

Draft

HUNTINGTON TOWNSHIP TRUSTEES
45955 STATE ROUTE 162 WELLINGTON OHIO 44090

Minutes of April 17, 2023

The Huntington Township Trustees met in a regular scheduled meeting at 7:00 PM with the pledge of Allegiance. Attendees: Robert Holmes, Jed Lamb, Walter Rollin, Frances Rollin, Sheila Lanning, Carl Strekely, Mike Kelsey, Amy Denes, Sandy Denes, Neil Breyley, Zachary Carreras. **Motion** by Holmes with a second by Rollin to approve the minutes of April 3, 2023 as amended to include “received public records request and answered it on 3.24.2023”. Roll call: three yeas. Checks 10275 – 102845 and payments totaling \$28,057.78 were approved for payment. Lanning: the 2022 Local Tax Certification has been filed.

COMMITTEE REPORTS:

WATER BOARD- Lamb: Completed a cross connection control questionnaire the Township received 3.30.2023. Will be attending Power Water Conference in June on Put-N-Bay. Rates are raising per a review by Rastelli’s (the firm that did the rate study) and tap fees will raise to \$4,750.00 from \$4,000.00. Holmes: how much are they going up. Lamb: not sure because it is based upon a usage structure, will get a copy of it.

LORCO- Lamb: could not make the meeting

AMBULANCE- Holmes: Heliport lease agreement will be for 30 years, finalized for next meeting. The lights will be solar and not require electric hookup. **Motion** by Lamb with a second by Rollin to adopt **Resolution 2023-36** a lease agreement with the Southern Lorain County Ambulance District for the construction of a heliport to be located in the Park. Roll call: 3 yeas. 8 Ambulance runs out of Huntington in March, 122 total runs in March, year to date total runs 351. Miles for March 3,780, total year to date miles 10,823. Maintenance cost for March \$2,118.99 and year to date \$5,976.81.

FIRE- Rollin- still working on radios, possibility of getting the grant. Lanning: sent the Radio Resolution to Chief Wetherbee again.

OPWC & SWAC- 1) Nothing further on 2023 SWAC grant for Stewart Road Culvert #2. 2) Still waiting on ARPA SWAC grant for Stewart Road Culvert #1 3) Jed to encourage Matt to attend a Storm Water event 4.20.2023 and will try to go.

OFFICE ON AGING- Holmes: There is a Caring Hearts Concert 4.22.23 at Patricia Lindley Center for Performing Arts.

CEMETERY- Lanning: Kelsey lot #104 West affidavit received giving open lot to Lawrence & Kenneth Kelsey. Vickie Sword called about #43 West and stated it is intended for Mary Lou Swope. Rollin: Answered Janice Sprinkle about putting out a decoration. A contractor is getting a quote for the expansion of the West Cemetery. We may get help pinning the lots from Lorain County. Will get a legal opinion on putting a drain tile on adjacent property. The owner has given us permission for drain. TC Energy is supposed to tell us if we can use all or a portion of our property to expand the Cemetery. Lamb: if the quote is over 50 thousand we would have to go to public bid. Rollin: still need to get the military plaques/marker process to the website.

RECYCLING- Lanning: First quarter tonnage report from Rumpke shows 17.68 ton recycled. Rollin: attended the Pride Day clean up (recycling) meeting. Will get a dumpster for May 20th and received updated flyers of Lorain County Recycling building in Elyria. Lanning to post on bulletin board, Rollin to put on website and/or Facebook. Rollin: they have a mobile shredder that we can use.

ROADS- Holmes: Combs ran the roads with the Engineer and the estimate for Clark, Baker and Hawley is \$72,082.00. Also received a quote from Melway Paving for Clark, Baker, Hawley and sweeping of \$62,494.00. Melway quote is with Township supplying gravel and using MC-3000. He also has a quote out to Sarver. Received notice of training on designing & operating roads for aging population. Lamb: we will make the motion to go out to bid at the May 1st meeting and open bids at June 5th meeting.

EQUIPMENT- Lanning: invoiced Wellington and Rochester Townships \$679.33 for 1/3 cost of recent roller repairs. Filed paperwork to open account with Wooster Hydrostatics for future business.

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ZONING- Lanning: Zoning Appeals and Commission Boards need approval to attend Township paid Ohio Township Association trainings. **Motion** Holmes with a second by Lamb to authorize, register and pay for any future trainings offered by the Ohio Township Association for the Zoning Commission and Zoning Appeals Boards. Roll call: 3 yeas. Holmes: received complaint concerning the Jaram property on Baker Road occupants and a rude and threatening behavior between the occupant and a neighbor. Zoning Inspector informed and contacted Mr. Jaram via email. Mr. Jaram stated there are people using the property to store belongings until their recently purchased home transfers. Holmes: suggest to Jaram to contact the Sherriff and suggest to the neighbor to file a written complaint. It is better substantiated if put in writing. Sandy Denes: looking at your Zoning minutes from last time, Nora says no septic system is required there. They lived there all last summer, I live around the corner. They moved back in. Amy Denes: they moved back in April 4th, there adults with their stuff living in a garage. With no health permit. Lamb: we can let our Zoning Inspector know, the easiest thing to do is if we have a written complaint that there is 3 people living in a structure. And then we could investigate it further. Holmes gave a complaint form to Amy Denes. Rollin: The Gentleman who made the verbal complaint will be at the Zoning Commission meeting tomorrow and has no problem filling out a complaint form. According to the County records there is a legal septic system there and they have kept it up and it is legal. Lamb: appears there is a septic system but it is not big enough to be a residence. Rollin: it is basically a 2-car garage, no occupancy because not enough square footage. Holmes: get complaint written up and get it to the Health Department to check the system. They need to understand it is a small place, it doesn't meet our standards. Get the complaint form written and to our Zoning and go from there. Rollin: it has not been set aside, it is a process. Denes: is this the process you have always required. Lamb: not in my time here, we had Denny and the Zoning Inspector just handled it to the best of his ability. We don't have a lot of process history. We have a new person and we are creating this. If there is a form we should use it and give it to the Zoning Inspector to take further. Sandy Denes: according to your minutes Nora has already stated he doesn't require a permit, already walked away and someone is living there. Lamb: That would be new information, at that point she was told no one was living there. She can't make assumptions. If they are back, that is new information that should be taken to the Prosecutor. We don't want to over step our bounds as a public entity. This should go to the Health Department, the Sheriff or Prosecutor or all three. We should do it right so we don't end up in a legal battle.

PREVIOUS BUSINESS:

No word on getting a sign for office hours, Lanning to send email to Combs. Lanning: received the Amazon tax exempt status, would like to purchase the EXIT signs to make sure the account is now tax exempt. Will work with Combs on the quantity and type of EXIT sign he selected. Prepared an application for new Safety Building from CDBG grant. **Motion** by Holmes with a second by Rollin to authorize application to CDBG grant for building of new Safety Building. Roll call: 3 yeas. Salt resolution sent for 2023/2024 season at 50 ton.

NEW BUSINESS:

Public Records certification attained by Lanning and Holmes at New Russia Township 4.11.2023. Lamb has submitted his certification for Public Records training taken on line. Holmes: presented the design of 1000 Township Business cards with new Zoning Inspector contact information. **Motion** by Rollin with a second by Lamb to authorize the purchase of new business cards up to \$50.00. Roll call: 2 yeas, Holmes abstained with a potential conflict of interest. Lanning: 3 things need to be added to our RC-2 records retention schedule at the next meeting in the fall: Notes & Drafts, Transient Records and Social Media Posts.

CORRESPONDENCE/ ANNOUNCEMENTS:

Storm water sent request to post on Social Media that ditch inspections will begin 4.10.2023. **Consensus** to not post this on line. Bursley Road closure was posted on Facebook. Received Health and Life Insurance information and reminders from Lorain County.

Payment Listing

April 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
37-2023	04/17/2023	04/03/2023	CH	RURAL LORAIN COUNTY WATER AUTHOR	\$58.26	O
39-2023	04/10/2023	04/08/2023	EW	TREASURER OF STATE OF OHIO	\$178.35	O
40-2023	04/10/2023	04/08/2023	EW	UNITED STATES TREASURY	\$191.64	O
41-2023	04/10/2023	04/08/2023	EW	UNITED STATES TREASURY	\$910.13	O
42-2023	04/10/2023	04/08/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,745.71	O
43-2023	04/25/2023	04/17/2023	CH	COLUMBIA GAS OF OHIO	\$456.26	O
44-2023	04/17/2023	04/17/2023	CH	CHASE CARD SERVICES	\$342.44	O
45-2023	04/24/2023	04/17/2023	CH	LORAIN MEDINA RURAL ELECTRIC	\$630.23	O
47-2023	04/19/2023	04/17/2023	EW	UNITED STATES TREASURY	\$191.64	O
10275	04/17/2023	04/17/2023	WH	LORAIN COUNTY TREASURER	\$1,735.20	O
10276	04/17/2023	04/17/2023	AW	Nora Klebow	\$159.80	O
10277	04/17/2023	04/17/2023	AW	Lorain County Commissioners	\$15,616.80	O
10278	04/17/2023	04/17/2023	AW	P & J SANITATION INC.	\$110.00	O
10279	04/17/2023	04/17/2023	AW	D&J Rief Services	\$1,399.80	O
10280	04/17/2023	04/17/2023	AW	WELLINGTON AUTO PARTS	\$111.05	O
10281	04/17/2023	04/17/2023	AW	Savel's Repair	\$496.95	O
10282	04/17/2023	04/17/2023	PR	Robert Leroy Bort	\$908.34	O
10283	04/17/2023	04/17/2023	PR	MATTHEW A COMBS	\$1,615.18	O
10284	04/17/2023	04/17/2023	AW	Michael G Stevens III	\$200.00	O
Total Payments:					\$28,057.78	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$28,057.78	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

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PUBLIC PARTICIPATION:

Carl Strekely: confirming dumpster days are Friday May 19 & Saturday May 20th 9:00 am to 3:00 PM. Also wish to inform road crew of a pot hole on west side of his home. Zachary Carreras: kids from the Park play in a dilapidated barn on my property and I am concerned for their safety. I don't wish to call the Sheriff and cause them lasting legal issues. Mike Kelsey: The Township fence between my property and the Park is falling over and needs repaired. Lamb: am I hearing that we need to build a fence and repair our fence. Discussion on the location of the properties as they abut the Park and the repairs needed to the current fence. **Consensus** to recommend Mr. Carreras call the Sheriff, they will only press charges if he requests and will most likely just talk to the kids. Lamb: will look into fence cost and repairs.

Motion by Lamb with a second by Holmes to adjourn. All favorable, meeting adjourned at 8:00 PM.

Signed Chairman

Attest, Fiscal Officer