

Westmoreland City Council Meeting Minutes
July 8, 2021

The Westmoreland City Council held its monthly meeting on July 8, 2021 at the Westmoreland Community Center.

Governing Body members present: Mayor, Mark Goodenow; Councilmembers, Jim Smith, Mark Jack, Waide Purvis and Ashley Rice.

Governing Body member absent: Councilmember Jeff Rosell.

City Staff present: Maintenance Supervisor, Robert Krohn; City Attorney, Summer Dierks and City Clerk, Vicki Zentner.

City Staff absent: City Agent, Jeff Zimmerman; Pool Manager, Amber Krohn and City Treasurer, Teri Varriale.

Others present: Resident, Kole Dierking and Cale Prater, reporter for The Smoke Signal.

There being a quorum present, Mayor Goodenow called the meeting to order at 7:00 PM.

Additions/deletions to the agenda: Mayor Goodenow added Resolutions #04-21 and #05-21 to the agenda. Councilmember Rice stated that Amber Krohn would not be in attendance for her pool report nor for discussion on a water bill issue.

There being no further additions or deletions to the agenda, Councilmember Purvis moved to approve the amended agenda. Councilmember Jack seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

Approval of July 17, 2021 re-scheduled council meeting minutes: After some brief discussion and clarification of the minutes, Councilmember Purvis moved to approve the corrected minutes of the July 17, 2021 re-scheduled council meeting. Councilmember Jack seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

Approval of the monthly bills: Councilmember Smith moved to approval the payment of the monthly bills as presented. Councilmember Rice seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

Passage of Resolutions #04-21 and #05-21: Attorney Dierks informed the council that the resolutions reference two (2) properties in the city which the council felt fell under the city ordinance regarding abandoned and/or dilapidated structures. The resolutions set out the requirements for holding a hearing with the property owners to allow them to show cause why the structures should not be removed. The resolutions would need to be published in the city's official newspaper for two (2) consecutive weeks and the hearing would then be held 30 days after the last publication which would make the hearing date sometime during the week of August 23, 2021.

After some brief discussion, Councilmember Purvis moved to hold the hearing date for the two (2) properties in question on Tuesday, August 24, 2021 at 6:00 PM. Councilmember Rice seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

Councilmember Purvis moved to approve Resolutions #04-21 and #05-21. Councilmember Rice seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

Scott Drive sewer line issues update: Resident, Kole Dierking, informed the council that he had been given verbal permission from two (2) property owners to grant the city a utility easement along their property line to extend the sewer line from Mr. Dierking's property to alleviate the issue of back flow problems to his residence. He said the property owners wanted to make sure that the extended sewer line goes down the property line and not encroach upon the rest of their property.

Maintenance Supervisor Krohn stated that the city would need to have an engineer draw up the plans for the project before any work could be done.

Mr. Dierking stated that he would like to be able to tap his sewer line into the new line and not install a pump on his property. Krohn assured Mr. Dierking that this would be done.

Councilmember Purvis moved to allow Krohn to contact the city's engineering company, SMH Consultants, for a design of the project. Councilmember Smith seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

Future agenda items: Councilmember Purvis stated he would like to have the following agenda items added to the August 12, 2021 council meeting:

- Discussion on condition of current street overlay issues
- Discussion on an animal control officer, and
- Discussion on installing security cameras at the pool

Councilmember Smith stated he would like to hold a discussion on how the city might get contractors to build new housing units in the city.

Staff Reports:

Treasurer: Councilmember Jack moved to approve the treasurer's report as provided. Councilmember Purvis seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

Maintenance: Maintenance Supervisor Krohn reported the following:

UTILITIES

- Submitted 2nd quarter lagoon sample results to KDHE. Both TSS and BOD levels were above the permitted limits set by KDHE
- Set up arrangements with Liquid Engineering to inspect and clean the water storage tank in 2022 as required to be performed every three (3) to four (4) years by KDHE

STREETS

- Hall Brothers Inc. has completed this year's Onyx Street sealing project
- Fleming Brothers Construction poured and finished the sidewalk at 2nd and Main

PARKS

- Drug the infield for the REC at both ball diamonds
- Replaced the hot water heater at the RV Park bath house
- Watered flowers throughout town
- Mowed parks
- Concrete cost estimate to install an ADA parking area at the Frank Memorial Shelter at \$4,900.00

CEMETERY

- Opened/closed one (1) cremation burial
- Installed control panel, solar pane, and gate actuator. Tested the gate opener and when time allows, need to bury conduit for safety sensors across the entrance to keep the gate from closing on a person or vehicle before the gate can be used
- Mowed the cemetery

POOL

- Installed new lifeguard stand platform
- Repaired broken tile and brick surround
- Shilling construction patched the parking lot where their equipment was parked and damaged the parking lot

BUILDINGS

- Installed the electrical for new bulk fuel tanks at the shop
- Wanklyn Oil installed new bulk fuel tanks (unleaded and clear diesel) at the shop

Krohn also stated that the actuator for the cemetery gate was tested recently, and it was not operating properly. He will contact the company's support for help in getting it fixed.

There being no questions or further discussion, Councilmember Jack moved to accept the maintenance supervisor's report as given. Councilmember Smith seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

City Clerk: Zentner informed the council that the city was eligible to receive a total of \$112,566.30 in ARPA (American Rescue Plan Act) funds of which the city would receive half of the total amount now to be spent on water improvements, wastewater improvements and broadband improvements (such as a WIFI hotspot in city parks). She stated that the deadline to apply for these funds was no later than July 26, 2021. She had contacted the city's grant administrator to inquire if the funds could be used to pay off the KDHE loan for the Rock Creek Bank stabilization project recently completed and was told that since the city had already paid the contractor, the money could not be used for this.

Zentner also told the council that the first round of funds would not have to be spent until 2024 and there was no pre-requisite to have a project already planned for to apply.

Both the treasurer and clerk were asking permission from the council to inform the State that the city was interested in having the funds released to the city.

Councilmember Jack moved to allow the city treasurer and city clerk to apply for the ARPA funds. Councilmember Purvis seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

Zentner informed the council that she would be taking vacation time at the end of the month and the treasurer would be filling in for her.

Councilmember's Reports:

Streets: There was nothing to report due to Councilmember Rosell being absent.

Utilities: Councilmember Jack had nothing to report.

Planning and Zoning: Councilmember Smith had nothing to report.

Animal Control: Councilmember Smith had nothing to report.

(Cale Prater exited the meeting at 7:30 PM).

Pool: Councilmember Rice stated that the pool manager had informed her that the pool was busy with swimming lessons and pool parties. She stated that there may not be enough guards for the weekend of July 16th.

Krohn informed the council that the sheriff's office had contacted him recently saying a deputy had observed some kids trying to climb over the pool fence after hours and had deterred them from it. He stated that the cost for security cameras would be approximately \$400. (This issue will be discussed at the August 12, 2021 council meeting as discussed above under future agenda items).

Fire Department: Councilmember Jack stated that the city's fire truck had been inspected recently and it was found that the generator was working fine, that the issue had been an alternator and a new one would be coming in a few weeks.

Chief Umscheid had informed Councilmember Jack that the fire department had responded to two (2) calls within the city recently. One (1) was due to a power line being down and the other was a grass fire caused by fireworks.

Cemetery: Councilmember Purvis had nothing more to report.

Parks: Councilmember Purvis asked Maintenance Supervisor Krohn if the hydrants at the RV Park had been fixed. Krohn responded that they had been.

City Clerk, Zentner asked that the council consider either adding 30 AMP plug-ins at some of the 50 AMP sites or if that was not possible, to make some of the 50 AMP sites 30 AMP sites. Krohn stated that he had some plugs that take the voltage from 50 AMP down to 30 AMP and that campers could use them.

Krohn will put a sign in the check in station letting campers know they can borrow these plugs by contacting him.

Mayor: Mayor Goodenow had nothing to report.

City Attorney: Attorney Dierks informed the council that she should be receiving a signed agreement with the county regarding the work and cost of the Campbell Street project within the next week or so. She also informed the council that she would not attend the August 12, 2021 council meeting due to a prior commitment.

Councilmember Jack moved to enter into an executive session for 15 minutes with the council, Mayor, as well as the city clerk in attendance to discuss personnel matters of non-elected personnel and to protect their privacy at 7:45 PM. Councilmember Rice seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

(Mr. Dierking, Maintenance Supervisor Krohn and City Attorney Dierks exited the meeting at 7:45 PM).

Councilmember Jack moved to exit the executive session. Councilmember Rice seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

Mayor Goodenow declared the executive session closed at 7:56 PM and the regular meeting back in session.

As a result of the executive session, Councilmember Smith moved to give the city clerk a \$0.50 an hour pay raise. Councilmember Jack seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

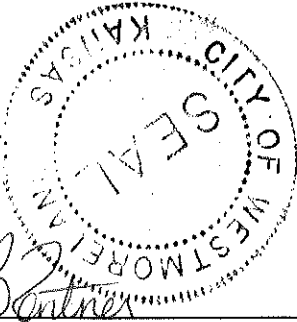
There being no further business for the council to consider or discuss, Councilmember Smith moved to adjourn the meeting. Councilmember Jack seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rosell being absent.

Mayor Goodenow declared the meeting adjourned at 8:00 PM.

Approved by the Governing Body on August 12, 2021.

Signed: 
Mark A. Goodenow, Mayor

ATTEST:



Vicki B. Zentner

Vicki B. Zentner, City Clerk