

**LAGNIAPPE EDUCATION FOUNDATION**

*a little something extra for a better tomorrow*

# LAGNIAPPE EDUCATION FOUNDATION

## SCHOLARSHIP PROGRAM FOR EDNA KARR HIGH SCHOOL STUDENTS

### THE SCHOLARSHIP PROGRAM

Scholarship awards offered by the Lagniappe Education Foundation (LEF) are made possible by the generosity of donors who share our goal of assisting graduating high school students in their pursuit of higher education. Each scholarship awarded will be for no less than \$1000.00 and will be distributed to the recipient's college or university in equal disbursements every quarter, trimester or semester, depending on the system used by the school.

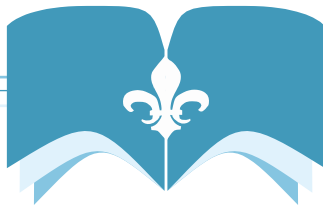
Unless otherwise specified by LEF, each scholarship award is renewable for up to three consecutive school years — for a maximum of four scholarship awards per recipient — provided that the recipient maintains at least a 3.00 grade point average (on a 4.0 scale) and continues enrollment as a full-time student at a four-year college or university.

Currently, only high school students who will attend a four-year college or university immediately after graduating from Edna Karr High School are eligible to participate in the LEF scholarship program.

Each applicant must complete the attached scholarship application, as well as submit a copy of his/her current official high school transcript (showing grades through the Fall semester), and a student essay. In addition, each application must provide two letters of recommendation and have someone complete the two student appraisal forms that are included with the application. Please see the instructions below.

### INSTRUCTIONS AND GUIDELINES

1. All scholarship application materials must be postmarked by [April 8, 2019](#). There are **no exceptions** to this deadline. Please send **all** scholarship application materials to LEF in **one** envelope — we are unable to accept any scholarship materials by fax or e-mail. Incomplete applications will not be considered. Include your name in the space provided at the top of each page of the application. We recommended that you keep a copy of your scholarship application for your records. The information in your scholarship application will remain strictly confidential.
2. Please include your permanent home address on your scholarship application. Notifications of scholarship awards and any other correspondence related to your scholarship application will be mailed to you at this address. Do not use your school's address, as we may need to send correspondence to you after the end of the school year.
3. When completing the scholarship application, please read all questions carefully and follow all instructions. If necessary, you may use additional pages to complete your scholarship application. If you include any additional pages with your application, simply insert those pages immediately after the corresponding question(s). Please include your name at the top of every additional page included with your application. Do not write on the back of any of the pages of your scholarship application.



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4. Your scholarship application must include **two** student appraisal forms and **two** letters of recommendation. Please complete the top portion of each “Student Appraisal Form” (enclosed) and give one to each person who will write a letter of recommendation on your behalf. These appraisals and letters should come from teachers, academic advisers, coaches, leaders of extracurricular activities, employers or volunteer supervisors, youth leaders, spiritual advisers or anyone else who serves in a similar capacity. Appraisal forms and letters of recommendation from family members will not be considered. Each set of appraisal forms and letters of recommendation must be returned to you in a sealed envelope, and those envelopes must remain unopened until we receive them. Your scholarship application will be considered incomplete if it does not include the two sealed appraisal forms and letters of recommendation. It is not necessary to include your name at the top of the pages of the appraisal forms or on your letters of recommendation.
5. Your scholarship application must include an official copy of your current high school transcript, provided by the appropriate official at your high school. We encourage you to request a copy of your transcript by March 1, to ensure that your application will be completed on time. It is not necessary to write your name at the top of your transcript.
6. Your scholarship application must include a student essay. Your essay should be no more than two, double-spaced, typed pages, using 12-point font and no less than one-inch margins on all sides. You are free to write about any topic you like, but your essay should give us a better understanding of who you are (including any financial circumstances you would like to share), what your educational and career goals are, and how our scholarship will further those goals. You must include your name at the top of each page of your student essay.
7. Please mail all application materials to:

LAGNIAPPE EDUCATION FOUNDATION

P.O. BOX 18417

WASHINGTON, D.C. 20036-9998

8. For additional information, please visit our website, [www.lagniappefoundation.org](http://www.lagniappefoundation.org) or contact us at [info@lagniappefoundation.org](mailto:info@lagniappefoundation.org).



APPLICANT'S NAME \_\_\_\_\_

# SCHOLARSHIP APPLICATION

## PERSONAL INFORMATION

Permanent Mailing Address

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone number \_\_\_\_\_

Email address \_\_\_\_\_

Date of birth \_\_\_\_\_ Gender \_\_\_\_\_ Ethnicity (optional) \_\_\_\_\_

## EMPLOYMENT HISTORY

List all employers you have had during the past three (3) years, beginning with your current employer (enter none, if applicable):

Current employer, city and state \_\_\_\_\_

Location (city and state) \_\_\_\_\_

Position \_\_\_\_\_

Dates of employment \_\_\_\_\_

Number of hours per week \_\_\_\_\_

Past employer, city and state \_\_\_\_\_

Location (city and state) \_\_\_\_\_

Position \_\_\_\_\_

Dates of Employment \_\_\_\_\_

Number of hours per week \_\_\_\_\_

## HIGH SCHOOL EDUCATION

1. List all high schools (grades 9 through 12) you have attended, beginning with Edna Karr High School:

Name of school #1 \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Dates attended \_\_\_\_\_

Grade(s) attended \_\_\_\_\_

If not currently enrolled, why did you leave? \_\_\_\_\_

\_\_\_\_\_

Name of school #2 \_\_\_\_\_

City/State/Zip Code (if international, list city and country) \_\_\_\_\_

Dates attended \_\_\_\_\_

Grade(s) attended \_\_\_\_\_

If not currently enrolled, why did you leave? \_\_\_\_\_

\_\_\_\_\_

Name of school #3 \_\_\_\_\_

City/State/Zip Code (if international, list city and country) \_\_\_\_\_

Dates attended \_\_\_\_\_

Grade(s) attended \_\_\_\_\_

If not currently enrolled, why did you leave? \_\_\_\_\_

\_\_\_\_\_

2. Expected date of graduation from high school \_\_\_\_\_



APPLICANT'S NAME \_\_\_\_\_

3. Current class rank and number of students in the class (if unavailable, please explain) \_\_\_\_\_

\_\_\_\_\_

4. List all academic awards, honors and distinctions you have received while in high school: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. List all extracurricular activities you have participated in while in high school, the dates of participation, any positions held and any awards received:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. List all community involvement (both formal and informal), any leadership positions held, and any recognition received:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Please describe the circumstances of any disciplinary or legal actions taken against you, including suspensions, expulsions or arrests in the public record:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





APPLICANT'S NAME \_\_\_\_\_

## COLLEGES AND UNIVERSITIES

1. List all four-year colleges and universities that you have applied to and might attend. Place an asterisk (\*) after the name of any school that has already accepted you for admission as a full-time student beginning in 2019:

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2. Anticipated major/concentration \_\_\_\_\_

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3. Do you expect to receive any other scholarship, grant, stipend or tuition benefit for the upcoming school year? \_\_\_\_\_

4. If yes, please list the donor(s) and the amount(s) you have been awarded for the upcoming school year:

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## SIGNATURES

I \_\_\_\_\_, hereby authorize  
(name of student)

any college or university that receives scholarship funds from LEF on my behalf to release letters of good standing and any other information concerning my financial aid award, financial need, grades, transcripts, and enrollment status to the Lagniappe Education Foundation.

Signature of Applicant

Date

\_\_\_\_\_

\_\_\_\_\_

Signature of Parent/Guardian (if applicant is under 18 years old)

Date

\_\_\_\_\_

\_\_\_\_\_

I hereby attest that I understand that LEF will rely on the information contained in this application when making its decisions about initial scholarship awards and scholarship renewals. The information I have provided in this application is complete and accurate to the best of my knowledge, and I will notify LEF if any of the information in this application changes. If any of the information I have provided in this application is discovered to be untrue, at LEF's discretion I will immediately forfeit any scholarship funds that may be awarded to me.

If I receive a scholarship award from LEF, I will permit LEF to use my name and likeness, and information regarding my scholarship award and my 4-year college or university for publicity and fundraising purposes.

Signature of Applicant

Date

\_\_\_\_\_

\_\_\_\_\_

Signature of Parent/Guardian (if applicant is under 18 years old)

Date

\_\_\_\_\_

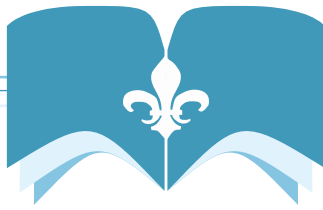
\_\_\_\_\_

## SCHOLARSHIP APPLICATION CHECKLIST

BEFORE MAILING YOUR SCHOLARSHIP APPLICATION, BE SURE THAT IT CONTAINS THE FOLLOWING:

- Your name placed at the top of each page of your application, including any additional pages you may have attached;
- A response to every question listed on the application;
- An official copy of your current high school transcript;
- Two (2) completed student appraisal forms and two (2) letters of recommendation, enclosed in separate, sealed envelopes that bear each appraiser's signature;
- Your two-page, typed, double-spaced student essay;
- Your signature and date, where necessary; and
- A postmark no later than April 8, 2019.





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## STUDENT APPRAISAL FORM

### TO BE COMPLETED BY THE APPLICANT:

I hereby voluntarily waive / do not waive (circle one) my rights under the Family Education Rights and Privacy Act of 1974 and any other applicable laws or regulations to review this student appraisal form and any corresponding letter of recommendation prepared on my behalf.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian (if applicant is under 18 years old)

\_\_\_\_\_  
Date

### TO BE COMPLETED BY THE APPRAISER:

Please rate the applicant in the following categories, with 5 being your highest rating and 1 being your lowest rating (use N if you have no basis for evaluating the applicant in any category):

	1	2	3	4	5	N
Leadership Skills						
Intellectual Ability						
Maturity and Judgment						
Organizational Skills and Dependability						

### LETTER OF RECOMMENDATION

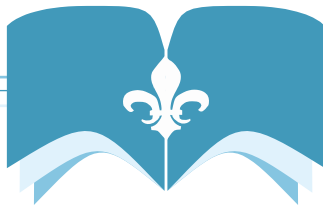
In addition to completing this appraisal form, please prepare a letter of recommendation that discusses your relationship with the applicant and any aspect of the applicant's background, character, strengths, and weaknesses that will assist our scholarship committee. Once completed, please return both items to the applicant in a **SEALED**, letter-size envelope that bears your signature. The applicant is required to mail these materials to us no later than **April 8, 2019**.

The Lagniappe Education Foundation thanks you for taking the time to complete this appraisal form and to prepare a letter of recommendation — both of which are essential to this student's scholarship application. We will maintain the confidentiality of your appraisal form and letter of recommendation and will only share the contents of these materials with the applicant if he/she has not relinquished his/her rights to see them. We will not share the contents of these materials with anyone else without your express, written consent. If you have any questions, please contact us at [info@lagniappefoundation.org](mailto:info@lagniappefoundation.org).

\_\_\_\_\_  
Appraiser's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Appraiser's Phone Number



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\_\_\_\_\_  
Signature of Applicant

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Date

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\_\_\_\_\_  
Date

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\_\_\_\_\_  
Appraiser's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Appraiser's Phone Number