

## Observer Report

**Committee:**                      **Date:** 10/12/17

**Observer:** Pat Blumen

**Meeting Began:** 7:01PM

**Meeting Ended:** 7:36PM

**Committee Members Present:** Irene Ziaya, Larry Murphy, Rebecca Feiler, Mike Pierce (Vice-Chair), Joan Taylor (Chair), Karen Ruetzel, Sandi Johnson

**Staff Present:** Jessica Wingader, Sarah Flax

**Media Present:**

**Discussion/Action:**

- I. Call to Order/Declaration of Quorum.
- II. Approval of Minutes: 7/13, 9/14 & 9/23.
- III. 2018 Applications for MHB Funding Discussion & Recommendation. Board members determined allocations for 2018 Human Services Fund award.

Joan Taylor stated that Evanston has many fine programs, budget for 2018 allocation was 4% less than 2017. Criteria were city or MH Board priorities.

2018 City Funding Guidelines:

--2017 applicants requesting increased funding for a current program should provide proportionately quantifiable increases in services to Ev. residents & address a high need that is disproportionately underserved if funding at a higher level. This also pertains to new and existing programs for which City funding is being requested for the first time.

--New applicants should be evaluated to determine if they are providing an increase in services to Ev. residents proportionate to the funding requested to avoid use of City funds to offset other resources. Additionally, new programs must be evaluated for feasibility & sustainability, particularly if no other funding sources are evident, to prevent over-dependence on City funding.

--Outcomes should be evaluated to determine the types & levels of services that are being delivered to Ev. residents in addition to the number of residents served.

--Consideration should be given to whether programs provide equity of access, particularly if they help overcome barriers to receiving services or reach underserved populations. Consideration should also be given to the impact on needs from expanding to serve new clients versus providing greater depth of services to existing clients.

--If funding is requested by programs that serve clients referred from other City-funded programs, payment from the referring agency on a fee-per-client basis should be evaluated to minimize duplication of administrative costs to the agencies & City. This method of funding can be more effective than very small grants & reduces double counting of people served.

--Programs & projects that serve very small numbers of Evanston residents may have very limited impact on the total need in the community as well as having disproportionately high grant management costs to the City and agency receiving the award.

--Small program grants, particularly under \$10,000, are often inefficient for both the City and the grantee, particularly for agencies with limited administrative capacity to meet reporting requirements as indicated by compliance with reporting in the past. City staff time to manage & monitor each program ranges from \$1375 to \$3200, regardless of the size of the grant. In addition, awardees may not take into account the amount of resources required for compliance.

MH Board priorities:

Youth violence

Mental Health

Homelessness

Excludes Education

Total requests were about \$1.5 million with the budget amount of \$736,373.00 with 5 new agencies applying this year.

All board members complete scoring ratings online, recommending funding or 0 funding (new agencies).

2 Board members compile all information and present to full Board. Board can bring up new information then.

Recommendations:

| <b>AGENCY</b>                  |              | <b>PURPOSE</b>                              |
|--------------------------------|--------------|---|
| <b>AMOUNT</b>                  | <b>%2017</b> |   |
| Center for Independent Futures |              | (Support for Individuals with Disabilities) |
| \$10,000                       | 133          |   |
| CNE                            |              | (Learning Together)                         |
| \$33,600                       | 96           |   |

|                              |     |  |
|------------------------------|-----|--|
| CNE                          |     | (Early Childhood Education & Fam. Support) |
| \$48,063                     | 74  |  |
| Connections for the Homeless |     | (Outreach & Drop-In)                       |
| \$55,000                     | 122 |  |
| CJE Evanston                 |     | (Care Management)                          |
| -0-                          | N/A |  |
| Evanston Scholars            |     | (College Readiness)                        |
| -0-                          | N/A |  |
| Family Focus                 |     | (After School)                             |
| \$33,600                     | 96  |  |
| Garrett Evangelical          |     | (Freedom Schools)                          |
| -0-                          | N/A |  |
| Impact Behavioral Health     |     | (Clinical Program)                         |
| \$57,600                     | 96  |  |
| Infant Welfare Society       |     | (Teen Baby Nursery)                        |
| \$62,400                     | 96  |  |
| James B. Moran Center        |     | (Legal & Social Services)                  |
| \$39,360                     | 96  |  |
| Learning Bridge              |     | (Infant Toddler Program)                   |
| \$18,500                     | 100 |  |
| Learning Bridge              |     | (Scholarship)                              |
| \$10,000                     | 100 |  |
| Meals at Home                |     |  |
| \$10,000                     | 125 |  |
| Metropolitan Family Services |     | (Family Support & Prevention)              |
| \$67,200                     | 96  |  |
| North Shore Senior Center    |     | (Social Services)                          |
| \$28,800                     | 96  |  |
| North Shore Senior Center    |     | (PEARLS Care Option)                       |
| \$10,000                     | N/A |  |
| Northwest CASA               |     | (Sexual Assault Prevention)                |
| \$18,000                     | 100 |  |

|                          |     |                                  |
|--------------------------|-----|----------------------------------|
| Open Studio Project      |     | (Art in Action)                  |
| -0-                      | N/A |                                  |
| Peer Services            |     |                                  |
| \$88,200                 | 90  |                                  |
| Shore Community Services |     | (Lois Lloyd)                     |
| \$17,000                 | 100 |                                  |
| Shore Community Services |     | (Residential)                    |
| \$20,000                 | 100 |                                  |
| The Josselyn Center      |     | (Psychiatric Services)           |
| -0-                      | N/A |                                  |
| Trilogy, Inc.            |     | (Mental Health Care Coordinator) |
| \$28,800                 | 96  |                                  |
| Turning Point            |     | (Open Access)                    |
| \$10,000                 | N/A |                                  |
| YOU                      |     | (Youth & Family Services)        |
| \$70,250                 | 90  |                                  |

There were no recommendations to increase or decrease above from Board Members.

One comment that more than two Bd. mbrs. should have been involved in the process. Staff stated that it would have been a violation of the Open Meetings Act.

IV. Public Comment

Northwestern Intern asked how process went. Explanation given.

V. Liaison Reports: None

VI. Chair Report:

Joan asked that for the Board Liaison reports at the November meeting that focus be on Success Stories.

Joan wants to have a discussion about ideas for liaison relationships at the November meeting (frequency of reporting).

Jessica mentioned that 3<sup>rd</sup> quarter reports are due

Recommendations now go to Human Services Committee and then the full council.

**Next Meeting: Nov. 9, 2017 7:00PM Thursday in Room #2402.**