



# TOWN OF SUMMERTON

## SOUTH CAROLINA

10 MAIN STREET | POST OFFICE 279  
SUMMERTON, SOUTH CAROLINA 29148  
WWW.TOWNOFSUMMERTON.COM

TELEPHONE: 803-485-2525  
FAX: 803-485-2914

## SPECIAL CALLED MINUTES

### June 30, 2022 at 6:00PM

Council Members: Mr. Tony Junious, Mayor, Mr. Darion Canty, Mayor Pro-Temp, Mrs. LeAnn Berry, Mr. James Lloyd and Mr. Terrance Tindal. Also present was Mrs. Amanda Salka, Town Manager, Mr. Smiley, Town Attorney, Mr. Ray Perdue, Chief of Police and Mrs. Frances Feagin, Town Clerk.

Mayor Tony Junious called the meeting to order at 6:00pm.

Mr. James Lloyd

All

Mr. Darion Canty made a motion to approved the Agenda as outlined. Seconded by Mr. James Lloyd, all were in favor.

N/A

Mrs. Amanda Salka stated that she didn't have any update for Council at this time, that nothing had changed since the meeting from Monday night.

Mayor Tony Junious asked Council to have a Special Called Meeting on July 19, 2022 at 6:00pm and has invited Mr. Charlie to have another workshop, open to the public, with Council at said Special Called Meeting. This workshop is to go over the procedures and rules of Council.

Mrs. Amanda Salka informed Council that Employee Benefits was placed back in the budget as full insurance paid by the Town for the employees. She stated that a few other line items has to be adjusted for the change. Also she informed Council that after discussion with Auditors that there was a change on Payroll Taxes. Council discussed the Employee Benefits of possibly having an 80/20 split or a 70/30 split with the Town paying a portion and Employee paying a portion. Town Council is going with 70% Town / 30% Employee split on the Insurance Payment. Mr. Darion Canty made a motion to approve the Fiscal Yr 2022/2023 Budget with additional information regarding the benefits for Employees of the Town of Summerton. Seconded by Mr. James Lloyd, all in favor.

**PRESENT**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF PREVIOUS MINTUES**

**ADMINISTRATOR REPORT**

**COUNCIL & MAYOR REPORT**

**OLD BUSINESS**

- A. Discussion of Amending the Travel Expense Ordinance — Mayor Tony Junious had research done on this to make sure that the Town was in compliance . He stated that there was a Travel Expense Ordinance in place from YR 2000 signed by Mayor Charles Ridgeway and Clerk/Treasurer Mary Johnson. This only had a 1st Reading. At that time the meal prices were: Breakfast \$5.00, Lunch \$10.00 and Dinner \$15.00, and the mileage reimbursement at that time was 31 cents a mile. Mayor Junious asked to make an amendment to the Ordinance to cover what it would cost if a Council Member and/or staff were to stay at a hotel. He noted that the prices are as cheap as they used to be. He gave an example of breakfast at Shoney's for 1 person being approximately \$20.00 and said that breakfast at a hotel is totally different. Mrs. Salka said that on mileage rate, she researches what is the current price that is being given by the State. She stated that sometimes the price could change in the middle of the year. When she receives a mileage reimbursement she attaches what the current price by the State to the reimbursement form for auditing purposes. She would like the mileage re-imbusement section to reflect the wording change to state "per South Carolina state requirement." Mayor Junious went back to the prices for the meal per diem and suggested the following: Breakfast \$25.00, Lunch \$25.00 and Dinner \$40.00. These will be considered "Receipt Reimbursements", meaning a receipt must be presented. If someone goes over the allowed amount they are on their own for the balance. Under Room & Accommodates, the staff makes the hotel arrangements through the MASC Website; however, please note that whomever attends the event must have a credit/debit card on file for incidentals. Parking is covered by the town, and a receipt must be submitted for reimbursement. Please check ahead of time if payment for parking is needed. It was questioned about "Extra Training Classes" if they are offered at the specific events, these will be based upon approval. Travel accommodations is listed in the original ordinance to include air travel, taxi service & etc. Mr. Tindal asked to have the wording to include Uber, Lyft & etc for the other modes of transportation that is now being offered. Mayor Junious suggested that the arrangements for hotel, travel and food on out of state events be based upon approval, but to keep the in-state meal prices "locked". Mr. Tindal made a motion to accept 1st Reading of Amending the Travel Expense Ordinance by Title only. Seconded by Mrs. Berry, all was in favor.
- B. Discussion of an Ordinance Establishing Park Rental Fees for Use of Wassau Park — Mr. Tindal asked if the Council was going to have some type of deposit required to cover any damages and/or cleanup that is necessary after an event is complete? He asked to put in wording in place to have damages covered if it goes beyond the scope of the deposit that is submitted. Mayor Junious reviewed the application that City of Manning has in place that covers the General Rules of the Park. He stated that it requires a \$100 deposit, that is refundable if no items are violated that are listed on the application. He also mentioned that City of Manning does not have any bathrooms at their park, but Town of Summerton does. Mayor Junious recommended to Council a \$35.00 Application Fee and \$100 Deposit (refunded only if no rules are violated). He gave an example of where an event took place on Memorial Day, the next day the park was covered with trash and one of the town staff had to go clean it up. Council needs to make the applicant be responsible of damages and cleanup. The requirements of rental are as follows: Valid ID (21 Years or older) on file, paid deposit and fees two (2) weeks prior to the event. The day before the event take a picture of the park as proof of the clean up before hand.

Mr. Tindal asked to have a certain section of the park set aside for the events, to prevent someone saying that they have the "whole" park rented to include the basketball court and baseball field. For application purposes, the section of the park will include the Concession Stand/Bathrooms and the picnic table area. It was also said to arrange to have the trash cans emptied before the event, due to residents in the area leaving household trash in the cans. Mr. Lloyd asked for a rule to be put in place for proper disposal of the coals incase someone grills on the property, that they can't dump it on the ground. If they are found dumped on the ground this violates receiving the deposit. Once the application is submitted and appropriate fees are paid, the applicant will get a copy of the application for their record.

C. Discussion of an Ordinance Establishing Requirements for the Attendance of Members of Town Council at Regular Monthly Meetings of Town Council — Attendance of Regular Scheduled Council Meetings are required. Mayor Junious said that there is are some "grey" area of what would make a member of Council not be able to attend a meeting. They are as follows: 1. Medical reason, w/ supporting documentation from a Licensed Physician, 2. During a time of Breavement with immediate family, and 3. an immediate family crisis. This would just cover regularly scheduled Council Meetings only. Mr. Tindal asked what if a member of Council is unable to attend a meeting due to short-staffing, at the last minute, of their place of employment? It was said that an exception can be made if the Council member has been regularly attending the meetings. But to also note that all Regular Council Meetings are always scheduled on the seconded Tuesday of every month. Mr. Tindal made a motion to accept the 1st Reading of an Ordinance Establishing Requirements for the Attendance of Members of Town Council at Regular Monthly Meetings of Town Council. Seconded by Mrs. Berry, all was in favor.

Mrs. Berry made a motion to enter into executive session. Seconded by Mr. Canty, all was in favor.

**EXECUTIVE SESSION**

Mrs. Berry made a motion to return to open session. Seconded by Mr. Canty, all was in favor.

**RETURN TO OPEN SESSION**

Mr. Tindal made a motion to go back to the changes made on the Employee Benefits 70%/30% split to make it back to 100% paid by the Town as original. Seconded by

Mr. Tindal made a motion to adjourn. Seconded by Mr. Lloyd, all in favor.

**ADJOURN**

Frances Foggin  
Town Clerk



NAME

DATE

APPROVED

Tony Junious  
 Leo Berry  
 Archie Wz  
 Darion Canty  
 James Lloyd  
 Jimmy Hwe

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