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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF SOUTHWYCK COMMUNITY ASSOCIATION, INC.  
HELD ON NOVEMBER 5, 2015 AT 3302 COUNTY ROAD 89  
PEARLAND, TEXAS 77584 AT 6:30 PM.**

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**DIRECTORS PRESENT**

John Fisher, Helen Bilyeu, Steve Bounds, Lloyd Powell

**IN ATTENDANCE**

Tami Smith, Community Manager, Sarah Lee, Pearland Director, Terrance Stephens, Community Manager and Elanna Lindsey, On-Site Manager all representing FirstService Residential. John O'Donnell and Leslie Keen representing WateLogic and Cathie Tydelski from the Section One Board.

**CALL TO ORDER**

Due notice of the meeting was given and a quorum being present, the meeting was called to order at 6:30 pm. The president, John Fisher, presided and Tami Smith, managing agent, assisted in recording the minutes.

**ADOPTION OF AGENDA**

On a motion duly made and seconded, the agenda was adopted.

**WATERLOGIC**

John O'Donnell reported on the installation of the WaterLogic IQ system, which should begin November 30, 2015

**CONSIDERATION OF MINUTES**

Upon a motion duly made and seconded, the minutes of the October 1, 2015 meeting of the Board of Directors were approved.

**TREASURER'S REPORT**

Upon a motion duly made and seconded, the financial reports of July, August and September were approved as presented.

The draft of the 2016 Budget approval was tabled until the December meeting. The Association is assessed in arrears, so the non approval will not affect the mailing of the assessment statements for January 2016.

**PRESIDENTS REPORT**

No report of this time.

**COMMITTEE REPORT**

No report at this time.

**MANAGEMENT REPORT**

Tami Smith reported on the inspection report.

Upon a motion duly made and seconded, the 2016 service contract from Lake Pro to perform maintenance services at a cost of \$850 per month, was approved.

Fence repairs proposals were presented.

Upon a motion duly made and seconded, the proposal from Certified Landscape & Maintenance for additional plant matter in the amount to \$4,367.50, was approved.

Upon a motion duly made and seconded, the proposal from Eagle Digital Press for signs to be installed in the park, at a cost of \$446.00 each, was approved.

Upon a motion duly made and seconded, the proposal from Rocktek to stripe the Lake Park parking lot in the amount to \$433.00, was approved.

**SCHEDULE NEXT MEETING**


The next meeting of the Board of Directors will be held on December 3, 2015 at 6:30 P.M. The meeting will be held at the Calvary Baptist Church, located at 3302 County Road 89, Pearland, Texas 77584.

**ADJOURNMENT**

There being no further business the board adjourned at 8:45 PM.

Respectfully Submitted by Tami Smith

  
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Approved by Chairman

  
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Recording Secretary  
DEC 3, 2015  
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Date