

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – January 19, 2021
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was broadcast live via Microsoft Teams and was recorded due to recommended coronavirus “social distancing” guidelines.)

Roll Call - Council Members: Councilors Geof Benson, John Blackburn, Susan Loeb, Matrona Malik, and Thomas Weber were present. Also, present: Clerk-Treasurer Ellen Hundt, Marshal Ed Clapp, and Town Attorney Connor Nolan.

Title VI Survey Availability

President Benson announced the availability of the Title VI public involvement survey. This survey is available online via the Town’s website.

Public Presentations

None.

Approval of Minutes

The following minutes were approved as presented:

Approval of December 15, 2020 Council Meeting minutes

Approval of December 17, 2020 Council Executive session minutes

Approval of December 18, 2020 Council Executive session minutes

Approval of December 23, 2020 Council Meeting minutes

Approval of January 7, 2021 Council Executive session minutes

Councilor Malik motioned to approve the minutes as presented. Councilor Weber seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

Elections for 2021

Council President: Councilor Malik motioned to elect Geof Benson as President of Council. Councilor Weber seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

Council Vice President: Councilor Malik motioned to elect Susan Loeb as Vice President of Council. Councilor Blackburn seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

Four-Year Term Appointments:

Park Board: It was determined that Park Board appointees are a Council appointment. Councilor Malik motioned to appoint Ian Brewe (D) to the Park Board for a 4-year term. Councilor Blackburn seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

Councilor Malik motioned to appoint Marius Kasniunas (I) to the Park Board for a 1-year term, to replace Michael Ganz. There was no second.

Councilor Blackburn motioned to appoint Joan Crepeau (R) to the Park Board for a 1-year term to replace Michael Ganz. Councilor Weber seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – nay. Weber = yea. Approved 4-1.

Green Space Committee: Vice President Loeb motioned to appoint Margaret Williford to the Green Space Committee for a 4-year term. Councilor Malik seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

BZA: President Benson appointed Linda Kurtos for a 4-year term, replacing John Jannsen.

Annual Appointments & Contracts:

Attorney: Councilor Malik motioned to retain Connor Nolan and Harris Welsh & Lukkman, as Town Attorney. Vice President Loeb seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

Street Superintendent and Marshal and Fire Chief: Vice President motioned to retain Ed Clapp as Street Superintendent and Marshal and Andy Himan Sr. as Fire Chief. Councilor Malik seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

The following were approved together:

Monthly meeting days and times: 3rd Tuesday of every month.

Newspaper for Legal Notices: NWI Times

Bank of Record: Porter Bank

Animal Control Contract: Porter County Animal Control

Councilor Weber motioned to approve. Councilor Blackburn seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

Building Commissioner: Councilor Malik motioned to retain Charles Ray as Building Commissioner. Councilor Blackburn seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

Building and Site Committee- 5: Councilor Malik motioned to appoint the following to 1-year terms on the Building & Building Site Committee:

David Wagner

Mark Lies

Scott Vliek

Margaret Williford

Brian O'Neil

Vice President Loeb seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

Plan Commission 3: Vice President Loeb motioned to appoint the following to 1-year terms to the Plan Commission:

Tom Weber

John Blackburn

Donna Norkus

Councilor Malik seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

NIRPC Commissioner: Councilor Malik motioned to appoint Geof Benson as NIRPC Commissioner. Councilor Blackburn seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik – yea. Weber = yea. Unanimously approved.

Capital Planning Committee: These appointments are set.

Council liaisons:

ADA: Matrona Malik

Building & Building Site Committee: Susan Loeb

BZA: Susan Loeb

Capital Planning Committee: John Blackburn

Depot Museum and Gallery: It was determined a liaison was not needed. John Blackburn will be Council contact.

Fire & Emergency Management: Thomas Weber

Greenspace Committee: Susan Loeb

Indiana Dunes National Park: John Blackburn and Thomas Weber

Park Board: Matrona Malik

Plan Commission: John Blackburn and Thomas Weber

Police Dept: Matrona Malik

Volunteer Fire Dept: Thomas Weber

Report of Police & Street Departments

Violation Report – nothing to report.

Police Report – Marshal Clapp gave report.

Street Report – Superintendent Clapp gave report.

Derby Ditch culvert replacement progress: D & M finished culvert work. Derby Ditch and Lake Front reopened. Thanked Ed Bracken for working with D & M. The rest of the culvert, going from LFD to Fairwater, is deteriorating.

New Community Crossings grant from INDOT: No projects scheduled at this time.

Approve Grant application for AED's in police cars: Vice President Loeb motioned to approve the application for grants through the Walmart Foundation and the Firehouse Subs to help the police department. Councilor Malik seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved.

Ordinances & Resolutions

RESOLUTION NO. 2021-01: TOWN OF BEVERLY SHORES, INDIANA RESOLUTION TO PROVIDE FOR REIMBURSEMENT OF PUBLIC HEALTH AND PUBLIC SAFETY PAYROLL COSTS WITH CARES ACT FUNDING

Councilor Weber motioned to approve resolution as presented. Vice President Loeb seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved.

RESOLUTION NO. 2021-02: A MULTI-HAZARD MITIGATION PLAN

Councilor Weber motioned to approve resolution as presented. Vice President Loeb seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved.

RESOLUTION OF APPRECIATION FOR JOHN JANNSSEN

Councilor Malik motioned to approve resolution as presented. Vice President Loeb seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented APV registers, noting items that were not in monthly expenses. Vice President Loeb motioned to approve the 2020 APVs. Councilor Malik seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved. Councilor Weber motioned to approve the January APVs. Councilor Malik seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, Garbage reports, 4 bank reconciliations, and payroll reports. Council Blackburn will sign off on reports.

Consideration of Claims for Bonds, 2020 Series – Councilor Weber motioned to approve. Councilor Blackburn seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved. RDA to approve claims at next meeting.

Public Comment

Paula Tillman (713 E. Rogers) thanked Marshal Clapp for placing a 'Dead End' sign at Roberts and Drexwood.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Greenspace Committee: *Nothing* to report.

Park Board:: *Nothing* to report.

Building & Building Site Committee: Vice President Loeb gave report.

Board of Zoning Appeals:: *Nothing* to report.

Capital Planning Committee:: *Nothing* to report.

Fire & Emergency Management:: *Nothing* to report.

Indiana Dunes National Park:: *Nothing* to report. **Plan Commission:** Councilor Weber gave report.

NIRPC: No meeting was held.

~~Depot Museum and Gallery:~~

Unfinished Business:

AV equipment purchase and installation: No update.

Report on re-vegetation project on shoreline; consider methods to deter trampling of new plantings: Signs still need to be installed.

Engagement of Engineering Firm: Vice President Loeb gave report. Council followed a process ending in unanimously choosing a firm based on a qualitative basis. Loeb and Weber working on redefining the scope project. Reasons to engage an engineering firm include determining what else needs to be done to safeguard the work that has already been done, beach access and use of lakefront, feasibility of proposed east end landscaping, and to help Town with permitting process with the Army Corps of Engineers to comply with the new high-water mark. Additionally, the Town wants a deeper understanding going forward of the coastal conditions based on science, current conditions, high and low conditions, and catastrophic conditions so that a roadmap of best practices can be designed. Finally, the Town needs a firm that will help in identifying outside funding sources to help safeguard and enhance the lakeshore. The Smith Group will provide a new proposal based on the revised scope.

Admin Building & Community house crawl space bids: Two quotes were received for the Admin Building; Free Flow Environmental = \$19,191.25 and Northwest Crawlspace Repair = \$21,650.00. Two quotes were received for the Community House: Free Flow Environmental = \$10,400 and Northwest Crawlspace Repair would not complete quote without electrical work being done first. Councilor Weber motioned to accept the bids from Free Flow for both the Admin Building and the Community House at \$19,191.25 and \$10,402 respectively and to be paid for from the 2017 GO Bond Fund and the Roads and Capital Project Fund. Councilor Blackburn seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved. RDA to approve claims at next meeting.

New Business

Capital Assets – per SBOA Audit: CT Hundt asked that Council assist in completing a detailed list of capital assets that includes infrastructure assets. Loeb and Blackburn to assist. Attorney Nolan will reach out to Chesterton for guidelines.

Written Communications

None.

Town Council Comment:

Councilor Malik reported receiving communication from resident asking if the Council was going to make a statement about what happened in DC last week. Malik stated, as an individual citizen, she has faith in the electoral process of our country and the results, and she looks forward to the next four years and she denounces the riots in DC.

President Benson stated that this upcoming year should be much calmer than 2020, stay safe, and wear your mask.

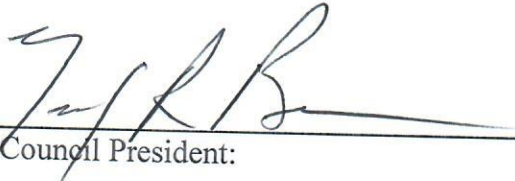
Adjourn:

Motion to Adjourn by Councilor Malik

Seconded by Councilor Weber.

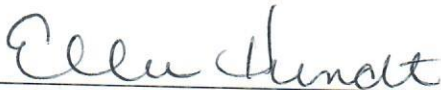
There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved.

Time: 8:50 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt