center for \$45.00 per month. Spraying every other month would run \$55.00 treatment. After discussion, the Council asked Evans to check on the cost of quarterly spraying of the fitness center. Topic will be placed on the December agenda.

2021 Scheduled Transfer of Funds – Council member Bigelow moved to reduce scheduled transfers from the Electric Fund by 50% due to increased operating costs incurred during year. The only exception will be the Electric transfer to the Fire department will be made at 100%. Additionally, the General Fund transfer to the Capital Improvement Fund will not be made. Smith seconded the motion, motion passed with all approving.

Allen County Thrive Awards Banquet November 19, 2021 – Clerk Evans informed the Council that Thrive Allen County would be hosting their annual banquet on November 19th. Due to Covid concerns the banquet this year will be a virtual event. Evans asked the Council if they would like to sponsor a table for the upcoming banquet. Attorney Heim advised he would be attending the event and offered to represent the City this year. Council member Mueller move the City decline the opportunity to sponsor a table. Lynes seconded the motion, motion passed with all approving.

Clerk Evans relayed a request from a member of 54 Fitness asking the Council to purchase lockers for the fitness center. The Council declined the request due to liability issues.

Clerk Evans discussed an ongoing issue with a landlord paying his utility bill late. This landlord provides water service to his tenants while the tenants pay all other utility costs. Evans noted the Clerk's office has sent multiple notices to the landlord and has not disconnected water service as the tenants are current with their payments for all other services. The Council discussed the situation and agreed water service should be disconnected each month if the bill remains unpaid by the final due date.

DEPARTMENTAL REPORTS

Police Chief – Chief Smith reported all is well with the department. Smith noted he needed to replace his printer and find a source to purchase citation ticket books as the vendor the City used in the past has closed their business.

Superintendent – Superintendent Stodgell reported the following activities for the month of October:

- Hooked up service at 102 S Cedar
- Worked on generator at City Hall-new timing belt, water pump, fan belt, radiator hose
- Repaired 100 watt HPS bulb behind old Library
- Cut tree limbs off triplex at Church and Linn
- Cleaned up back shop
- Cut tree that fell at Troxel Park and hauled off
- Winterized
 - City Park Bathrooms
 - Ditch Witch
 - Street sweeper
 - Water Dock
- Cleaned ditches around town
- Street repairs
- Cut tree limbs and bladed alley Cedar and Pine off Church
- Hung Christmas lights and replaced broken bulbs
- Assisted Buddy Mann in finishing up a few projects for the City
- Dug up old sewer lateral at Library and cut out and spliced PVC in the middle to repair
- Cleaned up alley at 522 N Locust after customer moved after tapping their new sewer service
- Replaced shut off valve at 107 E Elm
- Dug up meter pit and replaced shut off valve at 724 N Birch
- Replaced meter pit riser at Library
- Picked up dirt at Front and Cedar

Superintendent Stodgell requested approval for him and Asst. City Superintendent Miller to attend the Kansas Rural Water Association (KRWA) Conference in March 2022. Council member Mueller moved to approve the request. Lynes seconded the motion, motion passed with all approving.

City Clerk – Clerk Evans reported income for the month of October 2021 as follows:

General Fund		Water Fund	
Charges For Services	29.00	Sales To Customers	13,003.37
Refuse	1,772.00	Water Protection Fee	32.91
Court Fines	3,048.00	Connect Fee	150.00
Building Permit	5.00	Bulk Water Sales	56.61
KS Sales Tax	5,371.76	Penalties	683.23
54 Fitness Fee/Fobs/Ovpd	860.00	ARPA Funds	230.15
Interest Earned Checking/CDL	56.80	Reimbursed Expense	1,101.82
Tax Disbursement	2,360.27	Employee Benefit	
Sales Tax		Tax Disbursement	395.35
Sales Tax Receipts	1,473.17	Sewer Fund	
Electric Fund		Sales To Customers	7,077.66
Sales To Customers	47,951.28	Special Highway	
Connect Fee	147.42	State Gas Receipts	3,623.35
Debt Collection Fee	126.45	Gross Sales	<u>102,165.62</u>
Overpaid	139.72	<i>Add: Interest to CD 44526614</i>	<u>10.66</u>
New Leap	5,692.16	Gross Receipts	102,176.28
Reimbursed Expense	1,045.14	<i>Less: LIEAP Credit</i>	795.04
Fuel Adjustment	5,381.69	<i>FADJ Credit</i>	26.14
Light Rent	199.50	<i>Setoff Collection Fee</i>	120.13
Library Fund		<i>Utility Credits</i>	441.79
Tax Disbursement	151.81	<i>Recreation Fee Credit</i>	<u>160.00</u>
		Net Receipts	100,633.18

Evans presented information received from the Collection Bureau of Kansas which is a collection service. Evans noted the service could be used in conjunction with the Kansas Setoff Program to collect unpaid debts. No action was taken.

There being no further business to discuss, Council member Smith moved, seconded by Lynes, to adjourn the regular meeting at 8:15 PM. Motion passed with unanimous approval.