

1420 East 68th Street
Brooklyn, NY 11234

INTERMEDIATE SCHOOL 78

Roy H. Mann



ANTHONY CUSUMANO
PRINCIPAL

ASSISTANT PRINCIPALS

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THE SCHOOL OF ARCHITECTURAL DESIGN & INNOVATIVE TECHNOLOGY

September 7, 2017

Dear Parents/Guardians and Class of 2018:

Welcome back! Seniors, this is your last year at IS 78 and there is so much to look forward to! In an effort to provide the biggest and best celebrations during this very important year and to cover the cost of some of these exciting events, we ask every family to contribute senior dues. Senior dues for this year are \$110. The collection of dues will begin on Monday, September 18, 2017 and will continue through Wednesday, April 25, 2018. All funds must be in, no later than the April deadline. Dues may be paid all at once or in three installments of \$37, \$37 and \$36, due Wednesday November 15, 2017, Thursday February 15, 2018 and Wednesday April 25, 2018, respectively.

Fees for the senior prom and senior trips are NOT included in senior dues. Furthermore, neither the fees for senior prom (June 6, 2018) nor the senior trip (June 8, 2018) will be accepted before senior dues are paid in full. NO CASH OR CHECK payments can be accepted. MONEY ORDERS ONLY WILL BE ACCEPTED as payment for senior dues. Money orders are to be made payable to ROY H. MANN, I.S. 78 with the student's name and class written on the face of the money order, then placed in a sealed envelope with the student's name and class written on the outside of the envelope. All payments will be collected by the Roy H. Mann school treasurer, Ms. A. Holzer in room 131. Advisory (homeroom) teachers will not collect senior dues. Every student is responsible for senior dues.

The dues are nonrefundable and will cover the cost of the following items:

1. Rental of venue for graduation ceremony
2. Graduation cap, gown and tassel
3. Senior class shirt
4. Full color 2018 yearbook
5. Engraved diploma case
6. Parchment diploma and seal
7. Printed event tickets
8. Senior class gifts
9. Floral decorations and balloon sculptures at graduation and senior awards night
10. Moving and storage of musical instruments, stands, etc. (graduation performances)
11. Printing of souvenir programs (graduation and awards night)
12. Medals, plaques and awards (graduation and awards night)
13. All other awards night expenses (tickets, etc.)

Participation in or invitation to any senior event is a privilege, and contingent upon behavior deemed appropriate per the NYC DOE Discipline Code. Additionally, any student attending senior events must meet Roy H. Mann and NYC DOE promotional requirements. Excessive lateness and/or unexcused absences from school, the presence of three or more N's, two U's or any combination of N's and U's in conduct in ANY class, and/or failures in classes may result in exclusion of a student from the Senior Event(s).

Sincerely,

Mr. Angelo Nicoletta
Assistant Principal

Mr. Matthew Lyons
Dean of Students

Ms. A. Valentine-Mills
Senior Advisor

Mr. Ian Dougherty
Senior Advisor

Approved, A. Cusumano, Principal: _____

YES, I have enclosed a Senior Dues payment of \$_____ for my child, _____ of class _____

YES, I understand Senior Dues are nonrefundable and payment does not include the cost of trips or prom.

Parent/Guardian's signature _____ Date: _____

Please submit to Ms. A. Holzer in room 131.