

**LAKWOOD FOREST FUND, INC.**  
**MEETING OF BOARD OF TRUSTEES**

*This agenda serves as notice to all owners of Lakewood Forest Fund, Inc. that a Meeting of the Board of Trustees is scheduled as noted below to review and discuss the listed topics and business of the association.*

**Date:** Monday, December 4, 2017 **Time:** 7:00 PM Open Session

**Location:** Lakewood Forest Fund Office, 12415 Louetta Road, Cypress, TX 77429

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**AGENDA**

**OPEN SESSION**

1. Establishment of Quorum, Call to Order, & Adoption of Agenda
2. Security Report **7:00 to 7:10**  
-Security Committee Update: B. Lewis, Chairperson
3. Homeowner Forum **7:10 to 7:20**
4. Consideration of Open Session Minutes of Prior Meeting **7:20 to 7:25**
5. Treasurer's Report / Financial Summary Report **7:25 to 7:30**
6. Individual Trustees **7:30 to 7:35**  
- Community Outreach/Events Update: S. Matto, Chairperson
7. General Manager's Report / Open Session **7:35 to 7:45**
8. Scheduling of Next Board Meeting: Monday, February 5, 2018
9. Adjourn Open Session – Reconvene in Executive Session **7:45**

**EXECUTIVE SESSION**

*An HOA Board may convene in executive session and exclude members to discuss personnel matters, attorney-client privileged communications, litigation, private owner information or matters involving an owner's request for confidentiality, contract deliberations or enforcement actions. Decisions made in executive session will be generally stated and noted in the meeting minutes.*

10. Scheduled owner hearings (2) **7:45 to 7:55**
11. Consideration of Executive Session Minutes of Prior Meetings **7:55 to 8:00**
12. General Manager's Report / Executive Session: Owner Hearings & Complaints, Insurance Related Matters, Contract Issues, Collection Matters, ACC & Deed Restriction Matters, Other **8:00 to 8:20**
13. Adjourn Executive Session – Recap in Open Session – Adjournment **8:20**