

Center for Disaster Mental Health



Mission: The Center for Disaster Mental Health will develop, promote and apply mental health instruction, training and services in disasters.

1. Minutes: 6 October 2015
2. Attendees : M Curtis, M Hubner, J Neitzel, F Maher, J Good, S Miller, S Jez, C Rogge, T Correll, R Welton
3. Welcome : Introductions were completed.
4. Review of Minutes: The meeting notes from 9 September 2015 were reviewed and approved.

5. Standing Business:

a. Symposium Planning:

- 1) Date: 30 October, 2015
- 2) Location: Miami Valley Hospital, Berry Center.
- 3) Marketing: As contact hours are approved, redistribution of brochures is underway.

The CDMH website is also promoting the conference at www.DisasterMentalHealth.org . When the last contact hours are approved, we need to email the updated brochure to everyone again. Jewell with work with the ADAMHS Public Affairs office to coordinate media contacts for the conference.

4) Registration Process: Twenty-one paid registrations have been received this early in the process. Many have expressed that they will sign up. Breakout room designations will not be accomplished until a week before the conference and will depend on the number of attendees who sign up for each session. As registration and payment are confirmed, Jill is sending a confirmation email with instructions for the conference and a map to show how to get from the two parking areas. This includes a note that anyone who has trouble walking steps should let us know so we can reserve first row seats for them.

5) Continuing Education

(a) Contact hour approval:

- (1) Physicians/Nurses: Approved for 6 hours
- (2) Psychologists: Should receive final approval this week.
- (3) Social Workers: Approved for 5.75 hours.
- (4) Counselors: Approved for 5.75 hours.
- (5) Nursing Home/Hospital Administrators: Approved for 5.75 hours.

6) Finances: With some funds remaining from last years registration fees, partial GDAHA funding this year, and participant registration fees, adequate funds are available for this years conference.

7) Speakers

(a) Steve will contact speakers to pre-load laptops, and develop a website presentation to have in place prior to the conference.

(b) Escorts/Liaisons for each guest speakers that are not members of the CDMH Conference Planning Team.

(1) Randy for Dr DeRhodes

(2) SteveW for Dr Taylor,

(3) Terry for Dr Cowan,

(4) Pat for Kriss Haren

(5) MarkH for Dr Peirson.

(c) Agenda: There have been no changes made.

(d) Opening notes and directions

(1) Administrative: Emergency Exits, Restrooms, Break Lobby, Avoid large groups in main entrance.

(2) Ribbons: Blue - Information; White - Guest Speakers; Red CDMH Member

(2) Drink Stands in halls during breaks.

(3) Parking Tokens

(4) Meet and Greet Tables and Miami Valley Pet Therapy Association areas (Half visit before buffet line lunch and half after please).

(5) Breakouts - take notes for top three key items for last session discussion.

(6) Evaluations - overall evaluation and specific one for your discipline.

8) Berry Center Setup

(a) Signs (tri-pods): GDAHA has 2 tri-pod/signs to use for the lobby of the Berry Center.

(b) Staff:

(1) Registration: Jill, Carrie and Frank

(2) Roaming "Ask Me" info guides: SteveJ, Terry, Karen, Jewell, Christina, Ken

(3) AV/Attendant/Timer: Will introduce breakout room speaker.

- SteveW for Dr Taylor's room

- Beiser Auditorium: Larry (DeRhodes, Correll, Haren)

- Jewell for Sandy/Jewell room

- Jill and Tracy for breakout rooms.

- TBD: Pierson, Cowan, Welton rooms.

(c) Name tags and color ribbons will identify

(1) Blue: "Ask Me" information guides

(2) Red: CDMH committee members

(3) White: Guest Speakers.

(4) Each attendee will be given a name tag with their breakout rooms identified.

(d) Registration: Participants will have to sign in at the Registration Desk to confirm they are signed up, and then, depending on their discipline, will need to be directed to another specific sign in area. Each participant will receive a name tag which will also indicate the breakout session they selected, and the session's room and time.

(d) Coins: CDMH coins will be provided to Speakers by Col Hubner.

(e) Speaker Introductions: Col Hubner in Beiser. Steve will send CVs to Mark and Randy (backup). Room attendees will introduce in breakout rooms.

(f) Food: Pastry, fruit, yogurt, drinks for breakfast. Buffet lunch with Roasted Chicken and Vegetable Lasagna, plus side dishes and assorted desserts. There will also be drink stands in hallways during breaks.

(g) "Get Connected" tables. Requested are sites for the Medical Reserve Corps (Sandy), American Red Cross (Frank), ADAMHS (Jewell, Carrie), Hospice (Carl Gill) and Miami Valley Pet Therapy Association (Regina). The tables will be set up in the breakout rooms with breakfast. Depending on the number of registrants, we may move these to the lunch room.

(h) Certificates: Besides contact hour certificates, "Certificates of Completion" will be available for those who need them. If contact hour certificates need to be printed with participant names, GDAHA can print those the week before the conference. Certificate formats and individual names need to be provided by those processing contact hours.

(i) Evaluation forms: Everyone will have a standard form. Specific forms will also be supplied for Psychologists, Social Workers, Counselors and Nursing Home Administrators. Please send these forms to us to print ahead of time and Jill will make individual color coded folders for each discipline.

(j) Parking Tokens will be made available at the end of the conference. Steve is coordinating with Julia Gomia at MVH.

(k) Steve will coordinate laptops and projectors for the conference. Test runs will be conducted at the Berry Center a few weeks prior to the conference. Jewell is bringing her laptop and projector for her breakout room.

(l) Free WiFi is available throughout the Berry Center if needed.

b. Website Development: www.DisasterMentalHealth.org . The conference registration form is now on this website.

c. Mental Health Regional Rubric: Karen was unable to attend today.

d. Regional Plans Sub-Committees:

1) Steve and Jewell have emailed Bob Hunkeler on the Montgomery Mass Fatality Plan. Steve hopes to discuss the plan with Bob before the RMRS meeting next week.

2) Jewell and Frank will attend the Public Health Emergency Preparedness Coordinators meeting tomorrow to investigate regional mental health organization relationships with county emergency planners.

e. Business cards can be made for those who wish CDMH specific cards. Steve will coordinate via email with anyone desiring business cards.

5. Review of Organizations:

- The American Red Cross continues to be busy with local emergency events and training of lay personnel on first aid.

- Montgomery County Alcohol, Drug Addiction, and Mental Health Services (ADAMHS) Board has received a grant to expand their Mental Health First Aid training programs.

- Clark County MRC/ Mental Health team will be coordinating with Montgomery County to develop their survivor program. The Southwest Crisis intervention team is holding a group crisis intervention course October 23 and 24.

6. Next Meeting: Wednesday, November 18, 2015 at 8:30 AM at GDAHA