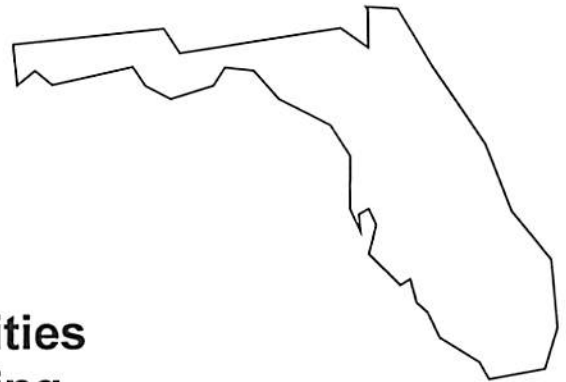


Established 1932



Coordination Through
Cooperation

Florida Utilities Coordinating Committee



See the latest FDOT/Utility
issues on our web site
<http://www.fucc.org>
or 207.30.96.30

MEETING MINUTES
May 04, 2001
Key Largo, FL

Chairman

Charles Easterling
407-737-4203

Vice Chairman

Janice Sands Ash
813-221-2300

Secretary

John Pugh
941-748-3816

Historian

Tom Duggar
850-599-1543

Chairman Chuck Easterling called the Spring Meeting of the Florida Utilities Coordinating Committee to order at 8:32 a.m. He gave the opening remarks and tribute to the flag. Jerrold Whitt gave the Invocation. Chuck said with the Incorporation of the FUCC we will be able to use Master Card, Visa, and American Express. The Marco Island meeting he suggested early registration. The time frames for the Interest Group meetings will be 9:30-11:30 is and sub-committees will meet 8:30-9:30 is. Chairman Chuck Easterling asked everyone to thank M&T Consultants, Dennis and Margie La Belle for all their hard work in this conference planning. He asked for thanks to all our sponsors for which much of this would not be possible, Ash Engineering, Sunshine One Call, Time Warner, Northstar, TVC, and Real Advice. Special thanks for the hospitality house by Reme products. The next meeting Marco Island dress business casual for the banquet.

SECRETARY'S REPORT- John Pugh.

A motion was raised and seconded for the waiving of the reading of the Secretary's Minutes. They were approved as written. A reminder was made to make sure that all members check for correct information on the sign in sheets such as adds e-mail, addresses and phone numbers. John asked that all reports be sent to him in e-mail format and in your own verbiage. If

anyone lost any information for meetings just e-mail John and he would send out by request any information needed. He will email out meeting information every two weeks and do one monthly mail out of minutes.

HISTORIANS REPORT- Tom Dugger

FIFTY YEARS AGO – FEBRUARY 1951

NO MINUTES OF THIS MEETING

**TWENTY FIVE YEARS AGO: MAY 6, 1976 – THUNDERBIRD MOTOT^R
HOTEL JACKSONVILLE, FLORIDA**

**ATTENDANCE: TELEPHONE 9, POWER 12, FDOT 5, CITIES 2,
GAS 2, OTHERS 2. A TOTAL OF 32.**

**CHAIRMAN – B.A. KEMPSON, GULF POWER COMPANY
VICE CHAIRMAN – JOHN CLARK, UNITED TELEPHONE CO. OF FLA
SECRETARY - W.J. HOPGOOD, FLORIDA POWER AND LIGHT CO.**

This was a joint meeting with the American Right of Way Association.

Two members who attended that meeting are still active in the FUCC Buddy Dees and Dennis LaBelle.

The Standing Committee reported that the FDOT had come up with a new design for street light bases. The new design would considerably affect underground utilities. The FDOT has selected to use a larger cylinder as a street light base. The cylinder measures 30” in diameter and 6’ in length. When this large base is constructed in a municipal area as suggested by the Accommodation Guide, in most cases there will be conflicts with existing underground utilities. In stressing greater consideration to other right-of-way users, a sub committee was formed for further study and research.

The guest speaker was Mr. Ed Jones from the Asphalt Institute in Tallahassee. Mr. Jones presentation was based on how to take advantage of alternate pavement designs to eliminate the adjustment of utilities.

Mr. Jones demonstrated that in many cases the overall relocation of underground utilities in a highway improvement project might be avoided by replacing some of the standard materials by using others of greater bearing, in a typical section. This results in a shallower section,

thus enabling many of the utilities, which would otherwise have been relocated, to stay undisturbed.

Naturally these situations would apply to individual cases where the embankment material is suitable and a detail study would prove it to be economically feasible.

A letter was presented from Mr. Rocky DePrimo, FDOT Assistant District IV Utility Engineer, recommending that the Fucc support the creation of a new Master Utility Agreement for Joint Use Poles. This matter was assigned to the Standing Committee for further study.

TREASURERS REPORT- Cheryl Ritter

The full registration for this meeting was 75 and 3 for the workshop for a total of 78 attendees. The bank balance as of this meeting is \$ 13,338. Expenses to be paid are May meeting, Internet hosting and maintenance. The August meeting, awards and meeting planner fees for the May and August also need to be paid.

Combined Interest Group Meeting

Karen Tito from the Chamber of Commerce for Key Largo gave the group a welcome to their city. There were several presentations the first by Dick Spiroff who gave an overview on the new locate transfer ticket system that FPL and he are piloting in partnership to do locates in their area. It is a paperless system done by computer that helps screen tickets sent by categories 1-9. It will send to field for physical locates 1-6 categories and flush through categories 7-9 and clear tickets by no conflicts. The tickets that fall into the 1-6 will be sent out electrically to Locator's assigned to that geographical area. This system should speed up the process provide better information and records.

Dave Smith from Radiodetection gave a presentation on the advanced intelligent marking system. The interrogator IMS-2 data system has read and writes chips with 14 fields for information for marking facilities, service information. maintenance. The information on the chips can be updated electronically by maintenance staff and fed back into the database to provide detailed records for work performed. This system will provide valuable information to all users.

Advantages of White Lining- presented by Cheryl Ritter

Cheryl Ritter gave a presentation on the advantages of white lining. When the excavator white lines an area it narrows down the possibility of mistakes for the contractor and saving a possible remark for locate due to incorrect information. The advantages to the utility are that they may not have to mark a very large area there by saving time for other locates as well as

the cost of labor time. The utility knows exactly where the contractor is performing their work as to cover the entire area adequately. This should provide better protection to both the utility and the contractor.

Taskforce Updates- Presented by Carlos Solis and David Kuhlman

Carlos provided an excel format spread sheet that was color coded to show distances from other utilities for new construction. Some questions too as are. What are the minimum and maximum numbers? Should power poles be added to this? This will be a proposed initial guideline for a new utility. Carlos is asking FUCC to endorse this form and send to state.

David Kuhlman gave a brief overview and handout on the Green Book. This is a minimum design standard for non-state roads that provides FCG with information about utilities and poles. The email address is (Person Name MyFlorida.com) for information.

Spring FUCC Educational Workshop -How to get your money!

This workshops presenters were Dennis LaBelle of M & T Consultants, Rosemary Gurenbaum of FPC, and Jerrold Whitt of FDOT.

- Paperwork
- Phase I
- First contact
- A cover letter requesting Reimbursement cost, documentation.
- Program funds budgeted
- Second contact
- Detailed Engineer estimate of cost
- Utility cost estimate
- What work is being done and relocation schedule.
- Form-10-010-06
- UAO backup Documentation-Scope of work being done.
- Cost of work being done.
- Type of work being done
- Subordination Agreements
- Utility good record keeping
- List facilities that you have out there.
- Note rights you have.
- Communication in writing
- Establish point of contact
- Basis for reimbursement
- Invoicing – A letter of agreement
- Ball park estimates ok ,fine tune as project progresses and adjust accordingly

PROGRAM

FLORIDA DEPARTMENT OF TRANSPORTATION UPDATE (FDOT) –Gordon Wheeler

Gordon gave an over view of FDOT Central Office Issues and Status Report.
CENTRAL OFFICE ISSUES AND STATUS REPORT – MAY 2001

1. **LEGISLATION (<http://www.leg.state.fl.us/data/session/2001>)**
 - A. Bills 1795 and 2072 have been withdrawn from consideration for this session.
 - B. Legislative Proposal Adopted – Relocation Schedule/Agreement = Permit

2. **MEETING TO CLARIFY OR DRAFT NEW POLICY/PROCEDURES ON ISSUES CURRENTLY NOT ADDRESSED IN THE UAM OR STANDARD INDEXES INCLUDES THE FOLLOWING:**
 - A. Hand Holes / Manholes – Not tested or evaluated for load bearing
 - B. Multiple Hand Holes / Manholes – No restriction on alignment or number
 - C. Cellular Antennae – Attached to poles or buildings overhanging the R/W
 - D. Fuel Cells / Power Units – Buried or above ground units that contain fuel
 - E. Movable Curb – Technique for prevention of relocating manhole ring & covers
 - F. Joint Use of Poles – We allow multiple pole lines within the R/W on both sides
 - G. Joint Use of Ducts – We allow multiple duct systems with no restriction
 - H. Flowable Fill – We have no adopted policy / procedure for using this material
 - I. Pavement Cut – Excavating pavement (non-trench or patchwork) is not addressed
 - J. Sidewalk cut – Removal / repair due to boring
 - K. Boring Fluids – Requiring sump pits or vacuum operations
 - L. Service Laterals – Utilities are responsible for laterals to the R/W line
 - M. Signed & Sealed As-Builts – Required on limited access facilities
 - N. Out of Service Facilities – Must be marked as out of service or removed
 - O. Boring Approval Procedures – Maintenance is in charge
 - P. Cross District Policy Issues – Must notify all districts if you deviate from standard procedures!

3. **PRIORITIES 2001 – CENTRAL OFFICE UTILITIES BUSINESS PLAN**
 - A. Boring Specs – Ken Weldon
 - B. UAM Update – Gordon Wheeler Ken Weldon
 - C. Utility User's Handbook
 - a. Utility work by Highway Contractor (JPA Chapters) – Nancy McKown
 - b. Utility User Handbook (all other chapters) – Gordon Wheeler
 - D. Training – Ken Weldon

- E. Pole Safety Study – Ken Weldon
- F. Web Page Re-Design – Nancy McKown
- G. Research – Gordon Wheeler
- H. Forms and Agreements – Gordon Wheeler & Ken Weldon

DISTRICT ONE-.Jerrold Whitt

The last meeting District One Liaison meeting was on Wednesday March 18, 2001. The meeting was held in Naples on US 41 South at the Inn. Approximately 75 people attended the meeting. Subjects and speakers were Cheryl Ritter concerning Sunshine One Call legislation including new Ordinance in Dade County on White Lining. Sharon Luginsland of TBE gave a presentation on the new Jetforms for down loading and obtaining utility documents on the DOT web site. Jerrold Whitt of District One Utilities gave a presentation on the District One Task Team concerning JPA, their process and utility delays. The next District One Liaison meeting will be in September possibly in the Bradenton or Sarasota area. Details to be announced at a later date.

DISTRICT TWO- DISTRICT THREE- Tom Dugger

The meeting was held in Panama City on March 16, 2001 and 90 people were in attendance. There was a presentation on environmental sensitive areas on Dot rights of way. The DEP was upset about work being done in the District Three areas by the contractor doing work there. In the future DOT plans in District three will be marked for utilities and other construction people better. If the area is marked do not put anything on it, walk or drive on it. Soft Dig gave a presentation on what is a One-Call ticket. The next meeting will be some time in the fall.

DISTRICT FOUR- Rocky DePrimo

District IV continues its monthly mail out of all projects in an 18-month window scheduled for production or letting. The utility industry should familiarize itself with the schedules of these projects and request, from the District Utility Office, any information that may impact their existing or proposed facilities. District Four plans to do an electronic mail out in the next couple months please have your email information available. If anyone is interested in receiving a copy of the monthly Production and Letting list (by county) please call Bonnie Swierski at (954) 777-4126.

DISTRICT FIVE- James Kervin

District Five has a very full workload with the district managers working on 40 to 80 projects as well as JPA coordination. Up until last year all projects were done in house. We are slowly

converting to outside design consultants. Training is being done with 25 consultant firms at this point and 15 more in the next month. We did work through our first control zone exception submitted by the utility. Eddie Garcia along with Florida Power Transmission and Distribution, and AOL Time Warner did the control zone exception work. I would like to compliment the utilities in this district by not having to send out a standard gig letter.

DISTRICT SIX-

No report

DISTRICT SEVEN- Sunny DeCoster

The monthly updates of the District 7 Design Status Report and Construction are provided as hand out at meeting. Florida One Call representative provides updates on the call center. There are general discussions between the participates about state, local and private projects. In the last few months we have had guests give presentations on natural gas safety, ground penetrating radar and reimbursable agreements. This month will be a presentation about claims on state projects.

TURNPIKE UPDATE- Jim Haynie

This will be Jim's last FUCC meeting as Turnpike he will be a consultant.

ONE CALL REPORT- Cheryl Ritter

Cheryl gave a brief report on the ^{ONE}On Call events upcoming. She promoted the Annual One Call meeting as well as their golf tournament invitation for a day of fun at the Debary Country Club. She encouraged members to use the Web Ticket Entry as a time and cost saver to your company. Get with Sal its takes about 20 minutes of training over the phone. Cheryl gave the statistics for this report period as down 10 % or 34,647 as of March 31,2001. Compared to this time last year. Transmissions were 2,700,565 with phone calls being 119,003. The answer speed is 21.71 seconds. One Call was improving customer service by hiring a new Safety and Education Specialist, Linda Wackowski and Kurt Miller was promoted to Central Florida Liaison position.

Carlos Solis a board member of One Call introduced Mark Sweet as the new One Call Executive Director. Mark gave a brief overview of the state of art ticket data management system called the AGT with enhanced mapping. On Call is printing a new exevation guide that will be in Spanish. Ticket costs have been reduced from 79 cents to 68 cents.

INTEREST GROUP REPORTS

Power- David Kuhlman
Power Interest Group

16 in attendance:
2 from FPSC
2 from FDOT
5 from FPL

Unanimously decided the presentation for next FUCC Meeting's educational Workshop to be on Electric Deregulation, in the nation and the state. Other Topics considered were "Issues of converting overhead electric distribution Systems to underground, " the difference between overhead and underground Electric distribution systems," and "Coordination issues between utilities On relocation projects." Additionally, Jim Haynie (FDOT) requested that the topic of EMF is presented. Perhaps this could be a topic for a future Presentation, although Jim did mention he would soon be retiring.

FDOT 's official disallowance of the Sunshine One Call name and number Placed on the Utility Relocation (Work) Schedule was discussed at length. It was mentioned that this concern was brought to Ken Weldon's attention, And that Ken was receptive to satisfactorily resolving the issue. Members Of the group expressed a need to identify the real problem (without Circumventing the requirement of contacting Sunshine One Call) such that a Solution acceptable to everyone could be reached. It was also the consensus That the requirement should be consistent through out the state.

The issue of locating out of service facilities was discussed. Utilities Must be responsive to these types of locates so we're not faced with having To remove all out of service facilities. This issue provides yet another good reason to install facilities above ground!

The difficulty of siting new transmission lines was discussed, together with the fact that requests for underground seem to be more the trend. Of particular interest to the group was the fact that underground transmission is approximately 10 times the cost of overhead, according to Mr. Ed Garcia (FPL).

TELECOMMUNICATIONS-Mike Brady.

The Telecommunications Interest Group session began at 9:30 am with nineteen people in attendance. All future Interest Group sessions will commence at 9:30 am to accommodate other Subcommittee meeting between 8:00 and 9:30 am.

Dave Vinson – FPL FiberNet presented the group with a slide presentation and overview of the subject for the Educational Workshop in Marco Island (August 2001). “Metropolitan

Area Fiber Network (or Rings)" will be the subject from the Telecommunications Interest Group. Mr. Vinson will provide Dennis LaBelle with a copy of the presentation and a paragraph detailing the group's topic, which will be added to the booklet.

Other topics included:

- Bills and Statutes affecting old franchise agreements. Right-of-Way Use agreements are now being used.
- Leasing of Conduit space by CLEC's and the transfer/relocation responsibilities when this is required.
- Submarine cable buoys being accidentally being removed by bridge contractors.
- 556 Amendment exemption proposal for municipalities and FDOT for sign installation.
- FDOT request received from COX Communications to place emergency standby generators on the ROW. Safety issues such as fuel tanks and explosions were discussed.
- New members stated they were attending to"
 1. Establish contacts
 2. Network within the industries
 3. Participate in constructive dialogue
 4. Have a forum for concerns
 5. Exposure to fast paced legislative action
- Railroad Crossing- CSX Railroad is charging for any vacant conduit crossing under their tracks.
- District 3 representatives stated permits are being required by the D.E.P. even for FDOT projects.
- State Bill 2072 & House Bill 1795 provision for cell antennas to be placed on power poles. (Both bills have been withdrawn but may be back in next year's session.)

Meeting adjourned at 10:45 am.

Respectfully Submitted by John Jernigan – Verizon Florida

UNDERGROUND- John Murphy

The spring 2001 meeting of the Underground Interest group had 31 in attendance. The subjects of discussions were:

- Marking and Removing the markings of underground facilities upon the completion of the proposed installation
- Report of Sunshine One-call Center
 1. Proposed Legislation for exceptions to Chapter 556 of the State Statues
 2. Web Ticket Entries
 3. White line Presentation to denote the outline of proposed excavation

4. Report on the updating of the Call Centers maps to be provided. Scheduled implementation February 2002
 - Discussions on underground vacuum excavations of existing facilities
 - Discussions on Cathodic Protection and its effect on older adjacent pipelines.
 - City of Daytona Beach proposed Utility Permit Requirements for GIA coordinates on Proposed and "As Built" plans of facilities. Digital technology is improving daily and utility owners must come "on-board."
 - Request from FDOT and other maintenance agencies to convert from metal flags to plastic flags for designations. Mowing equipment is damaged when they run across metal flags. Damage could be reduced with the use of plastic.

SUBCOMMITTEE REPORTS

UAM/Standards-Carlos Solis

The UAM update sent May changes to Ken Weldon , 14 items for review sent to Dennis LaBelle . FUCC waiting for DOT to send 14 items. These are minor changes in nature. UAM Subcommittee needs time for review. There seems to be a communication problem at this point.

Utility Subordination –Arlene Brown
No report

Joint Use- Earl Christian
No report

Electronic Permitting- Hank
No report, need input call him to discuss.

FTP2.uaintergators.com/fl-permits

Membership- Jan Ash

The goal of the membership committee is to outreach to utility and governmental agencies to increase awareness of the existence of FUCC, and enhance participation.

Based on discussions with the group on how to enhance attendance at FUCC meeting. It was pointed out that there was very little participation from governmental departments, such as Public Works or municipal utility departments.

Task 1 – Create invitation letter (Jan Ash), get mailing list from District 1 (Jerrold Whitt), send out invitations to various public utilities in District 1.

Task 2 – Von Thayer (Sprint – Port Charlotte) stated that he would provide handouts for the Charlotte County Utility Group Meeting and some other meetings he is involved with.

Task 3 – contact active FUCC members in the area and ask for any names and connections in government we should outreach to (each committee member will be assigned 2). Names and addresses provided to J. Ash.

Task 4 – Please send out registration and agenda by email to as many on your contact list or email list as possible. If you have a count of how many you sent out to, please email it back to me at

Cadd Transfer- Jan Ash
No report.

Conference Planning- Eddie Garcia
Next meeting locations

Summer '01- Marco Island- Formal Meeting
Fall '01- Jacksonville
Winter'02 – Coca Beach or Daytona

Awards and Nomination Committee-John Jernigan

Program Planning- Dennis LaBelle
Need copies of email put on DOT web site, email and will get back with you. Next presentations for workshops will be the Do's & Don't Predesign and Preconstruction. There will be an educational workshop on Jetforms in the summer meeting. Jacksonville will have a workshop on Sound Barrier Walls

Industry Updates - Eddie Garcia
No report

Steering Committee Meeting- Jan Ash

New Business-
No report

Adjournment:

With no further discussions or comments, Chairman Chuck Easterling adjourned the meeting at 10:05 a.m.

SUMMER MEETING NOTICE

The next meeting will be held August 1 to August 3, 2001. at the Hilton Marco Island Beach Resort " Please register by July 11, 2001 by calling 941-394-5000. The room rate is \$99/night with registration fees \$50.00 for pre-registration (07/01/01) or \$60.00 if after on site. Workshop on site will be \$20.00
Please make all pre-registration checks out to FUCC and submit to Cheryl Ritter the FUCC Treasurer, mail to 1619 Eastlake Way, Weston Fl. 33326

Respectfully submitted,

John Pugh
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