

SBOC Executive “Special” Board Meeting Minutes

11:30 AM, Thursday, October 12, 2017 / Buca di Beppo, Lombard, IL

- 1) Call to Order – Roy Giuntoli called the meeting to order at 11:40 a.m.
- 2) Roll Call – Lourdes Backe conducted roll call. The following members were present: Roy Giuntoli, Lourdes Backe, Don Fredericks, Eric Alwin, Carl Heinze, Dan Buonamici, Jay Hoover, Steve Martin, and Committee volunteer Dale Engebretson. Keith Steiskal and Bill Knapp were absent
- 3) Approval of the June Meeting Minutes – Dan Buonamici had two minor changes to the minutes. After the changes are made Eric Alwin made a motion to approve the May minutes, Don Fredericks seconded the approval. All others present were in favor. Motion passed.
- 4) Committee Updates & Reports
 - a) Finance AND [General SBOC] Membership – **Eric/Lourdes**
 - i. Finance: Eric Alwin reported that approximately \$62,000 still left in the three accounts after recent donations were made. CVENT invoice was submitted for \$162.00 (Contract states that SBOC must pay 5% for each RSVP) all board members present stated that we like using the electronic method and should continue to do so. Roy Giuntoli stated that the ICC Conference on September 10-13 was very informative. ICC paid for the \$650.00 fees for president if the annual report is completed through the ICC website. SBOC will reimburse Roy Giuntoli, current president, for hotel, airfare, airport parking and minor meal incidentals. Roy stated that he received a credit for one-night stay at the hotel for reasons not mentioned at the meeting.
 - i. Membership: The board should continue to consider arranging for an electronic membership method, in lieu of the current paper based method.
 - b) [SBOC Board] Nominating AND Meetings & Special Events – **Dan/Roy**
 - i. Nominating: All board members present at this meeting stated that they will remain on the board for the upcoming 2018 year. Dale Engebretson also expressed interest on being on the board if he is nominated. It shall be noted that as of this time nine (9) persons have volunteered to be on the 2018 Board, one (1) open position remains available.
 - ii. Meetings & Special Events:
 1. Meetings: No Updates
 2. Special Events:
 - a. Past Presidents luncheon will be held on November 10th. Dan Buonamici will confirm date with Maggiano’s Restaurant in Oakbrook. All executive board members including Dale Engebretson are invited to attend the luncheon. Approximate cost will be \$27.00-\$28.00 per person who attends the luncheon. Dan stated that usually 17-20 people attend the luncheon each year and encouraged all the members to attend. He stated that there is a lot of history that the past presidents share (note that all past presidents give a brief description of the year that they were presidents) at the luncheon as the SBOC wrote the original building codes that have since been modified and are still used to today. Roy recommended that we consider recording these the meetings for future generations to hear. Don Fredericks made a motion to approve cost of \$30.00 or less per person that attends the luncheon. Carl Heinze seconded the motion. All other members present were in favor. Dan Buonamici said that he would put together a flyer and asked for volunteers to do the mailing. Lourdes Backe and Carl Heinze volunteered to help with the mailing. Carl Heinze stated that he will be having foot surgery so he will have plenty of time with the past president luncheon mailing. Carl asked that while he is on a medical leave, we include his home/personal e-mail address, which he provided, in the Board group e-mails. Lourdes Backe will take care of printing the color copies and getting them to Carl for the mailing.
 - b. The Holiday Party is 9 weeks away. We already purchased travel blankets. It was mentioned that we should consider an additional gift. Don recommended SBOC wine bottle cork screws, a

majority of the board members agreed. Don will research and share with the board. Board to vote on the topic at the next board meeting on October 19th. Don Fredericks and Lourdes Backe agreed to purchase the Target and Home Depot gift cards in the amount of \$750.00 for raffle prizes. Carl Heinze made a motion to approve \$750.00 for raffle gift cards for the Holiday luncheon, Dan Buonamici seconded the motion. All other members were in favor. Dan Buonamici, Eric Alwin and Roy Giuntoli will shop for the larger raffle prizes. Don Fredericks made a motion to spend a maximum of \$1,000.00 for the large prizes, Carl Heinze seconded the motion. All other members were in favor.

c) Technology AND Facilities – **Roy/Joe**

- i. Technology: Steve Martin offered to help with the website for now. SBOC will continue to look into hiring an outside source to eventually maintain the website. Steve Martin will get together with Joe Torres to review the specifics involved to maintain the website.
- ii. Facilities: No facility issues updates, the Board recommended no changes to current venues.

d) Memorial Awards AND Scholarship – **Don/Dan**

- i. Memorial Awards
 1. Don Fredericks made a motion to nominate Brian Bock, from DuKane Precast Concrete, for the Bartells award for his consistent pursuit to advance industry standards as well for assisting SBOC & PCI in organizing the recent [September 28th] Precast concrete bus tour. Jay Hoover seconded the motion. All other members present were in favor.
 2. Additionally, Carl Heinze nominated Bill and Linda McHugh with the CRCA (Chicago Roofing Contractors Association) for the Carlson award. He stated that our partnership with them for the annual CRCA event at the Oakbrook Hilton should be recognized. Roy was not in opposition of this, however, he also requested that the Board make additional suggestions for the Carlson award.
- ii. Scholarships: No Updates

e) Code Review AND Constitution & By-Laws AND Legislative/ICCA – **Keith/Roy**

- i. Code Review: No Updates
- ii. Constitution & By-Laws: Roy Giuntoli stated that they did not finalize amendments last year. Roy will keep working with Keith to finish bylaws – 98% completed. All members present opposed amending the current bylaws to allow outside (3rd Party) agencies to become active executive board members.
- iii. Legislative/ICCA: No Report (Keith, also the ICCA President, was absent)

f) Programs, Field Trips AND Annual Training Institute – **Dale, Don, Carl, Roy**

- i. Programs:
 - a. Dale to get November luncheon seminar course scheduled, he is working with a topic.
 - b. Suggested future topics include State of Illinois Radon testing, residential solar energy.
- ii. Field Trips:
 - a. Dukane: the Board agreed to cost share with PCI lunch costs
 - b. Misc: January Seminar to be with at/the CRCA Annual Convention, Roy is working with Linda McHugh with the CRCA
- iii. 2018 March training institute Follow up (course order to be determined at a later date):
 - a. Topic 1 – CLEC Enterprises: Residential Inspections based on the NEC, Pt II, Bill Dettmer/Hugo V.
 - b. Topic 2 – IACE presentation: Lourdes Backe will contact Rhonda for details on topic(s)
 - c. Topic 3 – B&F/Rich Piccollo: 2018 Significant Changes, IRC, IFC, Property Maintenance Code
 - d. Topic 4 – ICC Codes: 2018 Significant Changes, IBC, IMC, IFGC. Roy to contact Karla Higgs for course options.
 - e. Topic / Week 5 – Roy to contact Bobak's to see if date available. Topic to be determined if necessary

5) New Business – NONE

6) Adjournment – Carl Heinze made a motion to adjourn; Lourdes Backe seconded the motion. All in favor. Roy Giuntoli adjourned the meeting at 1:23 p.m.

Minutes submitted by: Lourdes Garcia Backe (10/16/2017)

Minutes approved by: *Roy Giuntoli* (11/16/2017)

2017 SBOC President