

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Boldaz, Chairman
Josef G. Obernier, Sr., Treasurer
Sandra G. Martin, Asst. Sec/Asst. Treas

Sandra G. Martin, Vice Chairman
Rick Tisa, Secretary

Meeting Minutes for May 12, 2016

Call to Order

The meeting was called to order by Chairman Boldaz at 7:30pm.

Pledge of Allegiance

Roll Call of Board Members

Present at the meeting were Joseph S. Boldaz (JSB), Sandra G. Martin (SGM) at 7:33pm, Josef G. Obernier, Sr. (JGO) and Rick Tisa (RT). A vacancy remains on the Board.

Others Present

Engineer Bill Malin of Carroll Engineering Corporation and Administrator Anita Ferenz were present; Operator and Solicitor were absent.

Public Notification

Announcement made at the end of meeting that Authority Board would meet in Executive Session to discuss personnel issues immediately after adjournment of the regular meeting on May 12, 2016.

Action on Minutes of Previous Meeting

A Motion to accept the minutes of the April 14, 2016 regular meeting was made by JGO and seconded by SGM. All members present were in favor.

Public Comment (individuals requesting to be on the agenda):

Jeffrey Gribben of 7 N. Hawthorne Road to discuss rate increase. Also in attendance who participated in rate increase discussion were Kent Nation of 43 N. Hawthorne Road (expressed interest to serve on Board) and Thomas Snell of Andover Road. Presentation made by Mr. Gribben; discussion among Board members and public attendees plus explanation by Engineer of rate study, calculations and method of preparing the budget. Proposal to send yearly letters with updates, especially with rate increases.

Correspondence/Communications (information to note)

1. PMAA publication of The Authority, April 2016. *Noted*
2. Correspondence dated May 5, 2016 from Solicitor to Sutton Woods HOA regarding easement in open space and intention of Authority to locate a pump station within easement area. *Noted; Karen Sload of 1427 Horseshoe Pike inquired about easement location within Sutton Woods development.*

Reports

1. Operator

Ashberry pump 1 – assess problem and fix if possible. *Miller is not able to fix pump 1 and will need Stevenson to do some further investigation. Wet wells will be cleaned out by Franc Environmental starting May 17th.*

2. Engineer

- a. Reeceville Road pump station – flow data and rain gauge. *After report on findings, discussion ensued on need. A Motion to authorize the purchase of the rain gauge equipment as presented on the Quote from North East Technical Sales was made by JGO and seconded by RT. All members present were in favor.*
- b. Freedom Village at Brandywine (existing facility) – flows for April. *Flows leveled off generally but remain high on select days; further correspondence is warranted to collect additional tapping fee for overage in gallons used per day.*
- c. 1403 Horseshoe Pike Realty development – preliminary design; meeting with applicant and engineer scheduled for May 17, 2016.
- d. Brandywine Meadows – supplemental data from PAWC; receipt of additional review letters from MacCombie (4/26/2016). *Noted.*
- e. Bioxide – research and options. *Evoqua, bioxide supplier, has some options such as automatic delivery with service to the system; meeting scheduled for June 1st to assess and determine whether to repair or replace the system.*

3. Solicitor

- a. Reimbursement Agreement – *Administrator to finalize with Solicitor.*
- b. Pulte EDU status – see emails from Solicitor and old correspondence from counsel for Pulte. *EDUs will revert back to MA, approximately 170. JGO suggested the consideration of selling excess EDUs back to PAWC.*

4. Administrator

- a. PAWC v. WBTMA – matter finalized, litigation settled with court. *Noted*
- b. Keegan – payment from WBTMA to Keegan contained in bills to be paid. *Mrs. Keegan was in attendance, expressed displeasure in having to wait for check from MA; signed check presented to Mrs. Keegan during meeting.*
- c. Reeceville pump station fence – pending. *Administrator to request that public works department handle repair of the fence.*
- d. Shared Services Agreement – title to truck. *Administrator to locate title, have it executed by appropriate Board members and work with Township Manager on getting title switched from MA to Township.*
- e. Address number for pump station buildings – pending. *Noted*
- f. Meters for those residents with wells – pending; resolution forwarded to Engineer and Solicitor. *Noted*

New Business

1. **From the Board:**

- a. Refinancing of Series 2009 revenue bonds; appointment of bond counsel. A Motion to proceed with refinancing Series 2009 revenue bonds through Concord Public Financial Advisors, Inc. and appointment of Thomas J. O'Neill, Esquire as bond counsel as it related to this refinancing was made by JSB and seconded by JGO. Ed Pristernik of Fox Lane inquired whether the Township would be required to act as a guarantee on the refinanced bonds to which RT announced that

the refinancing was being attempted without the Township at this juncture. All members present were in favor.

2. From the Floor:

- a. Karen Sload of 1427 Horseshoe Pike inquired about the meeting currently scheduled between the developer's counsel and engineer, and the Authority's Administrator and Engineer, and whether it was public. Meeting is not public as it is just discussing preliminary issues of design.
- b. Thomas Snell of 31 Andover Road reiterated his request of last month to have actual meter readings listed on the bills; asked whether special assessment charges would be assessed for any new developments (this particular assessment was due to the spray irrigation failure); and inquired about website progress.

Public Comments (individuals not requesting to be on agenda) - *None*

Payment of Bills / Account Balances

As of April 29, 2016: Friendship Village account balance was \$286,126.53 and Kimberwick account balance was \$200,785.11.

1. Friendship Village Sewer District- \$75,146.41, and Ratified Payments of \$3,816.58 on 4/21/2016. Payroll of \$4,404.44 made 5/12/2016 for the month of April 2016.
2. Kimberwick Sewer District- \$142.50.

A Motion to pay the Friendship Village and Kimberwick bills and ratified those made on April 21, 2016 was made on by SGM and seconded by JGO. All members present were in favor.

Dates of Upcoming Meetings

Announcement of upcoming meetings of Board of Supervisors on May 19, 2016 and June 2, 2016, and Municipal Authority on June 9, 2016 at 7:30 p.m.

SGM WILL ATTEND THE 5/19/2016 BOS MEETING TO GIVE REPORT.

Adjournment

A Motion to adjourn the meeting was made by SGM and seconded by RT. All members present were in favor. Meeting adjourned at 9:06pm.

Respectfully submitted,
Anita Ferenz, Administrator