

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
May 15, 2018

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1 pm
2. **Roll call:** All Board Members present. Also in attendance – Jeffrey Craigmyle, Transfer Station; Holly Moon, Newaygo County Treasurer, and Jim Maike Jr, Newaygo County Commissioner.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Add Capital Expenditures Fire Board as item “C” under New Business - Motion made by Trustee Curt Chaffee with support by Trustee Richard Long. Ayes all. Motion passed.
5. **Approval of Board Minutes of April 17, 2018:** No changes - Motion made by Trustee Curt Chaffee with support by Trustee Richard Long. Ayes all. Motion passed.
6. **Public Comment** (limit to 3 minutes per person)
7. **Bills & Financials:**
 - A. **Treasurer’s Financial Report:** \$286,430.18 total in the general checking account and \$356.16 in the tax account for a total in Bank Accounts of \$286,786.34 as of 4/30/18. The Treasurer balances perfectly with the bank statement balance.
 - B. **Clerk Presents Township Bills:** Amount \$27,023.87 from 4/18/18 thru 5/14/18. Check numbers presented E258 – E265 & ck# 10848 – 10869. Trustee Curt Chaffee made the motion to pay the Township’s bills as presented, supported by Trustee Richard Long, ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. 16.67% of the fiscal year has passed.
 - D. **Old Year Budget:** The Clerk proposed Resolutions 2018-12 thru 2018-18 which will bring our year end expenditures up to date. Trustee Curt Chaffee made the motion to approve the Resolutions as presented with support by Trustee Richard Long. Roll Call vote: Ayes all. Motions passed
8. **Unfinished Business:** none on the agenda
9. **New Business:**
 - A. **Tax Foreclosure Sale (and information from Newaygo County Treasurer Holly Moon) –** Holly’s first comment was that the delinquent tax payout will be made next week. Second, she brought us up to date on the upcoming property auctions for this year’s tax sale (Aug 2 and Sept 20th). Motion by Clerk Pam Chaffee with support by Supervisor Judy Maike that Everett Township will not purchase any of the properties offered at this year’s sale. Ayes all, motion passed. Next Holly handed out pamphlets from the Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) and shared information about their investment program – she is on the board there. Holly also shared that the COLA assessments for Everett Township residents were missed for the Winter Tax bill so those amounts would be added to the Summer Tax bills. Supervisor Judy Maike suggested that the problem with the COLA properties’ tax bills be added to the next Newaygo County Elected Officials meeting after finding out if other townships had the same problem – and that a representative from Equalization should also be invited.
 - B. **Cemetery Board Meeting Date Conflict –** The Board was asked to consider another date/time for the upcoming Cemetery Board meeting. They agreed if Big Prairie could also reschedule. While we were on the topic of the cemetery, Supervisor Judy Maike asked Trustee Curt Chaffee to contact the Big Rapids Pioneer to add information about the upcoming Memorial Day ceremony.

C. Capital Expenditure approval for the Fire Board - Trustee Richard Long presented the Board with information about the Fire Board's proposed purchase of a trailer for \$11,000. After the information was shared, Trustee Richard Long made the motion to approve the Fire Board's proposed \$11,000 expenditure for the new trailer. The motion was supported by Supervisor Judy Maike. A roll call vote: Supervisor Judy Maike – aye, Clerk Pam Chaffee – abstain, Treasurer Brandy Fleming – aye, Trustee Curt Chaffee – no, Trustee Richard Long – aye. Motion passed: Aye – 3, No – 1, Abstain - 1.

10. Officer's Reports –

a. Zoning Official/Planning Co./ZBA - Planning Commission Chairman Jim Maike updated the Board on the topics that the Planning Commission is currently working on. After discussion on the Private Road naming procedure, Trustee Curt Chaffee made the motion to approve up to \$50 to have the Road Commission make and install a road sign on Deerwood Lane which was supported by Trustee Richard Long. Ayes all, motion passed. Jim Maike will contact the Road Commission on 5/16/2018 to get it started.

b. County Commissioner – County Commissioner Jim Maike said that the new Park's Director has already rented 50% of the available lots for the 2018 season. Jim also said that the Muskegon river water level is still 5 feet low.

c. Transfer Station – This year's "Trash Day" was discussed. Treasurer Brandy Fleming made the motion to make the first load free to residents with a small fee being charged for any subsequent loads – support by Clerk Pam Chaffee. Ayes all, motion passed. Jeffrey Craigmyle, Gavin Kehr, Brandy Fleming, Andrew Fleming, and Pam Chaffee will all work. After a short discussion, Clerk Pam Chaffee made the motion to approve a \$200 fee as presented for Jim Maike and his backhoe to work which was supported by Treasurer Brandy Fleming. Ayes all, motion passed.

d. Supervisor – Supervisor Judy Maike said that the Risk Manager from MTA would attend June's Board Meeting.

e. Clerk – Clerk Pam Chaffee suggested that we send a thank you card to recognize Ted Prestley for the work he has done on the gardens at Ralph Zimmerman's request. All of the Board members signed a card that the Clerk will mail. The Clerk had included an audit proposal in the packets to the Board members and after just a short discussion it was decided to table a decision until June.

f. Trustees - Trustee Curt Chaffee suggested we discuss the proposed road improvements for 2018. After looking at the projects suggested by the Road Commission, Trustee Richard Long with support by Trustee Curt Chaffee made the motion to approve the project for 8th Street from Larch to M-37 for \$48,000. Roll Call vote, ayes all, motion passed.

11. Public Comment – none

12. The meeting was adjourned at 2:47

Next regular meeting scheduled for June 19, 2018, at 1 pm.

Respectfully submitted on 7/16/2018 by Clerk Pam Chaffee