



## Coastside Emergency Corps Board Meeting Minutes Oct. 21, 2020 6:00 p.m.

**Presiding:** Michael Akana, President

**In Attendance:**

Kris Thoren – Vice President  
Paul Feldman – Treasurer and Newsletter Editor  
April Loui - Secretary  
Chris Orman – Advisory Committee, Red Cross  
Vic Froelicher – Board Member

**Absent:**

Harvey Rarback – Board Member

**Meeting called to order at 6:05 pm via Zoom**

**Agenda:**

The following agenda was approved to proceed:

1. Approve Agenda
2. Approve July minutes
3. CEC focus during pandemic and fires
4. Standing Committees--reports, board representation
5. Meeting times and format
6. Old Business
7. New Business

**July 2020 Board Meeting Minutes**

- Motion to approve July 2020 meeting minutes by A. Loui, second by P. Feldman. Minutes approved unanimously.
- Quorum was not met for August and September meetings. No business was conducted.
- October 2020 meeting minutes will be circulated via email for review and approval at the next board meeting.

**CEC Focus During Pandemic and Fires**

- CEC is available to support emergency services but does not currently have a specific role in immediate emergency response.

**Standing Committees:**

**Large Animal Evacuation- K. Thoren:**

The recent fires prompted the first ever activation of this team. There were many spontaneous volunteers and the crew evacuated nearly 1500 animals. The Cow Palace in Daly City was activated as an evacuation facility but was not filled to capacity due to delayed activation. Operations went smoothly. The team was also called out for mutual aid, which was a great

validation of the team's value. A retrospective evaluation of the event will be used to improve and update procedures (SOPs).

Based on performance during the fires, the Large Animal Evacuation team now has county sponsorship from San Mateo County Animal Services. This is a tremendous achievement and will provide a standardized activation process, resources, supplies, etc. to the team.

M. Akana posed the question of whether CEC should solicit volunteers and donations.

**Red Cross – C. Orman:**

At this time, only one shelter remains open for those displaced by the SMC/Santa Cruz County CZU Wildfires at the Santa Cruz fairgrounds. The shelter is expected to close in the next few days. Those still in need will be provided with additional support for recovery services elsewhere. Financial assistance might be available. Please refer anyone in need to call 1- 800-REDCROSS for assistance. There are various support programs available in coordination with FEMA and the state.

There is a mobile recovery center in Boulder Creek, providing disaster recovery items such as gloves, shovels, sifters, disaster kits, as well as shelter goods. Red Cross is also providing 3 meals a day, packaged in accordance with Covid protocol. Lessons learned sessions will be held within the next 10 days to drive continuous improvement on processes and procedures.

M. Akana requested for Chris and Board Members to please bring training opportunities to the CEC.

**Great Shakeout – M.Akana:**

The Great Shakeout occurred on Oct 10 on the coastside, coordinated mostly through CERT and radio teams. Chief Cosgrave hosted Zoom calls during the event in which 140+ residents participated. This is the largest turnout for the coast. Canada Cove was recognized as the neighborhood with highest participation rate. The event was a great success.

CERT is now hosting a new model for training via online classrooms. In-person sessions are held outside in accordance with social distancing guidelines.

**DART- M. Akana:**

The team recently held an exercise to test repeater connections but there is no official report yet.

**MRC (Medical Reserve Corp)-P. Feldman:**

The Health Dept was very helpful and MRC is doing a lot for future events. Efforts have been impressive. MRC was activated to assist with Covid testing. At last meeting, MRC discussed storage area equipment, go -bags and identified inventory items that needed to be re-supplied. The county has developed a system to create roster for future MRC members.

M.Akana requested and obtained confirmation that M. Akana, V. Froelicher and P. Feldman would be the CEC contacts for the MRC to facilitate partnership.

**Meeting Times and Formats:**

Board meetings will be the 3<sup>rd</sup> Wednesday of each month at 6pm via Zoom.

**Old Business:**

M. Akana requested that the board review the list of standing committees to ensure we have representation from the CEC. A.Loui to circulate the list with the Oct. 2020 meeting minutes for consideration at the Nov. 2020 board meeting.

**New Business:**

No new business was discussed.

**Adjourned 6:54pm**