

**BEVERLY SHORES
PLAN COMMISSION
MEETING MINUTES**

February 5, 2018

The meeting of the Beverly Shores Plan Commission was called to order at 6:30 P.M., at the Beverly Shores Administration Building. Roll call was taken. Present: Brian O'Neil, Gabrielle Biciunas, Donna Norkus, and Tom Weber; Absent: Brian Quealy, Richard Saul and John Daraska. Also present, Town Attorney Connor Nolan.

The minutes of the Plan Commission meeting of December 4, 2017 were reviewed. Biciunas moved and Norkus seconded approval and minutes were approved unanimously.

The commission welcomed two new members, Donna Norkus and Tom Weber.

The Commission elected a new president. Norkus moved and Weber seconded a nomination of Brian O'Neil as president. The Commission voted unanimously in favor. An appointment to the BZA was made to keep John Daraska in that position on motion made by Biciunas, seconded by O'Neil, and approved unanimously. O'Neil moved to appoint Tom Weber to the Capital Planning Committee, seconded by Biciunas, and approved unanimously.

1. Old Business

a. Sign Ordinance

Attorney Nolan presented and explained the revised sign ordinance. The Commission agreed to review in the coming month and take the matter under advisement.

b. Tree Removal Ordinance

A public hearing was opened for the purpose of discussion concerning the revised tree removal ordinance. Attorney Nolan presented proposed changes to the Tree Removal Ordinance (Code Section 155.064). The meeting was opened for public comment. Several town residents spoke in opposition to the revised ordinance and a written objection to the ordinance was read. Public comment period was closed. Motion by Norkus to have the Town Attorney revise the ordinance to ensure no permit is required to remove nuisance trees, dead or diseased trees, or dangerous trees on improved property

and to continue the Public Hearing to the March 5, 2018 meeting at 6:30 p.m., seconded by O'Neil, and unanimously approved.

c. Revised Business License Forms

Minor changes have been made to business license forms by the Town Clerk in order that they would be in the same format as other town forms. Motion made by Biciunas to accept the revised forms, second by O'Neil, and unanimously approved to recommend adoption by the Town Council at its next meeting.

2. New Business

Commissioner Norkus reported that the Town Council is considering changes to the town job descriptions that will require changes to the Zoning Ordinance, specifically for the Building Commissioner. This topic will be discussed more fully at the next Plan Commission meeting.

3. Adjournment

- a. The next meeting will be held on March 5, 2018
- b. Norkus moved and Biciunas seconded adjournment of the meeting.