

Virginia Association of Federal Education Program Administrators Board of Directors' Meeting

November 8, 2018

Ernestine Scott, President
Gail Jones, Past President

Malora Horn, President Elect
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Raye Rector, Region 1
Cheryl Bostick, Region 1
Carolyn Taylor, Region 2
Laura Burton, Region 2
Lori Harper, Region 3
Roxana McCarthy, Region 3

Kathi Sheffel, Region 4
Megan Moore, Region 4
Jane Wright, Region 5
Sandra McKenzie, Region 5
Diane Washenberger, Region 6
Emily Altizer, Region 6
Wilbert Ware, Retired

Jennifer Hurt, Region 7
Amber Boggs, Region 7
Pamela Eakes, Region 8
Chip Jones, Region 8
Pat Popp, VDOE
Lynn Sodat, VDOE

Meeting Called to Order at 9:35 a.m.

In Attendance: Ernestine Scott, Malora Horn, Carl McDaniel, Kathi Sheffel, Cheryl Bostick, Pat Popp, Valdivia Hall, Jennifer Hurt, Amber Boggs, Jane Wright, and Lynn Sodat.

The meeting was called to order by the President who presented the agenda. A motion was made by Ernestine Scott, to approve the agenda, and the motion was seconded by Carl McDaniel. Motion passed.

Minutes – Valdivia Hall

The minutes from the October meeting were emailed to the president by the secretary for dissemination. A motion was made by Jane Wright to approve the minutes with the amendment to add the slate of officers under the nomination committee report, and the motion was seconded by Carolyn Taylor. Motion passed.

President's Report – Cheryl Bostick

- The president stated that she was excited about serving as president of VAFEPA and building upon Dr. Scott's success and the success of the board. She is open to new ideas and welcomes suggestions and can be contacted by email or phone as needed.
- The president also stated that she had received positive feedback from conference participants. There were many positive comments about Carolyn Taylor's presentation. The president encouraged board members to visit the VAFEPA website to view presenters' presentations and handouts.
- Randall Johnson is managing the website. Payment for services rendered is disbursed twice a year (March and September).
- There was a little confusion in securing presenters for the 2018 VAFEPA conference. Two presenters with the same first name were contacted and came to the conference. The president discussed reimbursing the presenter not scheduled for travel expenses.
- There are two Region 1 vacant positions on the board. Individuals have been contacted to fill the vacant seats. A letter will be sent to the superintendent of the school division in which these individuals are employed for permission to serve.
- There was an update on the NAFEPA State Leadership Awards. Applications will be available in November. If an educator has been recognized within the last 10 years, they are not eligible to be nominated for the award. There was a recommendation that Carl

McDaniel be considered for the 2019 State Leadership Award. Ernestine Scott and Valdivia Hall will check past records to see which board members are eligible for the State Leadership Award nomination.

- NAFEPA scholarship nomination packet will be released in March.

Treasurer’s Report – Carl McDaniel

A motion was made by Ernestine Scott to approve the treasurer’s report. The motion was seconded by Malora Horn. Motion passed. A motion was made by Ernestine Scott to reinstate the money market account with a \$5,000 deposit. The motion was seconded by Jane Wright. Motion passed.

October BALANCES 2018

November BALANCES 2018

2018 Checking Balance	\$ 48,170.43	2018 Checking Balance	\$ 55,064.99
2018 Money Market Balance	\$ 00.00	2018 Money Market Balance	\$ 00.00
2018 Business Primary Balance	\$ 50.00	2018 Business Primary Balance	\$ 50.00
GRAND TOTAL:	\$ 48,220.43	GRAND TOTAL:	\$ 55,114.99

Committee Reports

Nominating – Ernestine Scott

We are still looking for a president elect. Malora Horn has agreed to serve until the board holds the spring retreat.

Bylaws- Cheryl Bostick

The Bylaws were successfully passed during the 2018 VAFEPA Annual Meeting.

Conference Planning- Ernestine Scott & the Conference Planning Committee

- Despite conflict and transitions, the conference was a success. Dr. Scott gave a brief history of why we will not convene a 2019 conference. Discussions should be made during a committee meeting to consider the following: frequency, location, type of venue, number and cost of meals, as well as survey results from 2017 and 2018.
- Thank you notes will be sent to conference presenters

Scholarship – Jennifer Hurt

- Jennifer will continue to work on the George Irby Scholarship Committee. Ernestine will also serve on the committee. The committee will determine the number, amount and frequency of scholarships. Subscribers who are interested in serving on the scholarship committee should email Jennifer. Fundraising should be added to the next agenda

VDOE Report - Lynn Sodat

- School divisions that potentially did not meet the requirement to obligate 85 percent of their FFY 2017 Title I, Part A, funds by September 30, 2018, based on OMEGA reimbursements must submit their Certification of Obligation by Friday, November 16.
- School divisions that potentially did not meet the requirement to obligate 85 percent of their FFY 2017 Title V, Part B, Subpart 2, funds by September 30, 2018, based on OMEGA reimbursements must submit their Certification of Obligation by Friday, November 9.

- Information on Title I Comparability will be provided to divisions in December.
- This spring, the Office of Program Administration and Accountability will host two events for division staff - a family engagement conference and a workshop focused on completing the application for federal funding. More information will be provided in the coming months.

VDOE Report - Pat Popp

- New staff: Laura Hackett will begin as my assistant state coordinator at the end of November. I am awaiting the approval from our HR department to offer our selected applicant the part-time position as a fiscal/events assistant.

Regional Reports

Region 1 - No report
Region 2 - No report
Region 3 - No report
Region 4 - No report
Region 5 - No report
Region 6 - No report
Region 7 - No report
Region 8 - No report

Old Business

- None

New Business

- President invited subscribers to serve on a publicity committee to increase our organization's visibility and to send website updates to Randall Johnson at rjohnson9@rvaschools.net
- The VAFEPA Face to Face Meeting will convene in April.

A motion was made by Malora Horn and seconded by Jennifer Hurt to adjourn the meeting. Motion passed. The meeting was adjourned at 10:39 AM.

Respectfully Submitted,
Valdivia Hall
VAFEPA Secretary

