

HAYLING ISLAND BOWLS CLUB

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GENERAL RULES

(GR4 & GR5 amended at AGM on 24th.February 2011)

(GR7 amended at the Committee Meeting on 2nd.March 2011)

(GR4 & GR12 amended by the Committee on 19th.Oct.2011)

(GR14 amended by the Committee on 4th.June 2015)

(GR5 & GR11 amended by the Committee on 14th January 2016)

GR1 MANAGEMENT:

The President of the Club shall take the chair at the Management Committee meeting which comprises of the elected officers shown in paragraph C4 of the Constitution. Four officers shall form a quorum. The Management Committee shall have discretionary powers to take decisions on matters affecting the day to day running of the Club without first seeking the approval of the membership and the power to appoint sub-committees as necessary from the Club membership to perform duties of a special nature. The Club Treasurer shall have ex-officio power to attend any Sub-Committee meeting and no expense will be incurred without the approval of the Club Treasurer. Any expenditure of £100 or more shall have the prior approval of the Management Committee. The Management Committee shall meet every two months or more often as necessary. An edited version of the minutes will be displayed on the Club notice board as soon as possible after every meeting in order to keep all members advised of decisions affecting the day to day running of the Club.

GR2 ANNUAL GENERAL MEETING (AGM):

The AGM will be held on the date specified and for the purposes defined in paragraph C5 of the Constitution. An agenda must be delivered to all members at least seven days before the meeting. Copies of the Club Treasurer's Statement of Accounts and Officers reports will be available for all members at the AGM. Nominations for the posts of Officers of the Club must be made in writing to the Club Secretary at least fourteen (14) days before the date of the meeting, and must show the names of the proposer and the seconder. The approval of the nominees must be obtained before the nomination is made. Such nominations will be shown on the Agenda. Only if no prior nominations are received for any particular post will nominations be accepted at the meeting. Attendance at the AGM will be restricted to fully paid-up members of the Club.

GR3 SPECIAL COMMITTEE MEETING:

A minimum of four members of the Management Committee shall have the power to instruct the General Secretary by letter, stating purpose, to call a meeting of the Management Committee which must be held within ten (10) days of the request being received.

GR4 MEMBERSHIP & SUBSCRIPTIONS:

Prospective members and members returning to the Club after disciplinary action will be required to go through the formal joining procedure and complete an application form before they can become members. The form together with payment for the membership fee will be given to the Club Secretary who will put a copy of the form on display in the clubhouse for not less than 2 weeks during which time the members will have the opportunity to become aware of the application. Prior to the fee payment, at the discretion of the Club Secretary, any new prospective member may be allowed to play at the Club free charge up to 3 times in 4 weeks. Club members can raise any concerns they may have with the Committee. The Management

Committee have the right to review any application from a prospective member before it is put on display and accept or reject it at that point. When the form is removed from the clubhouse the Secretary will pass it, together with the payment, to the Treasurer who will add the name and number to the membership list. Before the start of the next season the Committee will review the membership and, if the applicant is still considered suitable, the Secretary will advise the applicant accordingly.

Until that review the applicant will be a provisional member only. Provisional membership can be terminated at any time by the Management Committee in which case all fees paid by the applicant would be refunded.

GR5 DISCIPLINE:

The Club shall have the power to expel or suspend any member who in its opinion commits a breach of the General Rules or has so misbehaved as to become an undesirable member of the Club. All disciplinary matters shall be dealt with in accordance with Bowls England Regulation 9 (Misconduct). The Management Committee shall appoint a Club Disciplinary Committee to manage the process. The member concerned shall have prior notice in writing of the alleged misbehaviour and the date and time of the meeting of the Club Disciplinary Committee meeting at which the action is to be discussed. The member has the right to be present at that part of the meeting and to be accompanied by an advisor. The General Secretary shall inform the concerned member, in writing, of the Club Disciplinary Committee's decision as soon as possible after the hearing. A copy of the minutes must be made available to all parties. In the event of disciplinary action being taken, then the person or persons must be informed of their right of appeal to Bowls Hampshire. All breaches of Club discipline must be reported to any member of the Management Committee only and not to a fellow member.

GR6 SELECTION COMMITTEES:

The selection committee for the Clubs mixed friendly matches shall comprise of the Men's President and the Ladies President. Teams for all other mixed matches will be selected by the Ladies and Men's Captains.

GR7 DRESS:

The mode of dress at all times for players, umpires, and markers of both sexes using the Club green will be grey or white below the waist and white above the waist. Footwear when on the green should be smooth soled and may be white, grey or brown. Sandals are not permitted. Ladies dress at all times must conform to the standards as specified by Bowls England. Clubs coloured shirts registered with Bowls Hampshire or other county Association are allowed provided they conform to the appropriate regulations.

GR8 PROTECTION OF THE GREEN:

Any member of the Management Committee shall have the power, after consulting with the green-keeper, if available, to stop play if it is considered that damage to the green may ensue if play were to continue. The green-keeper's decision in this matter is final. No member shall be allowed on the green with an umbrella, and if a walking stick is needed it should be modified to the approval of the Management Committee. No member shall deposit any form of litter or foreign objects on the green. Any complaint by a member regarding the conduct of Havant Borough Council employees or contractors should be brought to the attention of the Management Committee.

GR9 VISITOR CHARGES FOR THE USE OF CLUB RINKS:

For all visitors a member must enter the date, their own name, and the names of the visitor(s), and the competition or event (if any) in the Visitors Book provided. The member should then collect the appropriate fee for payment to the Treasurer. Normally visitors are allowed three visits per year except at the discretion of a Management Committee member. Charges for visiting Clubs should be negotiated in advance with the Match Secretary. Rinks must be booked in the Rink Diary provided for all pre-arranged games.

GR10 COMPETITIONS & REGULAR LEAGUE GAMES

Rink fees for National, County and P&D competitions will be the responsibility of the home club as defined by the relevant Association's rules.

For all league games where there are home and away games throughout the season these will be played under a reciprocal arrangement where no fees change hands.

GR11 CLUB FINANCES:

The Club Treasurer shall receive all monies paid to the Club. All monies will be paid into a bank selected by the Management Committee. All cheques and bank account withdrawals shall be signed by the Club Treasurer and one other appointed member.

GR12 FUNCTIONS FINANCED FROM CLUB FUNDS:

President's Day catering costs up to a maximum of £250.

GR13 INSPECTORS OF ACCOUNTS:

The Inspectors of accounts will be responsible for the verification and certification of the accounts prepared by the Club Treasurer.

GR14 SOCIAL NON-PLAYING MEMBERSHIP:

The above class of membership is offered at reduced cost and at the discretion of the Management Committee to former playing members and partners, spouses and friends of current playing or Social members, who do not wish to take part in any activities on the green. All other "off green" activities and facilities will be available to this class of members but there will be no right to vote at the AGM or other general meeting of the Club. The membership fee will be determined each year at the Club AGM.