

**BOARD OF HEALTH  
MINUTES  
NOVEMBER 15, 2011**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Chairwoman L. Hendrixson.

**ROLL CALL: BOARD OF HEALTH MEMBERS - Present:** Chairwoman Linda Hendrixson, Peggy Bopp, John Parks, Donna Morris, Barbara Horan, John DeGutis  
Absent: Daniel Coranoto, Terry Cassidy

**Also Present:** Joan Skillin, Sussex County Board of Health Inspector; Valerie Galizia, Administrative Assistant

**STATEMENT** – Chairwoman Linda Hendrixson stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**MINUTES:** A MOTION was made by John Parks and was seconded by Barbara Horan to approve the October 18, 2011 minutes. **All in favor.**

**SUSSEX COUNTY HEALTH DEPARTMENT REPORT FOR SEPTEMBER 2011:**  
Inspector Joan Skillin started by leading the members of the Board of Health in a review of Activity for Hampton Township for the period of October 1, 2011 – October 31, 2011.

October 1, 2011 to October 31, 2011

- 6 Food Inspection
- 5 Septic Related Inspections
- 1 Well Inspection
- 26 Other Inspections
  - 8 Public Health Nuisance
  - Safe Water
    - Aldersgate Center
    - Baleville Congregational Christian Church
    - Intercar Inc.
    - Newton McDonalds
  - Emergency Response Follow-up: Carriage Acres
  - Rabies – Animal Quarantined 10 days and released
    - 7 Chanwood Drive
    - 28 Mountain Road

**Activity for (1910) Hampton Township**

**Period from 10/01/2011 to 10/31/2011**

Date	Blk/Lot	Facility	Location	Activity
10/3/2011	3501/30.04	SUBWAY	17 HAMPTON HOUSE ROAD	FOOD 12K/Retail Food Establishments - Field Investigation (Joan M Skillin)
10/4/2011	2702/16.03	Kittatinny Regional High School	77 HALSEY RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Joan M Skillin)
10/4/2011	3501/30.04	Clark's Hallmark	21 HAMPTON HOUSE RD HAMPTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected  (Maureen Thesee)
10/7/2011	3105/23	Hampton Twp. Fire & Rescue	189 HALSEY RD NEWTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Maureen Thesee)
10/11/2011	3501/30.04	SUBWAY RESTAURANT	17 HAMPTON HOUSE ROAD	FOOD C2/Retail Food Establishments - Complaint Investigation Follow-up (Joan M Skillin)
10/14/2011	1901/6.02	Our Lady of Mt. Carmel	203 SWARTSWOOD RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Maureen Thesee)
				<b>Total Food: 6</b>
10/11/2011	2501/30		100 PARSONS ROAD	DWR G4G/Septic Inspections - Other (Joan M Skillin)
10/11/2011	2501/30		100 PARSONS ROAD	DWR G4G/Septic Inspections - Other (Ralph D'Aries)
10/13/2011	510/24		5 GLENBROOK DRIVE	DWR G4F/Septic Inspections - Grading (Joan M Skillin)
10/13/2011	2501/30		100 PARSONS ROAD	DWR G4G/Septic Inspections - Other (Joan M Skillin)
10/14/2011	3501/10		107 ROUTE 519	DWR G4F/Septic Inspections - Grading (Joan M Skillin)
				<b>Total Septic: 5</b>
10/19/2011	1705/1.01		6 OAK DRIVE	DWR G6B/Well Line & Seal (Joan M Skillin)

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**Activity for (1910) Hampton Township**

**Period from 10/01/2011 to 10/31/2011**

Date	Blk/Lot	Facility	Location	Activity
				<b>Total Well: 1</b>
10/4/2011	901/14	ALDERSGATE CENTER	MARY JONES ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
10/4/2011	101/9		28 MOUNTAIN ROAD	BITE B2/Rabies - Animal Released (Joan M Skillin)
10/6/2011	2501.01/14		7 CHANWOOD DRIVE	BITE A1/Rabies - Rabies Case Received (Ralph D'Aries)
10/11/2011	2702/1.05		115 KINGS ROAD	DWR C2/Water Pollution - Complaint Investigation - Citizen Complaint (Joan M Skillin)
10/12/2011	2702/8	BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH	6 CHURCH ROAD	SDW D1/Safe Water - Correspondence  (Marcia Chirico)
10/12/2011	3603/10		229 STANHOPE SPARTA ROAD	BITE A1/Rabies - Rabies Case Received (Ralph D'Aries)
10/13/2011	3501/30.09	NEWTONMCDONALDS	7 HAMPTON HOUSE ROAD	SDW A2/Safe Water - Facility - Transient System (Marcia Chirico/JOAN SKILLIN)
10/13/2011	2702/1.06		115 KINGS ROAD	DWR C3/Water Pollution - Complaint Investigation - Follow-up (Joan M Skillin)
10/13/2011	3018/24		24 BRANCHVILLE LAWSON ROAD	SWM-NF C2/Solid Waste - Non Facility - Complaint Investigation - Citizen Complaint (Joan M Skillin)
10/14/2011	3501/21		73 ROUTE 519	SWM-NF C2/Solid Waste - Non Facility - Complaint Investigation - Citizen Complaint (Joan M Skillin)
10/14/2011	3202/22		72 ROUTE 519	PHN A1/Public Health Nuisance - Complaint Received (Joan M Skillin)
10/14/2011	2702/8	BALEVILLE CHURCH	6 CHURCH ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)

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**Activity for (1910) Hampton Township**

**Period from 10/01/2011 to 10/31/2011**

Date	Blk/Lot	Facility	Location	Activity
10/14/2011	3501/60		51 ROUTE 519	SWM-NF C2/Solid Waste - Non Facility - Complaint Investigation - Citizen Complaint (Joan M Skillin)
10/17/2011	3603/2	CARRIAGE ACRES TRAILOR PARK	10 BRIARWOOD LANE	HZM C3/Hazmat - Emergency Response Action - Follow-up (Joan M Skillin)
10/18/2011	3402/3		106 ROLLING ACRES DRIVE	SWM-NF C2/Solid Waste - Non Facility - Complaint Investigation - Citizen Complaint (Joan M Skillin)
10/19/2011	506/13		12 GLENBROOK DRIVE	DWR C2/Water Pollution - Complaint Investigation - Citizen Complaint (Joan M Skillin)
10/19/2011	3018/24		24 BRANCHVILLE LAWSON ROAD	SWM-NF C4/Solid Waste - Complaint Investigation - Follow-up (Joan M Skillin)
10/19/2011	3602/5.02	INTERCAR INC.	92 HAMPTON HOUSE ROAD	SDW A2/Safe Water - Facility - Transient System (Marcia Chirico/JOAN SKILLIN)
10/19/2011	3501/47	HAMPTON CONVENIENCE MINIMALL	HAMPTON HOUSE ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
10/20/2011	2702/1.06		117 KINGS ROAD	DWR C3/Water Pollution - Complaint Investigation - Follow-up (Joan M Skillin)
10/21/2011	3402/3		106 ROLLING ACRES DRIVE	PHN E1/Public Health Nuisance - Enforcement Actions (Joan M Skillin)
10/21/2011	3501/21		73 ROUTE 519	PHN E1/Public Health Nuisance - Enforcement Actions (Joan M Skillin)
10/21/2011	3501/60		51 ROUTE 519	PHN E1/Public Health Nuisance - Enforcement Actions (Joan M Skillin)
10/21/2011	506/13		10 GLENBROOK DRIVE	DWR C2/Water Pollution - Complaint Investigation - Citizen Complaint (Joan M Skillin)
10/24/2011	3501/47	HAMPTON CONVENIENCE MINI MALL	HAMPTON HOUSE ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)

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**Activity for (1910) Hampton Township**

**Period from 10/01/2011 to 10/31/2011**

Date	Blk/Lot	Facility	Location	Activity
10/24/2011	0/0	FAIRCLOUGH FUEL, INC.	91 HAMPTON HOUSE ROAD	DEQ-A B2/AIR - B Source - Existing Facility (Kurt Bockbrader)
10/27/2011	3402/3		106 ROLLING ACRES DRIVE	SWM-NF C4/Solid Waste - Complaint Investigation - Follow-up (Joan M Skillin)
10/28/2011	3501/60		51 ROUTE 519	SWM-NF C4/Solid Waste - Complaint Investigation - Follow-up (Joan M Skillin)

Total Other: 28

Total for October 2011 40

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**DISCUSSION RELATING TO THE SUSSEX COUNTY HEALTH  
DEPARTMENT REPORT FOR OCTOBER 2011**

Inspector Joan Skillin updated the Board on the Lowe's Retail violations that had taken place a few years ago, regarding action taken against them now for the routine water samples in 2006, 2007, and 2009. Joan spoke with Inspector Marcia Chirico who was assigned to that case. She stated that they are not given all of the violations that the DEP has just issued a violation for 2004 & 2006 this year. The DEP is slow at getting the information to the County and the County must wait for the State before taking action.

Joan also updated the Board on the oil tank spill at Carriage Acres Trailer Park. She still hasn't heard back from them yet but it is safe for the family to live at their residence so far. She will just keep checking back in until there is a solution.

The Board asked Joan if she had received a response from Mr. Herbert Yardley about the letter the Board sent to him regarding businesses having their water testing done on time and Hampton's Board of Health being kept up to date on the Hampton Mini Mall's test sample results. Joan said she doesn't speak to Mr. Yardley directly. She gave her supervisor, Mr. D'Aries, the information and he spoke with Mr. Yardley about a response. Mr. Yardley stated to him that whoever wants to ask him the question needs to call him and ask.

L. Hendrixson asked for an update on the Hampton Mini Mall water situation. Joan replied that Mini Mall owner Mark Nelson has taken extra water samples, and that he's been doing everything he can to prove that they're doing all they can to ensure the water is safe. The mini mall had been put on bottled water temporarily until the water test samples came back that it was safe to drink the well water again, which it is now. The mini mall is back to using its own well water again and Mr. Nelson is up to date with his water test samples.

Chairwoman L. Hendrixson asked whether Joan had jurisdiction to check out the Wal-Mart restrooms. L. Hendrixson stated that the automatic flush toilets do not work, the doors on the stalls do not latch so you don't have privacy when using the restroom, the tissue dispensers are all opened because they don't work properly which has led to tissue being piled all over the floors, and that it just looks very messy. B. Horan also stated that the bathrooms in the back of the store by the Layaway Department are even worse than the ones in the front of their store. Joan said that she does have the authority to inspect Wal-Mart's bathrooms and will look into it.

After all the discussions were finished, the Board excused Joan so she could go home and rest after a long day moving to the new office location.

Chairwoman L. Hendrixson brought up cancelling December's Board of Health meeting so Joan would know if it was cancelled or not. **A MOTION** was made by Barbara Horan and was seconded by John Degutis to cancel December's Board of Health Meeting. **All in favor.** The next scheduled Board of Health meeting will be January 17<sup>th</sup>, 2012, at 7:30 P.M.

# PUBLIC HEALTH NURSING REPORT FOR OCTOBER 2011



County of Sussex

DEPARTMENT OF ENVIRONMENTAL AND  
PUBLIC HEALTH SERVICES  
Office of Public Health Nursing  
Sussex County Administrative Center  
One Spring Street - 2<sup>nd</sup> Floor  
Newton, New Jersey 07860  
Telephone: (973) 579-0570  
FAX: (973) 579-0571  
HERBERT J. YARDLEY, M.A., R.E.H.S.  
Administrator/Health Officer  
ELLEN PHELPS, M.S.N., R.N.C.  
Director Public Health Nurse Services

## REPORT OF SUSSEX COUNTY PUBLIC HEALTH NURSE ACTIVITY IN HAMPTON TOWNSHIP (1910) FOR OCTOBER 2011

ACTIVITY	# CLIENTS
Communicable Disease Investigations	3
Flu Clinics	
Flu Shots	41
Pneumonia Shots	3

Our offices are in the process of moving to Hardyston Township during the month of November. Our new address is 201 Wheatsworth Road, Hardyston. Please note that our mailing address, telephone number and fax number remains the same:

Office of Public Health Nursing  
Sussex County Administrative Center  
One Spring Street  
Newton, NJ 07860

973-579-0570, extension 1211  
973-579-0571, fax

County of Sussex is an Equal Opportunity Employer

The Board reviewed the Public Health Nursing Activity for Hampton Township for October 2011 and also noted that the Office of Public Health Nursing is moving to Hardyston Township during the month of November. The new address for the entire County Health Department will be 201 Wheatsworth Road, Hardyston. The Health Department, County Bus Systems, and County Vehicles will be moving to the new location as well.

Chairwoman L. Hendrixson also mentioned that even through the move the Health Department is still having Adult Public Health Clinics the second Tuesday of every other month (next one on December 13<sup>th</sup>) in Hopatcong, 111 River Styx Road, and the fourth Wednesday in each month (November 23<sup>rd</sup>) held in Newton (at their offices). A Well Baby Clinic is also scheduled for November 15<sup>th</sup>. She noted they do so much for the community.

## PRIORITY DISCUSSION LIST

Chairwoman L. Hendrixson asked Secretary Valerie Galizia to discuss the Food Handlers License Renewals. V. Galizia reviewed the packets that are sent out to each business in Hampton Township that sells food products. Each business receives a letter stating that they

need to renew their license, that all licenses to operate a retail food establishment expire on December 31, a notice stating the importance of having a certified person in charge or certified food handler before they are issued a retail food establishment license for the year, and if they are late at sending their application/fees in, they have 10 days after the due date of December 31<sup>st</sup> before they are in violation. After that late day a violation notice will be sent followed with a summons which will be issued by the Sussex County Health Department.

Included also is a reminder to the businesses to have their quarterly water samples done on time to protect the safety of customers and employees of their food businesses, and the physical license renewal application itself. The packets were mailed out to the businesses on November 1<sup>st</sup> so there is adequate time for all the businesses to respond before December 31<sup>st</sup>.

V. Galizia also provided the Board with an Excel chart for each of the retail food establishments for 2012. The columns of the chart provide information on the name of the establishment, the date the packet was mailed, the amount due, the date payment is received, the inspection results, the risk level of the establishment, and the certifications of the food handlers/expiration dates.

### **CORRESPONDENCE**

1. 2011 Caregiver Expo Tuesday, November 15<sup>th</sup>, at Selective Insurance – information seminar on caring for the elderly.
2. Letter to SCARC, Inc. from the State informing them they are excused from taking quarterly water samples and now make take annual water samples beginning in calendar year 2012.

### **DISCUSSION**

No additional comments.

### **PUBLIC SESSION**

No Public Comment

### **PUBLIC SESSION CLOSED**

### **ADJOURNMENT**

**A MOTION** was made by P. Bopp, and seconded by J. Degutis, to adjourn the meeting at 8:52 pm. **All in favor.**

Respectfully submitted by,

Valerie L. Galizia  
Board of Health